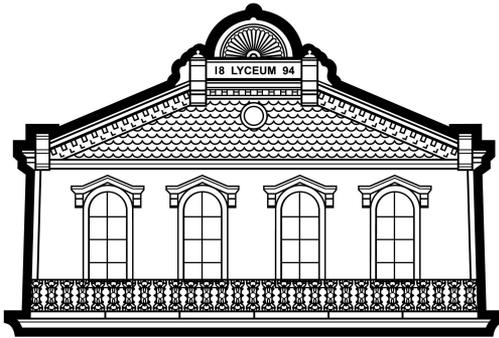


City of Manchester

Packet for New Residents



— THE CITY OF —
MANCHESTER
— MISSOURI —

City Hall
14318 Manchester Road
Manchester, MO 63011
Ph: 636-227-1385
Fax: 636-227-5438

Monday-Friday
8:00 a.m. - 4:30 pm.



Welcome to the City of Manchester!

All of us hope your residency in Manchester is the greatest out of anywhere else you may have lived; we honestly hope you never leave. Manchester is one of those towns that values the peacefulness and quieter side of life. From our six parks, our aquatic center, and the various activities always taking place here, there is always something fun for the family to do making it a great place to settle down.

All of our government activity is run out of City Hall, which is located in beautiful downtown Historic Manchester, at 14318 Manchester Rd. Below are some individuals you may meet while living in the City of Manchester.

Larry Perney, City Administrator
Ruth Baker, City Clerk
Melanie Rippetoe, Director of Planning, Zoning & Economic Development
Bob Ruck, Director of Public Works
Eileen Collins, Director of Parks & Recreation (located at Paul A. Schroeder Park)
Timothy Walsh, Chief of Police (at the Police Facility)

Now of course there are other staff members in your local government and we hope you will have an opportunity to get to know them all.

Items covered in this packet:

City History
City Services
City Phone Numbers
Board of Aldermen
Snow Routes
Area Parks, Schools & Churches
Useful Numbers
Current Trash Information

Manchester History

The City of Manchester has proven itself to be quite a unique community with the retention of a rich history and heritage of nearly 200 years, a growing residential population, and a vibrant commercial district of approximately 270 businesses. Since our motto is “A Proud Past, A Bright Future,” here is a little bit of our “Proud Past”.

A Canadian native, Louis Joliet, and Father Jacques Marquette, a Jesuit priest, explored a vast area in 1673 below the confluence of the Missouri and Mississippi Rivers. They discovered a settlement of Osage Indians living near a spring. The journal of the explorers described the spring as a place where rival tribes fought for the possession of the clear flowing stream, which was later named “Manchester Spring”. This spring is one of the three natural springs in Manchester that archaeologists estimate are 8,000 years old, and the spring still flows near the intersection of State Highways 141 (Woods Mill Road) and 100 (Manchester Road). Once an old Indian trail from the Mississippi, Manchester Road later functioned as a major part of the wagon trail heading west, and was also referred to as Jefferson Road because it went from St. Louis to Jefferson City.

In 1812, settlers began moving into the Bon Homme Township near the Manchester Spring. The small community became known as Hoardstown, named after James Hoard, who was a large landholder in the area. After the death of Mr. Hoard in 1825, the name of the community was changed to Manchester. Several theories exist as to the adoption of the City's current name. Some suggest that it was named after Manchester, England, the birthplace of another of the area's landholders, while others have offered contrasting opinions.

During this time, wagon loads of wooden kegs of beer from the St. Louis area were stored in a cave, which is now located in Seibert Park, in the City of Manchester. Years later, the cave located in Seibert Park became a location of safety for many residents who feared the battles of the Union and Confederate armies. Missouri attained statehood in 1821, with a slave state status. Although its official position in the Civil War was that of a southern sympathizer, Missouri's position was as part of the Union Army. Due to the

border location of the State of Missouri, it became involved in intense conflict throughout the War. Since Manchester was one of the largest communities in the St. Louis County, and was located on a main road, it became the location of Camp Bates, located near the Manchester Spring, for Union Army Soldiers.

In the 1920's, the land that had been Camp Bates became a baseball park where Manchester and other communities "defended their town honor" through baseball games. Town rivalries were common, with every small community having its own team of local men. The land was purchased by the Manchester Athletic Association in 1935. The Association held annual community picnics, dances, and other social functions, strengthening the community's cohesiveness. The Manchester Athletic Association still operates as a private, non-for-profit organization, which offers baseball and softball fields and facilities for men and women of all ages.

On February 19, 1951, the community of Manchester incorporated as a Village. During this time, many large farms were sold and subdivided for the purpose of building residential subdivisions. Providing water and sewer facilities to these new subdivisions caused serious financial problems for the Village of Manchester, as villages were limited in the amount of money they could borrow from the state or federal government for the expansion of these systems. Therefore, on August 17, 1959, a special election was held, and Manchester became a fourth-class city, with a Mayor and Board of Aldermen form of government. With greater bonding and borrowing privileges, the City of Manchester was able to meet the challenges of an expanding community, while continuing its sense of tradition and heritage.

In 1962, Manchester adopted the first City Plan, which regulated all aspects of the City's growth and protects the Historic District. Manchester has over 30 historic or architecturally significant sites, built from the 1840's through 1912. Most of the structures have been renovated and are now being used for both commercial and residential purposes. The majority of these structures are of Queen Anne and Vernacular style, as well as a mixed design, referred to as a Shingle style. Most of these structures were originally residences, although several of the structures also served as hotels, stores, taverns, and schools.

One of the most interesting structures in the City is The Lyceum Building. The word "Lyceum" is derived from the Latin word, Lukeion, which was the school outside Athens, Greece, where Aristotle taught. A Lyceum, defined by Webster's "is a hall in which public programs, as lectures or concerts, are presented". The Lyceum is a Victorian style; two-story frame building that was constructed in 1894 by John Strazer on top of one of the Manchester springs.

The 2,600 square foot ground floor of the Lyceum was originally a tin shop operated by Dave and Ed Straszer. It was later converted to a grocery and dry goods store by Dave Straszer and Otto Kuehne. The Strazer-Kuehne Mercantile Company was also known as a favorite ice cream and soda parlor. In later years, the building was used as the Manchester Hardware Store and the Manchester Upholstery Shop. Later it was owned and operated by Roger Krull as the Manchester Produce Company. During a period of time, the downstairs housed the local post office. According to a legend, Jesse James held up this post office. The basement of the Lyceum building was also used at one time as a stable.

In the early years, the upstairs portion of the Lyceum was used as a theatre. From the stage, the Manchester Dramatic Club presented such melodramas as "The Face in the Window" and "Jerry the Outcast". The Lyceum screen also showed moving pictures. These movies cost 10 cents, lasted approximately one hour, and were primarily silent and shown through a hand-cranked projector; with background music played by a piano. "Ben Hur" and "The Jazz Singer" were among the first talking pictures shown on the Lyceum screen. The upstairs was also used for public meetings for many organizations. Numerous political speeches and debates were given from the exterior balcony of the Lyceum. The ample size wooden stage and upper tier balcony made the Lyceum an excellent facility for church plays and school graduations. In later years, the old theatre was also used for square dancing, masquerade balls, roller skating, and church services.

When Manchester Road was widened in 1962, the Lyceum was moved back 40 feet from its original site. The move, however, did not damage the original 12 by 12 solid oak wood beams. Today, about two-thirds of the Lyceum building rests on the initial foundation.

In 1977, the Lyceum was restored for office use, and in 1979 was purchased by the City of Manchester for use as its City Hall. Due to the City's strong connection with its past, and sense of history, the Mayor and Board of Aldermen of the City of Manchester incorporated the Lyceum into its logo, with the slogan, "A Proud Past, A Bright Future".

Now after a little History lesson, let's move on to some further introductions of the services the City of Manchester provides to the residents.

City Services

The City of Manchester is very attentive to the wants and needs of its residents. The City also tries to keep the residents as up to date on the current events as possible. The City's website (www.manchestermo.gov) is a great place to find a variety of information about the City. Also, the City sends out a quarterly newsletter, *The Manchester Message*, to all residents and businesses in the City. The spring edition of the newsletter is mailed with the Parks & Recreation Book, which informs you of the many activities at the Parks during the upcoming year. The fall edition also includes an insert with Parks & Recreation activities.

Should you ever need the help of the City, following are some brief introductions to our City Departments. All departments can be reached by calling 636-227-1385.

Administration

The City's Administration is run in conjunction with the Mayor and Board of Aldermen and by Mr. Larry Perney, the City Administrator. Mr. Perney's job is to work with the Mayor and Board of Aldermen to make sure the residents' voices are heard, and to make sure that all City departments run smoothly. The City Clerk, Ruth Baker, is always willing and able to help out with any questions regarding the way the City operates. She also works closely with the Mayor and Board of Aldermen to make sure the residents are included in the upcoming City issues and events.

Police Department

The Manchester Police Department is headed by Chief of Police Timothy Walsh who oversees the 37 commissioned officers and 5 police clerks. One of the detectives is detached full time with the St. Louis County Police Department's Drug Enforcement Task Force. Two officers are assigned during school hours to the Parkway School District to interact with students and teachers. Also, three detectives provide follow-up investigative services, and one detective is assigned to process juvenile crimes in the community. Residents have spoken highly about Manchester's "police presence"

in the community. The Manchester Police Department offers quite a few specialized services to the residents of Manchester. The department offers:

* Vacation Checks – Officers check the homes of vacationing residents.

* In Safe Hands – The police department keeps a file of older adult residents given by relatives. The information in the file includes a photo of the elder, full name and address, description, and health information including his or her doctor's information.

* C.E.R.T. – Community Emergency Response Team. A community group that comes together in a time of crisis, to help in natural disasters.

* Citizens Police Academy – A program for residents to help understand the way the police work and the way the law works.

Now of course the department offers more services than those listed, for information on any of these programs, call the Police Clerks at 636-227-1410 ext 102. Should you ever need help with anything, our Police Department is glad to lend a helping hand. There are 37 commissioned officers including the Chief, 2 lieutenants, 6 sergeants, 3 detectives, and 25 officers. The Manchester Police Department provides 24-hour-a-day police services to the City. This includes, but is not limited to, answering calls for service, crime prevention, enforcement of laws, auto accident investigation, traffic enforcement, and protection of property within the City Limits. **For emergencies, dial 911, for all other non emergencies, still requiring police assistance, please call dispatch at 636-527-9200.**

Municipal Court

The Municipal Court works with the Police Department to make sure justice is served. Court is held on the first and third Wednesdays of every month. Court handles cases from traffic and parking tickets to code violations. Should you happen to ever get a ticket, the

Municipal Court is located in the Police Headquarters (200 Highlands Blvd Drive).

Public Works

The Public Works Department is headed by Bob Ruck, the Public Works Director; he handles the calls, ordering, and records for the City streets, sewers, and sidewalks. The Public Works Department's functional responsibilities are diverse in nature. They include the maintenance of 65 miles of streets and sidewalks, approximately 30 miles of storm sewers, inlet structures, five miles of open channel networks, and bridges. The department removes snow and ice from City streets during periods of inclement weather and oversees the City's refuse collection contract, under which the City provides residential pick-up, recycling services, and yard waste collection. The current trash schedule is included in this packet.

The Public Works Department also coordinates the operation and maintenance of streetlights within the City with Ameren. The City offers yard waste pick up on the same day as your trash pick up. In spring and fall, a tree limb pick program takes place. Also, after the holidays, the City will pick up your live Christmas trees. All your tree limbs and Christmas trees are chipped and taken to Seibert Park where the mulch can be picked up by residents free of charge. For any questions regarding these programs, please call the Public Works secretary Karla Miller, at 636-227-1385, extension 104.

Planning & Zoning

The Planning & Zoning Department is run by Melanie Rippetoe, the Director. The department is responsible for the administration of all city planning and zoning policies and the city's residential and commercial inspection program. The department provides staff support to the Planning & Zoning Commission and the Board of Adjustment. Also, the Planning & Zoning Department works closely with the Code Enforcement Officers, Dave Fox and John Plowman, to make sure the ordinances set forth by the city and the Board of Aldermen are followed closely. All applications for permits to build and make improvements to the residential and commercial

buildings in the City of Manchester must go through the City for zoning, and then St. Louis County for the permit.

Parks & Recreation

The Parks, Recreation, & Arts Department serves the leisure needs of the Manchester community. This department is responsible for the maintenance and operation of the City's parks/land and operates the Manchester Aquatic Center. The department is responsible for a number of community events, classes, and programs.

For more information, to register for a program, or for questions, please visit our website at www.manchestermo.gov/parks

Fire & EMS

The majority of the City is in the West County EMS and Fire Protection District with fire and emergency calls responded to by their personnel. The area of Manchester South of Big Bend (in the Valley Park area) is responded to by Valley Park Fire District. The Fire Protection Districts are not connected with the City, and are funded by a property tax paid separately to the Districts.

City Extensions **636-227-1385**

City Administration

- 110 | Larry Perney – City Administrator
- 106 | Ruth Baker – City Clerk (General City Info, Board of Aldermen)
- 108 | Michelle Melugin – Deputy Clerk

Finance Department

- 103 | Director of Finance
- 105 | Chris Sweeney – Finance

Courts

- 112 | Colleen Massey – Court Administrator
- 120 | Janie Ziegler – Court Clerk
- 158 | Jessica Kruszewski – Court Clerk

Public Works

- 131 | Bob Ruck – Director of Public Works
- 104 | Karla Miller - Administrative Assistant (trash, sewer lateral, streets)

Planning and Zoning

- 107 | Melanie Rippetoe – Director of Planning & Zoning
- 118 | Cinnamon Mullins – Rental Insp. & Administrative Secretary to P&Z
- 111 | Dave Fox & John Plowman– Code Enforcement

Parks Department

- 402 | Eileen Collins – Director of Parks
- 400 | Becky Jones – Activities
- 405 | Pool – Pool Business
- 444 | Pool Information – Information Line

Police Department Chief

- 119 | Chief Timothy Walsh
- 113 | Lieutenant Craig Smith
- 303 | Lieutenant Buck Lancey
- 117 | Dan Rehm –Detective Sergeant & Evidence
- 121 | Ed Skaggs – Sergeant & Computers (ITI)
- 114 | Ron Braddy – Detective & Juvenile Officer

Here in Manchester, we value the ideas of our residents.
If you have any questions or comments about the city,
feel free to contact City Hall.

Mayor and Board of Aldermen

Mayor

Mike Clement – 314-680-9278

Ward One

Paul Hamill – 636-225-0950

Nelson Nolte – 314-452-1211

Ward Two

Marilyn Ottenad – 636-256-3109

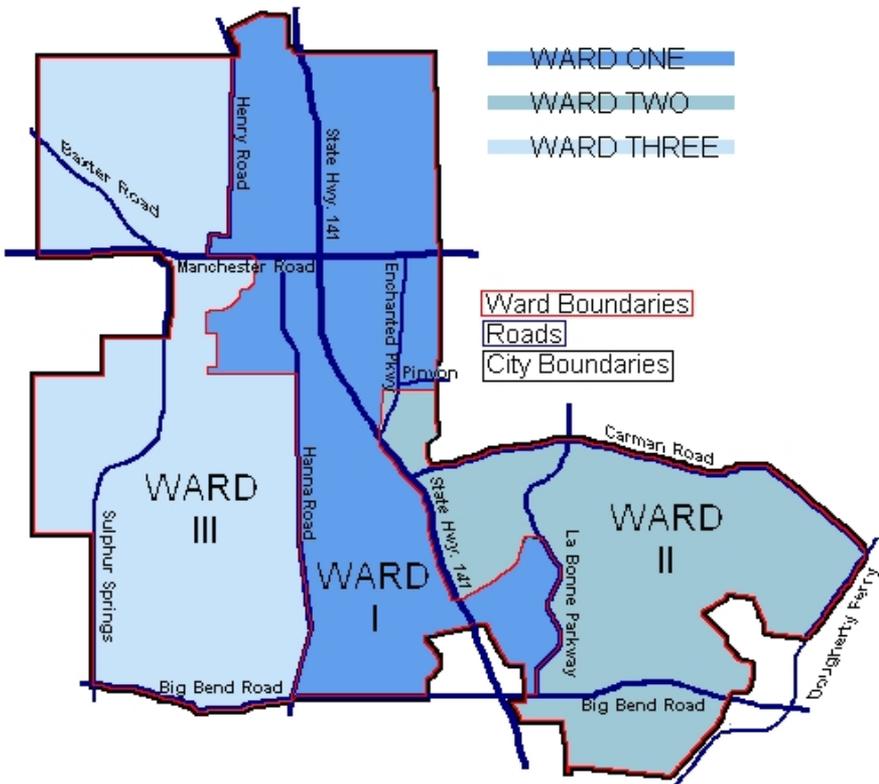
Megan Heather – 314-323-4524

Ward Three

Rich Baumann – 636-443-3322

Benjamin Toben – 314-518-2398

Ward Map



SNOW ROUTES

It is Public Works Department's goal to make all City maintained streets passable within four (4) hours of the end of the storm. Any snowfall can be frustrating; here are some tips to eliminate some of that frustration.

When there is an accumulation of one (1) inch or more of snow or one quarter (1/4) inch of ice, a snow emergency goes into effect. During a snow emergency, it is unlawful for a vehicle to be parked or abandoned on these designated streets, and vehicles will be ticketed. The snow emergency remains in effect until snow removal operations have been completed.

The Public Works Department thanks you in advance for your cooperation in keeping everyone safe and content in inclement weather.

Andersohn Drive
Arblay Place
Auber Drive
Baxter Acres Drive
Big Bend Station Drive
Big Bend Woods Drive
Blakefield Terrace
Braquewood Drive
Briarhurst Drive
Brittany Parkway (west of Auber Drive)
Broadhurst Drive
Bromfield Terrace
Brookvale Terrace
Burwick Terrace
Cabellero Drive
Canary Drive (Big Bend Woods to Wren)
Carman Meadows Drive
Carman Oaks Court
Carman Woods Drive
Century Oaks Drive
Connie Lane

Country Stone Drive
Coventry Lane
Dauphine Lane
Dean Reiter Avenue
Delmonico Drive
Derbyshire Drive (Eagleshire to Priest)
Dorne Drive (Holgate to Eagleshire)
Dougherty Ferry Road (Country Stone to City Limit)
Eagleshire Drive (Dorne to Derbyshire)
Enchanted Parkway
First Street
Garonne Drive
Gaywood Drive
Genoa Drive (City Limits to Braquewood)
Glan Tai Drive (Royal Village portion)
Hanna Road
Henry Avenue
Holgate Drive (Big Bend to Dorne)
Howard George Drive
Huntington View
Iron Warrior Lane
Joyce Ann Drive
Kinsale Drive
La Bonne Parkway
LaFeil Drive
Lalor Drive
Lindy Blvd. (South of Cabellero Drive)
Lombez Drive
Louis Avenue (North of Manchester)
Mandalay Drive
Mautenne Drive
Meramec Station Road (City Limit to Mautenne)
Miremont Drive (East of Auber Drive)
Morewood Drive
Oklahoma Avenue (South of Woodland Hill)
Old Meramec Station Road
Old Sulphur Spring Road
Parkfield Terrace
Priest Drive
Queensbridge Road
Royal Village Drive (East of Glan Tai Drive)
Russell Wirth Lane

Second Street
Spring Meadows Drive
Stephanie Lane (North of Baxter Acres Dr)
St. Joseph Lane
Stone Canyon Drive
Sugar Hill Drive (Big Bend to Big Bend Woods)
Sunnytree Lane (Carman to LaFeil)
Tulsa Avenue
Weatherwood Drive (Whispering Meadows to Blakefield)
Wembley Lane
Whitehall Drive
Whispering Meadows Drive (Carman Meadows to
Weatherwood)
Wickford Way
Wicklow Drive
Wild Hickory Lane
Wildview Lane (Wild Hickory to Windingpath)
Windingpath Lane
Woods Mill Road (City Limit to JFK High School)
Wren Avenue (Sulphur Spring to Canary)

Be Prepared: Before it snows, remember problems of previous years and try to tackle them in advance. Arrange ahead of time for someone to shovel your sidewalks and driveway. Make all arrangements to have food and medical supplies on hand. Have your car checked and your snow tires installed **before** the winter season.

Helping Us Help You: When snow is in the forecast, please park your car off the street if possible. Avoid any unnecessary travel during the snow removal period. Do not stop or interfere with City crews performing their assignments. If you have a fire hydrant in or near your yard, please shovel the snow from around and in front of it. This will greatly assist the Fire Department.

Be Patient: Based on the previous information, the City crews will be working to clear the snow as quickly as possible. Please feel free to call the Public Works Department at 636-227-1385 ext 104 should you know of a specific problem on the street. The City is unable to shovel ridges from the driveways that are left by the snow plows, nor can the City crews plow on private property. The Public Works

Department sincerely appreciates your understanding and cooperation during the snow removal period.

~The City of Manchester

Manchester Parks

- *Paul A Schroeder Park - 359 Old Meramec Station Road –
(636) 391-6326
- *Margaret Stoecker Park - 224 Henry Avenue
- *Baxter Acres Park - 300 Spring Meadows
- *Seibert Park - 14448 Manchester Road
- *Pierremont Pocket Park - 617 Chatelet
- *Terri Sue Fussner Field - 910 Hazel Falls

Manchester Schools

- *Parkway South High – 801 Hanna Rd - (314) 415-8100
- *Hanna Woods Elementary School – 720 Hanna Rd –
(314) 415-8100
- *St. Joseph School/Church – 555 St. Joseph Lane –
(636) 391-1253
- *Wren Hollow Elementary/Southwest Middle – 655 Wren Ave
(314) 415-8100
- *Barrett Elementary School – 1780 Carman Rd –
(314) 415-8100
- *Manchester United Methodist Pre-School – (636) 394-7506

Manchester Churches

- *Church in St. Louis, 223 Woods Mill Rd - (636) 386-6050
- *Manchester United Methodist Church, 129 Woods Mill –
(636) 394-7506
- *St. John's United Church of Christ, 332 Old Sulphur Springs –
(636) 391-6655
- *St. Joseph's Catholic Church, 567 St. Joseph Ln –
(636) 391-1253
- *Community Christian Church, 623 Meramec Station –
(636) 394-2772
- *Faith Lutheran Church, 1183 Big Bend Rd – (636) 225-3458

*Good Shepard Lutheran Church, 327 Woods Mill Rd –
(636) 391-6685

*St. Louis Chinese Gospel Church, 515 Meramec Station –
(636) 391-2112

USEFUL NUMBERS

EMERGENCY:

Police..... 911

Fire..... 911

Ambulance..... 911

NON EMERGENCY:

Police Department (Dispatch)..... 636-527-9200
(after business hours)

West County EMS & Fire Protection
District..... 636-256-2000

Valley Park Fire Protection District..... 636-225-4288

Missouri Highway Patrol – Jefferson
City..... 573-526-6153

MANCHESTER CITY HALL: 14318 Manchester 636-227-1385

Fax..... 636-227-5438

City Hall Administration..... 636-227-1385
x106

Police Department (routine calls)..... 636-227-1410
x102

Municipal Court Clerk..... 636-227-1410
x120

Planning and Zoning
Department..... 636-227-1385
x118

Public Works Department..... 636-227-1385
800 Second St (streets, trash, recycling,
sewer) x104

Parks and Recreation - 359 Old Meramec Stn
Department..... 636-391-6326

Or..... 636-227-1385
x400

Swimming Pool..... 636-391-6326
Or..... x405

636-227-1385
x405

UTILITIES

Ameren (power outages, street lights,
etc)..... 314-342-1000

Spectrum/Charter Communications Cable
Company..... 833-694-9259

Spire Gas Company..... 314-621-6960

(MSD).....	
Missouri Water Company.....	866-430-0820
Or.....	314-991-3404
Trash Collection – Republic Trash Services	636-947-5959
ST. LOUIS COUNTY - 314-615-5000	
Animal Control.....	314-726-6655
Board of Election Commissioners.....	314-615-1800
Dept. of Revenue – West County (personal property tax waivers).....	314-615-5500
Driver’s Test Station.....	636-256-3951
Health Department.....	314-615-0600
Point Information for Drivers Licenses	573-751-4475
St. Louis County Police.....	314-889-2341
Recorder of Deeds (marriage licenses, property deeds, etc).....	314-615-7189
Vital Records (birth/death certificates).....	314-615-1685
Libraries:	
Grand Glaize (Manchester).....	636-225-6454
Main Branch (Frontenac).....	314-994-3300
Wildlife Rescue.....	636-394-1880
MODOT.....	888-ask-modot
Or.....	314-340-4100

STATE OF MISSOURI

Dept.of Revenue, MO State (auto/drivers

licenses, titles, etc.).....	314-877-0405
MO Ethics Commission.....	800-392-8660
The City and Village Tax Office.....	314-739-4800
POSTAL SERVICE.....	800-275-8777
Manchester Post Office.....	636-207-1013
Ballwin Post Office.....	636-227-5783
GENERAL MISC NUMBERS.....	
Manchester Athletic Association.....	636-391-1043
Social Security.....	800-772-1213
Circle of Concern.....	636-861-2623
West County Chamber of Commerce.....	636-230-9900
MidEast Area Agency on Aging.....	636-227-3882

REPUBLIC WASTE
City of Manchester
General Guidelines -Trash Guidelines

- * By law, only **non-hazardous** household **solid** waste can be collected. Liquid waste products **cannot** be collected in a liquid state.
- * Non-hazardous liquids (paint) can be mixed with an absorbent such as Kitty Litter, but **MUST** be completely dry & with the **lid off the container** to show the driver that it is dried out.
- * All services are “curbside” which is placed within four feet (4’) of the traveled portion of the adjoining roadway.
- * Trash with yard-waste mixed **cannot** be collected.
- * Items over four feet (4’) high or long must be broken down or cut to four feet (4’) or less.
- * Loose materials must be containerized or bundled.
- * Containers shall have a capacity of no less than 20 gallons nor more than 32 gallons, nor should they weigh more than 60 pounds, so that one man can pick up.
- * Regular trash, yard waste, and recycle service **WILL BE ON THE SAME DAY AS YOUR CURRENT DAY OF COLLECTION.**
- * Once per week trash service – 7 CANS OR PLASTIC BAGS COMBINED MAXIMUM.
- * Once per week recycle service – In 65 or 35 gallon cart or 18 gallon bin, per your survey request.
- * Yard waste collection service – Year round.
- * City-paid twice a year two item Bulk Trash pick up. (This Bulk pick up will be on your last collection day of the last full week of April and October.)
- * Contact Republic Trash **Customer Service (636) 947-5959** for any further questions or to sign up for additional services.
- * Waste that rots and stinks should be bagged **AND** the bag(s) should be placed in trash cans or trash carts. Republic Waste will **NOT** be responsible for any rubbish spread about when animals or birds rip any such bag(s) open.
- * Waste that does not rot and stink **CAN** be placed in plastic bags and set out for collection without having to be in a trash can or trash cart. Please do **NOT** overload bags so that they can rip open when picked up.
- * Trash limits will not exceed the commonly produced quantity of a regular household family (7 Item Limit).
- * **Trash cannot be collected in cardboard boxes. Boxes must be broken down and can be recycled.**
- * Bulk Trash includes any type of solid waste that cannot be placed into a 32-gallon trash can. **NO SINGLE ITEM CAN WEIGH OR EXCEED MORE THAN 100 POUNDS OR 16 CUBIC FEET IN**

VOLUME. Bulk Trash does **NOT** include major appliances, automobile parts or components, or any other such items.

Bulk Trash collected that is not part of the City-paid twice a year collection, shall have a limit of two (2) bulk items per collection and a \$25.00 charge per pick-up will apply. (This price is for the first year and will increase each additional year of the contract).

The fee must be paid in advance and called in to schedule. Bulk items will be picked up on your last pickup day of the month.

Some examples of common bulk trash we can pick up are:

- Sofa Cabinets Tables Carpet
- Mattress Sinks Lamps Televisions
- Chairs Vanities Bathtubs
- Couches Toilets Desks

For Computer disposal, contact EPC at 636-443-1999.

Carpeting cut in four foot (4') widths, no larger than eighteen inches (18") in diameter, limit two (2), can be collected under bulk trash. Please call Republic Waste Customer Service to schedule a Bulk pickup.

- * **Major Appliances** (White Goods) are to be scheduled for collection through Republic Waste **Customer Service (636) 947-5959**. An additional charge of \$25.00* per item will apply for this service. Items that are collected as major appliances are:

- Dishwashers Stoves Washers Dryers
- Microwaves Water Heaters (2 Item Limit)

*(This fee will increase each additional year of the contract.)

- * **Tires and Car Batteries cannot** be collected. Call St. Louis County at 314-615-8958 for possible collection.
- * Medically necessary needles (**sharps**), such as diabetic syringes will only be collected when in approved sharps containers which are available from your syringe supplier or you may use a puncture proof container with a tightly closed lid.
- * **Construction material** or the materials that result from home remodeling projects may not be picked up as part of normal trash or as bulk trash due to exceeding the 100 pound weight limit or the 16 cubic feet size volume. Remember not to overload a trash can/bag or place an item out that two (2) workers cannot pickup.
- * If in doubt of your bulk item to be disposed, please call Republic Waste Customer Service at (636) 947-5959 to schedule.

YARDWASTE GUIDELINES

(Leaves, Grass Clippings, & Tree Branches)

- * There is No Limit on the number of standard yard waste paper bags, cans, or bundled branches.
- * Yard waste with trash mixed in **cannot** be collected
- * Loose yard waste must be bagged in standard 30-gallon **PAPER** yard waste bags or placed in designated 32-gallon or smaller yard waste cans or in Republic Waste yard waste carts.
- * **YARD WASTE IN PLASTIC BAGS WILL NOT BE COLLECTED.**
- * **YARD WASTE IN CARDBOARD BOXES WILL NOT BE COLLECTED.**
- * Yard waste carts are to be used for yard waste **ONLY**.
- * **CUSTOMER-OWNED CONTAINERS USED FOR YARD WASTE SHOULD BE MARKED WITH THE LETTER "X" OR THE WORDS "YARD WASTE ONLY."**

Tree limbs and branches less than six inches (6") in diameter must be tied (with **TWINE – NO WIRE**) in bundles no bigger than four feet (4') long by twenty-four inches (24") in diameter; however, no bundle is to weigh more than 60 pounds. Limbs and branches six inches (6") or more in diameter are considered **Bulk Trash**.

- * Christmas trees will be collected at no additional charge throughout the month of January. The tree must be free of decorations including tinsel, garland, ornaments and lights. The tree must also be cut shorter than four feet (4') in length. **DO NOT** use tree bags.

RECYCLE GUIDELINES

- * You have received either a 65 or 35 gallon recycle cart, or a standard 18-gallon bin. If you desire a different size recycle container, please contact Republic Waste directly. These carts or bins can **ONLY** be used for recycling. If trash or yard waste is put into this container it **cannot** be collected. When your recycle cart is placed at the curb, please be sure that it is at least 4 feet from any tree, pole, fire hydrant, etc. and at least 10 feet from any cars on the street, as it is picked up by an automated arm on the truck. Remember to place the arrows on the lid are towards the street.
- * Please refer to the Republic Waste single stream material flyer for all recycling materials accepted.
- * Do NOT overload the cart, if the lid does not close, it is subject to animals and wind.
- * Do not lean anything against the cart.

COLLECTION SCHEDULES

- * In order to insure collection of your trash, yard waste, and recycling, please put them out for collection at the curbside **by**

6:00 AM on your scheduled collection day. The emptying of your cart is guaranteed ONLY if your cart is out on time.

HOLIDAY SCHEDULE

- * There will be no collections on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day. The change in service days will be for that day on which the holiday falls. If the holiday falls on a Saturday or Sunday no change in weekly trash pickup will occur. When the holiday falls on a weekday, ALL days following a holiday will roll ahead one day.

For example:

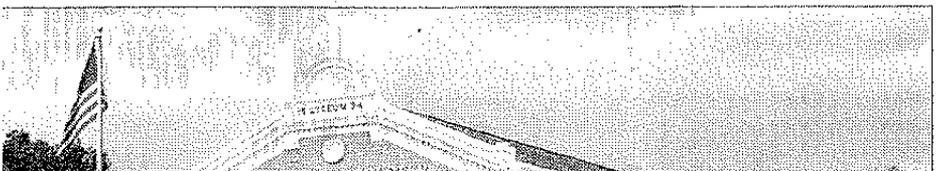
If the holiday is on a Monday:

- Monday goes to Tuesday
- Tuesday goes to Wednesday
- Wednesday goes to Thursday
- Thursday goes to Friday
- Friday goes to Saturday

CARTS: We can provide 95-gallon household trash and yard waste carts for a \$3 monthly fee. Please call Republic Waste Customer Service Department to inquire about ordering.

CUSTOMER SERVICE: The Republic Waste Customer Service Department is open to receive telephone calls from 8:00 AM to 5:00 PM, Monday through Friday of each week, excluding holidays. That phone number is **636-947-5959**.

City of Manchester
1951- Present



The Lyceum

Erected: 1894