

City of Manchester  
 14318 Manchester Road  
 Manchester, MO 63011  
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 pandz@manchestermo.gov



# Fence Permit Application

**PROJECT ADDRESS:** \_\_\_\_\_  
**Owner:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**City, State, Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**City, State, Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Is property located within an active Homeowner Association? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
 If yes, check with HOA for any additional requirements.

- REQUIREMENTS FOR PERMIT:** (Code of Ordinances 405.600 – 405.640)
1. Two (2) copies of an image/rendering of type of fence;
  2. Two (2) copies of a survey or plot plan showing the location of the fence (and gates) on the property;
  3. Processing fee of **\$25.00** for residential fence.
- All fence components shall stay on or within property lines.
  - The finished side shall face out from the enclosed area.
  - Fences cannot be constructed in front of a building. On a corner lot, the structure may not extend beyond the building line or encroach the sight distance triangle of the yard adjacent to the two (2) streets.
  - Fences may not exceed six (6) feet in height.
  - Installation of fencing may not disturb existing drainage patterns/ swales.
  - If proposed fencing surrounds a swimming pool, must apply for Building Permit with St. Louis County (Municipal Approval Application needed)
  - Contact Dig-Rite at 800-344-7483 prior to any digging.
  - Must call the Planning and Zoning Department when completed, for final inspection.

Please check all that apply:  Residential Enclosure  Non-Residential Enclosure  Residential Privacy  
 Fence Height (Max 6'0"): \_\_\_\_\_  Non-Residential Privacy  Pool Enclosure

Fence Materials:  Chain Link  Wrought Iron  Stockade  Aluminum  
 Wooden Picket  Vinyl  Shadow Box  Other: \_\_\_\_\_

Location:  Corner Lot  Property has frontage on two roadways

I hereby certify that the information contained in this application and accompanying documents are correct, and that I will conform to all applicable laws of the City of Manchester.  
 Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Applicant's Name Printed: \_\_\_\_\_

**FOR OFFICE USE ONLY BELOW**

**ZONING APPROVAL** City of Manchester Permit #: \_\_\_\_\_  
 Municipal Zoning Classification: \_\_\_\_\_  
 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Director, Planning, Zoning and Economic Development

**Zoning Fees** Fee paid on: \_\_\_\_\_ Amount: \_\_\_\_\_