

City of Manchester
 14318 Manchester Road
 Manchester, MO 63011
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 pandz@manchestermo.gov



Single Family Inspection Application

PROPERTY ADDRESS: _____

Owner: _____

Address: _____ Phone: _____

City, State, Zip: _____ Email: _____

Applicant: _____

Address: _____ Phone: _____

City, State, Zip: _____ Email: _____

REQUIREMENTS:

- A new application must be completed for **every change of owner or tenant** (if rental property).
- Violations found in initial inspection must be corrected within 30 days of first inspection; a passed inspection is valid for 90 days.
- Inspection fees are \$125 for a condo/house; \$45 for a third or fourth inspection required in a 90 day period. Fee must be paid before an inspection appointment will be scheduled.
- Occupancy Information (separate form) must be completed and received by the City before the premises are occupied by new occupants.

Inspection Date Requested: _____

Expected Date of Occupancy: _____

Rental Property? Yes No Don't know

No. of Bedrooms: _____

Occupancy Limit: _____

I hereby agree to perform all necessary corrections if premises are found not to be in compliance and that I will conform to all applicable laws of the City of Manchester.

Owner/Agent

Signature: _____ Date: _____

Name Printed: _____

OCCUPANCY PERMIT MUST BE FILLED OUT SEPARATELY BY NEW OCCUPANTS.

Planning and Zoning Use Only

Inspection #: _____

Date Scheduled: _____

Fee paid on: _____

Amount: _____