

**DRAFT: Manchester Tree Advisory Board
MINUTES**

July 8, 2019
5:30pm - 6:30pm

Location: Manchester Police Department, 200 Highlands Blvd Dr, Manchester, MO 63011

Attendance:

Mike Stemmler - Board Chair (2020)
Nancy Miller – Board Member (2022)
Jane Sharp - Board Secretary (2021)
Mayor Mike Clement
Dave Pracht, Assistant Director of Public Works
Stephanie Hardesty, Parks Department
Alderman Megan Huether
Meridith Perkins, City Forester (Davey Resource Group)

1. Call to Order: 5:30pm
2. Approval of Minutes – Ms. Miller motioned for to approve minutes; Ms. Sharp seconded; Mayor Clement suggested update to Nancy Miller’s Board time commitment. April 1, 2019 minutes approved pending change showing Nancy Miller’s board commitment extended to 2022.
3. Mark Grueber, Community Forester with the Missouri Department of Conservation (MDC) provided a Tree Board Booklet resource and an overview of MDC support options.
 - a. Technical advice
 - b. TRIM Grant background
 - c. Community Conservation Grant details
 - d. Suggested idea of Tree Board Tours
4. Alderman Megan Huether provided update on the city’s developing compost program.
 - a. Successfully secured St. Louis County grant to pay for composters and education (as well as electronic recycling)
 - b. 250 composters will be available to residents for \$20/unit; funding to support a tree fund for Tree Advisory Council priority projects.
 - c. Community education event scheduled for 10am, Feb. 22 with Jean Ponzi
 - d. Residents will pay for composters on-line and pick up will coincide with Arbor Day, Sat. April 25.

ACTION: Tree Advisory Board can help by promoting the program, participating in the distribution, and posting composting information on the Tree Board webpage.
5. TRIM Grant Update
 - a. Public Works submitted a proposal for the MDC TRIM cost-share grant to remove 30 declining bradford pear trees along Howard George Drive (visible off 141) and replace with 20 native shade trees. Project includes invasive species

control on adjacent hillside and volunteer support to replant natives provided by Forest ReLeaf of Missouri.

- b. Award notification is expected Mid-September
 - c. If project moves forward Tree Advisory Board would be engaged to help mobilize volunteers as well as distribute educational materials.
6. Discussion
- a. Additional pages for the Municipal Tree Packet were handed out for review. Board will receive an email with the final tree packet materials for approval via email.
 - b. Ms. Hardesty requested Tree Advisory support selecting species for the Arbor Day seedling give-away. Mark Grueber offered to coordinate the seedling selection that included large, medium, and small canopy options.
 - c. The treeboard@manchestermo.gov email group has some hiccups. Mr. Pracht collected email addresses from the group and will follow up with an updated contact list. Moving forward individuals may create their own email groups to communicate with the board and staff. Mark Grueber requested to be included in board email correspondence.
 - d. treehelp@manchestermo.gov email needs to be set up and promoted on website and in print material. Mr. Pracht will work with Ms. Perkins to accomplish this task.
7. Motion to adjourn by Mr. Stemmler and seconded by Ms. Sharp at 6:45pm.