



**MINUTES OF THE PUBLIC HEARING OF  
TUESDAY, SEPTEMBER 8, 2015  
AT 200 HIGHLANDS BOULEVARD DRIVE  
REGARDING  
THE 2015 TAX LEVY**

Mayor David L. Willson called the Public Hearing of the Board of Aldermen to order at 7:05 p.m.

Roll call showed those present were Alderman Clement, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Alderman Diehl, Mayor Willson and Attorney Gunn. Alderman Stevens was absent. A quorum was present.

The following notice of the public hearing was then read:

“The Board of Aldermen of the City of Manchester will hold a public hearing at 7:00 p.m. on September 7, 2015 at Manchester Police Headquarters, 200 Highlands Boulevard, at which time citizens may comment on the proposed 2015 Property Tax Levy for the City’s General Operating Fund and Debt Service Fund. Specific discussion will be held regarding the current year rate ceiling and voluntary rate reduction.”

City Attorney Patrick R. Gunn stated that there was a small technicality with the public hearing notice and he is requesting that the public hearing be closed and continued to September 21.

Alderman Clement made the motion to close the public hearing. The motion was seconded by Alderman Hamill and carried unanimously, without objection.

Mayor Willson closed the public hearing at 7:10 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S  
City Clerk

*Note: This is a journal of the Public Hearing held Tuesday, September 8, 2015 (summary); not a verbatim transcript. If a recording of the public hearing is desired, please contact City Hall.*





**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING  
OF TUESDAY, SEPTEMBER 8, 2015  
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:10 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Alderman Diehl, Mayor Willson and Attorney Gunn. Alderman Stevens was absent. A quorum was present.

3. APPROVAL OF THE MINUTES

- a. Minutes of the August 17, 2015 Public Hearing regarding a text amendment to the City's Code of Ordinances regarding a new subsection in the "H" Historic District

Alderman Clement made the motion to approve the Minutes of the August 17, 2015 Public Hearing regarding a text amendment to the City's Code of Ordinances regarding a new subsection in the "H" Historic District. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

- b. Minutes of the August 17, 2015 Regular Board of Aldermen meeting

Alderman Hamill made the motion to approve the Minutes of the August 17, 2015 Regular Board of Aldermen meeting. The motion was seconded by Alderman Clement and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Mayor Willson advised he would be introducing a boy scout.

Alderman Clement made the motion to approve the Order of Items on the Agenda as amended. The motion was seconded by Alderman Hamill and carried unanimously without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Presentation of renovation to the Parks building

Director of Parks and Recreation Eileen Collins reviewed the existing conditions of the parks building. She also reviewed the goals for the parks building expansion.

Director Collins stated primarily they are looking at the restrooms and adding a multipurpose room. She said there are also proposed expansions and renovations that were shown on the preliminary drawings. The cost has not been finalized, and that will probably not be done until the second public forum. After the expansions and renovations, the building will be closer by about 15 feet to Pavilion # 1.

Alderman Clement asked when the second hearing will be, and Director Collins replied that it will be the first meeting in October.

Alderman Clement asked if this is going to be part of the budget proposal reviewed in October, and Director Collins answered affirmatively, that it will be added to the budget discussion. There will be some preliminary budget numbers submitted.

Alderman Ottenad asked how many people the large room will hold.

Director Collins stated that the room would be 42 feet x 55 feet, so it depends on tables, chairs, etc. The basement below will be available for shelter; a primary focus is the addition of a basement for shelter from threatening weather conditions. The building is currently about 60 feet from the large pavilion and it will be shifted about 15 feet. She said the footprint really won't change that much.

Mayor Willson commented about the Lafayette Older Adults meetings in Ellisville. Their room is smaller and they can fit around 100 people in there with the tables and chairs.

Director Collins stated Horner & Shifrin is reviewing the plans now.

b. New Liquor Licenses

1. Sushi Japan
2. Manchester 17, LLC

Alderman Hamill made the motion to approve the new liquor licenses for Sushi Japan and Manchester 17, LLC. The motion was seconded by Alderman Clement and carried unanimously, without objection.

c. Comments from the Public

There were none.

6. REPORTS FROM THE MAYOR

Mayor Willson introduced Boy Scout Chris Williams from Troop 496 who was in the audience. Mayor Willson said he is working on his "Citizenship in the Community" merit badge.

a. Mayoral Report

Mayor Willson reported he attended the Arts photo show opening, attended the Homecoming meeting, and a staff meeting.

Mayor Willson stated Homecoming will be this weekend; the weather should be in the 70's. He said Friday is the anniversary of 9/11. He urged citizens to keep in their thoughts the people who protect us.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of August 17 – September 5, 2015)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated on August 24, they had four cases. One case concerned a patio addition at 17 Nationalway; there was a Special Use Permit Request from a package retail liquor store, and two text amendments which were presented by the City Attorney. Everything was approved by the Commission unanimously.

b. Homecoming Committee

Alderman Ottenad stated the annual Homecoming is this weekend. The parade is Saturday, September 12 starting at 9:00 a.m. at Journey Church and ending at Parkway Southwest Middle School. The Doggie Paddle Party will benefit Gateway Rescue and Shop with a Cop. There are 24 vendors and 32 booths. Arts and Crafts will be back this year with seven vendors, after a number of years without Arts and Crafts. The next meeting will be at 1:00 p.m. on September 10 for setup and at 5:00 p.m., there will be pizza.

c. Manchester Arts

Alderman Clement stated there is a new arts show themed around nature; there are 23 separate artists represented. On September 26 the Manchester ArtsFest will be held from noon until 6:00 p.m. in Schroeder Park. It will bring together visual, performing, and literary artists. There will also be storytellers, poets, and musicians. Also they will have good food.

9. ACTION ON OLD BILLS

a. BILL # 15-2231 - AN ORDINANCE ADDING A NEW SUBSECTION TO THE CITY'S ZONING CODE FOR THE "H" HISTORIC DISTRICT

Alderman Diehl read for Alderman Stevens Bill # 15-2231, entitled: "AN ORDINANCE AMENDING SECTION 405.280.E.4 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER BY ADDING THERETO A NEW SUB-SECTION (N) PERMITTING BEER AND WINE GARDENS IN THE H-HISTORIC DISTRICT OF THE CITY OF MANCHESTER",

by title only.

Alderman Diehl made the motion that Bill # 15-2231 become Ordinance # 15-2116. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Hamill – aye  
Alderman Diehl – aye  
Alderman Baumann – aye  
Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Stevens - absent

Mayor Willson announced the motion passed 5 – 0, with no objections, with one absentee.

10. INTRODUCTION OF NEW BILLS

a. RESOLUTION TO CONTRACT FOR 2015 ASPHALT OVERLAY AND DRAINAGE IMPROVEMENTS PROJECT

Alderman Diehl read Proposed Resolution # 15-0535, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT WITH L.F. KRUPP CONSTRUCTION, INC. IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETEEN THOUSAND THREE HUNDRED TWENTY-NINE DOLLARS AND NINETY-FIVE CENTS (\$219,329.95), WHICH INCLUDES A FIVE PERCENT (5%) CHANGE ORDER IN THE AMOUNT OF TEN THOUSAND FOUR HUNDRED FORTY-FOUR DOLLARS (\$10,444.00) TO BE USED FOR UNFORESEEN WORK CONDITIONS, FOR THE ASPHALT OVERLAY ON PORTIONS OF OLD SULPHUR SPRING ROAD AND HANNA ROAD, AND FOR ASPHALT AND DRAINAGE REPAIRS FOR THE PARKING LOT AT PAUL A. SCHROEDER PARK,” by title only.

Alderman Ottenad asked where the construction for the park is going to be. She expressed concern that this area would be where the new construction trucks will be driving. She asked if this is something that could not wait until after the construction.

Director Collins stated that they will have to go on the parking lot; trucks will have to go over the parking lot to do the construction of the parks building.

Director of Public Works Bob Ruck answered that the asphalt project needs to be done now; there is cracking on the surface allowing moisture to get underneath and the asphalt is deteriorating. It is possible when the parks building is done, there may be some further damage.

Director Collins stated they ascertained the opinion of Horner and Shifrin also; they made the recommendation.

Alderman Clement asked how long it would take if this Resolution is approved tonight.

Director Ruck stated they will have to sit down with the contractor, but it will be done this fall.

Alderman Diehl made the motion for approval of Resolution # 15-0535. The motion was seconded by Alderman Clement, unanimously, without objection with one absent.

b. RESOLUTION ACCEPTING A GRANT FROM THE MISSOURI ARTS COUNCIL

Alderman Ottenad made the motion for approval of Resolution # 15-0536. The motion was seconded by Alderman Clement, unanimously, without objection.

Alderman Ottenad read Proposed Resolution # 15-0536, entitled: "A RESOLUTION ACCEPTING A 2015-2016 MONTHLY STRATEGIC PROJECT GRANT FROM THE MISSOURI ARTS COMMISSION AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT THEREFOR", by title only.

Alderman Ottenad made the motion for approval of Resolution # 15-0536. The motion was seconded by Alderman Clement, unanimously, without objection and one absentee.

c. RESOLUTION AUTHORIZING PARTICIPATION IN THE MULTI-JURISDICTIONAL DRUG TASK FORCE FOR THE PERIOD OF JANUARY 15, 2016 THROUGH JANUARY 15, 2017

Alderman Baumann read Proposed Resolution # 15-0537, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI, TO PROVIDE FOR THE CITY'S PARTICIPATION IN THE MULTI-JURISDICTIONAL DRUG TASK FORCE FOR THE PERIOD OF JANUARY 15, 2016 THROUGH JANUARY 15, 2017", by title only.

Alderman Baumann made the motion for approval of Resolution # 15-0537. The motion was seconded by Alderman Clement, unanimously, without objection and one absentee.

d. BILL ESTABLISHING 2015 TAX LEVY

Alderman Hamill introduced Bill # 15-2232, entitled: "AN ORDINANCE ESTABLISHING AND LEVYING THE RATE OF TAXATION UPON ALL REAL AND PERSONAL PROPERTY IN THE CITY OF MANCHESTER FOR CALENDAR YEAR 2015" by title only.

No further action at this time.

e. BILL APPOINTING A PLANNING AND ZONING DIRECTOR

Alderman Hamill introduced Bill # 15-2233, entitled: "AN ORDINANCE APPOINTING ERIKA L. KENNETT AS THE DIRECTOR OF PLANNING, ZONING AND ECONOMIC DEVELOPMENT FOR THE CITY OF MANCHESTER, ESTABLISHING A RATE OF PAY FOR THAT POSITION AND, FURTHER, CONFIRMING THE DUTIES AND OBLIGATIONS OF THAT POSITION," by title only.

Alderman Hamill made a motion for approval of emergency legislation. The motion was seconded by Alderman Clement and carried 5 – 0, with no objections and one absentee.

Alderman Hamill read for the second time Bill # 15-2233, entitled: “AN ORDINANCE APPOINTING ERIKA L. KENNETT AS THE DIRECTOR OF PLANNING, ZONING AND ECONOMIC DEVELOPMENT FOR THE CITY OF MANCHESTER, ESTABLISHING A RATE OF PAY FOR THAT POSITION AND, FURTHER, CONFIRMING THE DUTIES AND OBLIGATIONS OF THAT POSITION,” by title only.

Alderman Hamill made the motion that Bill # 15-2233 become Ordinance # 15-2117. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Diehl – aye  
Alderman Baumann – aye  
Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Stevens – absent  
Alderman Hamill – aye

Mayor Willson announced the motion passed 5 – 0, with no objections, with one absentee.

11. MISCELLANEOUS

a. Comments from the Public

There were none.

12. ADJOURNMENT

At 7:40 p.m., there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Clement and carried unanimously, without objection. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S  
City Clerk

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