



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, DECEMBER 1, 2014
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:07 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the Monday, November 17, 2014 Regular Board of Aldermen meeting

Alderman Hamill made the motion to approve the Minutes of the Monday, November 17, 2014 Regular Board of Aldermen meeting. The motion was seconded by Alderman Clement and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to approve the Order of Items on the Agenda. The motion was seconded by Alderman Clement and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Comments from the Public

There were none.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported on November 20th, he along, with Alderman Clement and Alderman Ottenad, attended the Country Lane Woods meeting and shared information about the City, the emerald ash borer, and deer concerns; on November 23rd, he attended the 90th anniversary of the Chinese Gospel Church; on November 24th, he attended the Planning and Zoning Commission meeting; on November 29th he participated in Shop with a Cop, which is such a nice event with a lot of volunteers, and on November 30th the NAACP had a march which passed through Manchester.

City Administrator Hixson said the NAACP had a march from downtown St. Louis to Jefferson City. He commended the Police, and said there were no incidents in the City of Manchester during the march.

Mayor Willson complimented the Public Works Department for the ice removal. He said they responded quickly and made roads and streets passable quickly.

Mayor Willson stated he went into Plato's Corner and said hello. He said it is a very nice place. Mayor Willson informed that today, he visited a new restaurant, Shahrazad, which serves Mediterranean food.

7. REPORTS FROM THE CITY ADMINISTRATOR

- a. List of Paid Bills (Warrant dates of November 16 – November 29, 2014)

There were no questions.

8. REPORTS FROM COMMITTEES

- a. Planning and Zoning Commission

Alderman Clement stated there was a meeting on November 24th, at which time there was one case for a site approval, requested by Al Manara Academy, to add a small storage shed in the back of their facility. It was approved unanimously by the Planning and Zoning Commission.

- b. Manchester Arts

Alderman Stevens reported that Manchester Arts is working with the Missouri Department of Transportation (MoDOT) and trying to get more traffic signs painted in the future. Currently there is discussion into exploring the opportunities to provide educational programs for the community residents, adults, children and seniors.

Alderman Stevens stated they are also looking into funding sources. She commented that the art work currently displayed in the facility is beautiful.

9. ACTION ON OLD BILLS

- a. BILL # 14-2208 – AN ORDINANCE APPROVING THE 2015 BUDGET

Alderman Stevens read for the second time Bill # 14-2208, entitled: "AN ORDINANCE ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2015 THROUGH DECEMBER 31, 2015, AND APPROPRIATING SUCH

SUMS AS SET FORTH HEREIN FOR ALL DEPARTMENTS AND ACCOUNTS THEREIN SPECIFIED”, by title only.

Alderman Stevens made the motion that Bill # 14-2208 become Ordinance # 14-2094. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Schrader - aye
Alderman Ottenad - aye
Alderman Clement - aye
Alderman Stevens - aye
Alderman Hamill - aye
Alderman Diehl - aye

Mayor Willson announced the bill passed with a vote of 6 – 0.

10. INTRODUCTION OF NEW BILLS

a. RESOLUTION ACCEPTING BID FOR SEWER LATERAL REPAIR

Alderman Diehl read proposed Resolution # 14-0511, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH TOPE, INC. FOR THE FURNISHING OF ALL TOOLS, LABOR, EQUIPMENT, AND MATERIALS FOR THE PERFORMANCE OF ALL WORK NECESSARY FOR THE CITY’S RESIDENTAL SEWER LATERAL REPAIR PROJECT FOR CALENDAR YEARS 2015 AND 2016”, by title only.

Alderman Ottenad asked about prices received compared to the current contract.

Director of Public Works Bob Ruck stated there are a few changes, for instance, the camera inspection for a household is going from \$260 to \$280, and some items have dropped, but the prices have mostly stayed the same. He said the prices quoted are good for two years.

Alderman Diehl made the motion for approval of Resolution # 14-0511. The motion was seconded by Alderman Clement and carried unanimously, without objection.

b. BILL ADJUSTING THE 2014 BUDGET

Alderman Clement introduced Bill # 14-2209, entitled: “AN ORDINANCE AMENDING ORDINANCE NO. 13-2063 ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, BY (1) INCREASING THE ESTABLISHED BUDGET FOR THE TAX INCREMENT FINANCING (TIF) FUND BY THE SUM OF TWO MILLION TWO HUNDRED THOUSAND DOLLARS (\$2,200,000.00), (2) REDUCING THE TIF FUND BALANCE FOR THE BEGINNING OF 2015 BY TWO MILLION TWO HUNDRED THOUSAND DOLLARS (\$2,200,000.00), (3) INCREASING THE ESTABLISHED BUDGET FOR THE SANITARY SEWER REPAIR FUND BY FORTY-TWO THOUSAND DOLLARS (\$42,000.00), AND (4) REDUCING THE SANITARY SEWER REPAIR FUND BALANCE FOR THE BEGINNING OF 2015 BY FORTY-TWO THOUSAND DOLLARS (\$42,000.00)”, by title only.

Alderman Clement asked for an explanation about the TIF Fund change. He said the City has had the TIF fund for years, and this is the first time this adjustment has been encountered.

Director of Finance Dave Tuberty explained the reason is because last year would have been the first time that bond redemption was in an excess of what the City budgeted. He added that it is a fairly young TIF, and that with the sale of the bonds less than five years ago, at this point it is starting to bring in enough money to where bonds are being redeemed as planned.

Alderman Ottenad asked about the sewer lateral program and wanted to know how many residents have used the sewer lateral program in comparison this year to last year.

Director of Public Works Bob Ruck explained last year, there were 63 repairs at approximately \$169 thousand. So far, this year there have been 62 repairs, with another one coming in today, with total expenditures to date at \$165 thousand.

No further action at this time.

11. MISCELLANEOUS

a. Comments from the Public

There were none.

12. ADJOURNMENT

At 7:26 p.m., there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Clement and carried unanimously, without objection. The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S
City Clerk

Note: This is a journal of the Board of Aldermen meeting held December 1, 2014 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.