



AGENDA

FOR THE

REGULAR BOARD OF ALDERMEN MEETING

OF

MONDAY, OCTOBER 17, 2016

AT THE

MANCHESTER POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE



REGULAR MEETING OF THE BOARD OF ALDERMEN

NEXT BILL: 16-2276

NEXT ORD: 16-2160

NEXT RES: 16-0576

DATE: MONDAY, OCTOBER 17, 2016 – 7:00 p.m.

MEETING TO BE HELD AT THE POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE

AGENDA

PAGE NO.

1. Call to Order:
 - a. Pledge of Allegiance to the Flag
 - b. Invocation
2. Roll Call and Statement of Quorum
3. Approval of the Minutes:
 - a. Minutes of the Regular Board of Aldermen meeting of Monday, October 3, 2016 1 - 10
4. Establishment of Order of Items on the Agenda
5. Consideration of Petitions and Comments from the Public
 - a. Comments from the Public
6. Reports from the Mayor
 - a. Mayoral Report
7. Reports from the City Administrator
 - a. List of Paid Bills (Warrant dates of October 3 – October 15, 2016) 11 - 34

8. Reports from Committees
 - a. Homecoming Committee
 - b. Manchester Arts
 - c. Planning and Zoning Commission
9. Action on Old Bills
 - a. There are none.
10. Introduction of New Bills
 - a. Bill amending the Code of Ordinances relating to the office of Director of Parks and Recreation – Alderman Baumann 35 - 38
 - b. Bill amending the Code of Ordinances relating to the Manchester Arts Council – Alderman Stevens 39 - 40
 - c. Resolution approving a contract with Davey Tree Service – Alderman Clement 41 - 47
11. Miscellaneous
 - a. Comments from the Public
12. Executive Session:
 - a. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.
13. Adjournment

Note: Due to ongoing City business, all meeting agendas should be considered tentative.

If you are a person with a disability or have special needs in order to participate in this public meeting, please contact City Administrator Andy Hixson no later than 72 hours before the meeting.

For more information, call:
 636-227-1385 VOICE
 1-800-735-2966 TDD
 1-800-735-2466 RELAY MISSOURI

Posted Friday, October 14, 2016 at 9:00 p.m.



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, OCTOBER 3, 2016
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Mayor Willson and Attorney Gunn. Alderman Diehl was absent. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the Regular Board of Aldermen meeting of Monday, September 19, 2016

Alderman Clement made the motion to approve the Minutes of the Monday, September 19, 2016 Regular Board of Alderman meeting. The motion was seconded by Alderman Hamill and carried by a vote of 5-0, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to accept the Order of Items on the Agenda as submitted. The motion was seconded by Alderman Clement, and carried by a vote of 5-0, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Comments from the Public

Mr. Charles Hunn, 630 Clear Creek Court, a citizen of Ballwin and former employee from the City of Manchester, said he had worked here for 28 years. He came out here in 1986, and one of the reasons he came out here was because it was certainly a safer place to work than where he was, and Manchester at that time, was one of the better-paying municipalities in St. Louis County and

had a decent benefit package. He added that he is married and has five children so that was important to him. Over the years, different boards came and went and salaries started going down, but the benefits package remained. He said that was one of the reasons that he stayed with Manchester; it wasn't so much the salary, it was the benefit package for the children. Some of the employees here in different departments have spoken with him about an increase in the health care benefits, and he was shocked by what they are telling him. If what they are saying is true his questions is: "Is there a specific reason for this increase in the health care benefits for the employees?" He would like to know the reason why, and also why this year caused this type of an increase for people who have children. He said he knows what it was like to work two or three jobs so his children could go to schools and they could have certain things in life. He said Law Enforcement doesn't necessarily always pay well.

Mr. Hunn stated when "Hell" comes to Manchester, it is your employees who have to deal with it. It is your policemen and public works people. He said when there are ice storms, your parks department comes in to help out. He said they are the people that make it work, and the least the Board could do is cover the medical costs as they have in the past. He said this is a killer if you have children.

Alderman Ottenad asked that someone from the City get back to him and answer him.

Alderman Clement answered that the City Administrator will be getting back to Mr. Hunn.

Ms. Denise Tinnon, 935 Queensbridge, a Manchester resident, said she wanted to echo what Mr. Hunn said, and she cannot express the level of disappointment she has in the Board for increasing the amount of money that is coming out of employees' pockets. They are going to cause people to be upset coming to work. She said they are automatically upset before they even get to work, and if she comes to the Police Department for a police report or when she goes to the City Hall and needs something, it is not the aldermen who are there to help her; it is the people who can't afford to put food in their children's mouths; she said it is the police officer who can't afford to send their children to school, and she doesn't understand why this decision was made. She asked why there wasn't some type of vote or a phone call from the people that she hires with her vote. She said she votes every time and she is not sure why she didn't get some type of call when there was a decision made that is affecting everybody except the Board. She said she does expect someone to get back to her on this, and she would like to know who that will be.

The response was that the City would get back to her.

Mr. Brian Elliott, 735 LeManns Drive, said he was an employee, and he is a resident of the City of Manchester. He said he wanted to echo what the last two speakers had said, and it is embarrassing what the Board is doing to the employees without explanation. They shouldn't be in a position where they make less and less each year as they go forward; it shows no appreciation for the work they do. He said he had to leave after three years because he couldn't keep going to work with the Parks Department, and he saw this coming a mile away. He said he had to do what was best for his family, but they are going to run everybody that is good out of the City if they don't make a change.

Mr. Daniel O'Brien, 512 Glan Tai Drive, a Manchester resident, said a lot of these people are new to this, but what these past people have talked about is true. He said the beautiful thing about Manchester is we do take care of our own. He said that more than anything, Mr. Hixson has an obligation to the employees; he has to answer to the Board, but they have to answer to the

people, and 20 votes can swing anything in any ward. Mr. O'Brien said if they are put under pressure to get insurance from some different organization and to get out of the pool or whatever they did, people need to know these things. This is really how it works, you answer to them, but they answer to the people. He said this Affordable Health Care is scaring everyone to death, and insurance companies are the only ones making all the money, so, they throw these big numbers and they throw out these policies and say take it or leave it. He said that is what happens if you are not in a position to shop it out, or you don't have an actuary who takes care of all insurance matters. He is in favor of hiring an actuary to coordinate all the insurance in Manchester; he suggested spending the money there.

Mr. O'Brien said the fact is this is jammed down their throat for these people who can't afford it, just isn't right. He said the first thing he thought of with this entire process is the Fox family. Unfortunately, their son died, but if they had to live, insure, and do their things with this situation, it would be impossible. He spoke directly to Alderman Ottenad and said that she has been through this situation, and has lived through it, and should know what it is like. He said if Dave and Patty Fox had to go through what they went through right now with the insurance, they couldn't do it. Dave would have to quit even though he has been employed with the City of Manchester about 20 years. He said the City can't run scared because of the insurance companies. He said this is business to them; they don't look at these people's faces or their families, but it is their obligation, and if there are problems with the Board pressuring in any kind of way to take these things, then this needs to be taken to the people.

Mr. O'Brien said it is not too late to fix this. He said this can be changed, they can get back in the pool. He said this is not a done deal right now. He said it has been voted on but it can be changed.

Mr. Chris Winters, 510 Cardinal Lane, a Manchester resident, said that two weeks ago he failed to mention the Homecoming Committee, and the outstanding job they did and always do. He said for all the hours volunteers put in, he wanted to say "thank you".

Mr. Winters stated he has looked through all the previous minutes and he can't find any hard numbers from Beattie and Associates or United Health Care, Coventry or Anthem. There are no bids or related documents, and he can't find where this was discussed, except that there was a closed session on August 29, so he assumes that is when it was discussed. He said since they have voted on and picked the company to give insurance, he wanted to know if that bid and information is public knowledge now. He said he wanted to look at the numbers. He said Alderman Clement mentioned it is over \$1 million in a statement, but he can't see what the City is paying and what the employees are paying.

City Attorney Patrick Gunn stated this information is available through a Sunshine Law Request, as this is a public record now.

Mr. Winters stated that all other bids are automatically put in the minutes, such as trucks, etc.

Mr. Robert Lopez, 1302 Mautenne, a Manchester resident, stated that he sees lots of City employees. He is happy with the street department, the police department, and when he goes to City Hall, he gets questions answered right away. He said the City has the Highlands providing revenue, really there is a lot of revenue coming into the City, and to shortchange these people and not getting them best that money can buy, and he believes it needs to be done.

Ms. Sharon Owens, 107 Baxter Acres Drive, a Manchester resident, said she talked several years ago about the low wages of Manchester employees, and she also gave examples of what exemplary employees the City has; they do wonderful things. Everywhere she goes in the community she gets compliments about how good the employees are, she doesn't care if it is the Public Works Department, the Office, the Police Officers, or the Parks Department. They are all wonderful employees and they need to be appreciated, and when they aren't paid well, it shows they are not appreciated, and it is up to the aldermen that they make a decision some way to pay for them.

Ms. Owens stated that it seems that everything that happens in Manchester, whether it is the Arts or the beautiful building at the Park, it seems like it is taken away from the employees' wages and it is coming out of their money that the City is getting all these extra things. She said it is up to the aldermen to decide how to do it. When they do the budget, they need to list their employees and employee wages at the top. She said the City has wonderful employees and it is important to start showing them and showing the residents of Manchester that employees are appreciated. She said we need the aldermen to show they appreciate their employees.

Mr. Chris Kerber, 303 Royal Village Drive, said having been a Manchester resident for 10 years, his dealings with the police officers and with public works have been excellent. He is with everyone who has said to take care of those employees, because you get what you pay for.

Mr. Kerber stated he wanted to thank Alderman Baumann and City Attorney Gunn for their help. He said they have been dealing with an issue at Dierberg's and the noise. It is an issue that has constantly been recurring and has become a pretty big one ever since the construction has started. He said that while he doesn't want to tie this into the tax that was approved without anyone voting on it from a public standpoint, there is a slight relation with this. He said Dierberg's has a responsibility to the residents, as well as following the Ordinances that are in place. He wanted to thank Alderman Baumann and City Attorney Gunn, because when he contacted Alderman Baumann, the response was immediate. He said that Attorney Gunn's approach with Dierberg's was fantastic. He said his only reason for standing up there is so everyone from the City government standpoint knows that if you have Ordinances, and public money is helping them, you need to hold them accountable to follow those Ordinances. He thinks it is two maybe three letters that he received from City Attorney Gunn, and Alderman Baumann has dealt with him and his neighbors. He said he has personally dealt with managers down at Dierberg's, and enough is enough. He said he doesn't believe they have been fined and doesn't believe there has been an issue raised beyond that and he thinks it is time to do it. Mr. Kerber said the City of Manchester needs to hold them accountable, as well. If you're going to do that to your own employees, demand it of yourself. He said if you can get the decibel level in your house at 60, and he believes the decibel level should be changed too, because it is now loud enough that the noise is coming through the walls. He thanked Alderman Baumann and City Attorney Gunn for being responsive.

Ms. Leslie Richardet, # 2 Finlay Fields, a Manchester resident, stated she feels the Board is hiding something and not telling everything that is going on with everyone in the City. Her question is she understands that Manchester is one of the bottom of 50 cities with what they pay their officers and departments, and she wonders if that is why Manchester can't keep any police officers in the City. She said with everything that is happening these days, she thinks we need to support our police officers and all the other departments in the City. She said things are getting a little wild here. She said with the Board cutting benefits, that is not good, and she would like to know why the Board is doing it. She said there are things that can be done to make a little money. Ms. Richardet

then gave an example that she does not know of any other city that gets free trash pickup. She asked what would happen if they charged everybody \$5 a month. She thinks that would help get some more money in the City.

Mr. John Schrader, 804 Windingpath Lane, a Manchester resident, said he had the pleasure of being on the dais for four years and he thoroughly enjoyed it. He said he would love to thank everyone for coming out tonight, but he finds it a shame that something big has to be happening to get the room full. He thinks it would be fantastic to see more public in here during the meetings.

Mr. Schrader asked if this is the same insurance group that was brought to the City about three years ago by Alderman Hamill, and there was an affirmative answer. He also asked if it is the same brokerage firm that Alderman Hamill is using for his own business, and if so, if he is voting on the insurance and budget, and whether it is a conflict of interest.

Alderman Hamill answered that he does use the same insurance broker, but they do not get paid by the City.

Mr. Schrader stated that when he was on the Board, he abstained from a vote for a business license for an insurance broker because he was one of their customers.

Alderman Hamill stated if Mr. Schrader wanted to take up whether or not he should abstain or not, they can certainly do that.

Sergeant Sheree Waterhouse, stated that she lives in Leslie, Missouri, and works for the City of Manchester, and has worked here for a long time. She said there are a lot of employees here who have hung in here for a long time waiting for something good to happen here. The employees love this community and she loves the people. She said she knows everyone in the audience from either working with them or getting to know them because she has worked here 23 years. She said the employees keep waiting for something good to happen here, and when the Highlands came, we thought "Oh good, finally, we are going to be competitive with other cities in our pay" which we are not. She said we are on the bottom on a list of 50, Manchester is 48 or 49. There is no reason to be at the bottom. She said we work in a City that has revenue but we also work in a City where the citizens are used to not paying anything for all the services that are provided to them. We work hard, we do our jobs, we come to work every day, we just want to be compensated. We want to be compatible with other Cities around us; everybody around us makes way more than we do. Someone comes to work here, they work here 10 years, then they go down the street and work at Glendale, a very small little community, and it is a \$10,000 raise walking in the door. Does that make any sense? We can't keep people here. The only people who stay are the old timers like her who are too old to go anywhere else. It doesn't mean she doesn't love her job, she loves her job. She said "I love this City, but we just want you to love us back."

Sergeant Waterhouse said she knows the answers to the questions that were asked tonight when people are saying we just want an explanation and we want to know why they are going to come back; it was with insurance increasing by 36 percent or whatever the number was. That happened everywhere and everybody else isn't doing this to their employees. Why does every expense that the Board incurs always go on the backs of employees? Why? She said employees don't understand it. We work hard and we want to feel like we belong here and are appreciated; we want to feel you want us to stay.

Sergeant Waterhouse stated the last time the City put an ad out for applications for police officers (and that was for two openings), 17 applications were received, which is pathetic. She said we used to get a couple hundred, but we don't anymore. She said she could stand up there and go on and on, but these families who have kids who have to pay for baby sitters a couple hundred dollars a week and now that they are going to have to pay a couple hundred or more dollars a week for insurance, they are going to be eligible for Circle of Concern. She will be inviting them to "Shop with a Cop" because they will not be able to provide their own Christmas. She is asking the Board to please understand that they know the costs have gone up, but can we get back in SLAIT (St. Louis Area Insurance Trust)? Why are we not going to get back into SLAIT? There has to be something we can do. She turned to the audience and asked if everyone would be willing to pay \$5 or \$10 a month for trash. Everyone responded that they would, and they clapped. Sergeant Waterhouse said you cannot run a City without bringing in revenue and she understands the Board doesn't want any of the citizens to ever pay anything; that is a wonderful idea in fairytale land, but it doesn't really pay the bills. She pled: "Please help us."

Ms. Sharon Owens, 107 Baxter Acres Drive, asked about the City's employees being paid at the low level of the survey. She would like someone to present the benefits and the wages of Manchester employees compared to other communities in St. Louis County. Also, she would like the date when the Highlands Tax Increment Financing (TIF) ends. She would like to know why the City left the group insurance and went out on their own.

Ms. Kim Smith, 2 Calder Court, a Manchester resident, said it is good to be back again, kind of. She said she has been in nursing school for the past two years and so she has been a little negligent in paying attention to what is going on in her City. It is easy to get complacent when you don't see problems and it looks like things are humming along and things look peaceful, but as it turns out, things in our town are not peaceful, and in great danger of losing some of the City's most prized assets, which are the City employees. She said we are in danger of losing them because our Board of Aldermen is about to price them right out of their jobs by expecting them to carry an unreasonable burden when it comes to their health insurance. She likes a bargain as much as the next person but there are a few good things that she will pay top dollar for, good shoes, good sheets, good mattresses and good City services. She said: "I do not want to live in a bargain basement town with employees fleeing left and right because they can't afford to work here." She doesn't want a police department where her tax dollars are used to train police officers who will soon leave for greener pastures to work for a municipality that has much better benefits than Manchester. She doesn't want a shortage of public works folks when her streets need plowing or need a pothole fixed. She doesn't want City Parks Programs to implode because all of the people who work there will be forced to look for employment elsewhere in order to keep a roof over their heads and have enough money to raise their children. She said she can't imagine the Board of Aldermen want that either but that is exactly what is going to happen if things don't change around here.

Ms. Smith stated when she looks around this room, the Board sees statistics and numbers, but she sees people, she sees long time employees who work long hours to make Manchester a great City. She sees people who make this place a wonderful place to live, with services second to none. She said many of the people she sees behind the scenes volunteering for events like Breakfast with Santa, Shop with a Cop, Halloween Festival and many more. She said these folks don't just work for Manchester; they are Manchester. They may or may not live here, but they are as much a part of the City as any of us here tonight. They are parents and they are grandparents and sons and they are daughters just like you, and they have a right to be paid fairly for their hard work, just like you. A tiny raise is not going to offset a huge insurance premium increase.

Ms. Smith stated if they need more money next year, don't take this out of their employees hides, take it out of hers. Last year she paid \$97.98 in personal property taxes and real estate taxes to the City of Manchester, which is a whopping \$8.16 a month, but guess what she doesn't pay a darn thing for trash service and she can't figure out why. She said to charge her and other residents \$10 a month for trash pickup. She has taken things to the dump before and \$10 is way cheaper and a lot less hassle. With around 6,500 households receiving trash service in Manchester that is \$700,000 a year; problem solved. She said the aldermen may hear from a few disgruntled residents, but they will get over it, faced with taking their trash to the dump or moving to a "bargain basement city", and she bets they stay put to enjoy the outstanding police protection, the beautiful parks, great City Hall and the stellar public works services. She said that come next April, the aldermen are still going to get their vote. She said when they sit down next week and look at the budget numbers, she hopes they remember the faces behind those numbers and remember they are the people who keep Manchester running smoothly. Ms. Smith asked that the aldermen please do the right thing by treating employees fairly.

Mayor Willson commented that this is one of the most poignant meetings that the Board of Aldermen has had recently, where not only the citizens, but also the employees came up and expressed their concerns and questions, and it is duly noted. He said he appreciates the turnout and we will see what happens. He thanked everyone for coming and expressed appreciation for all the comments and time.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported that he and City Administrator Hixson met with Parkway School District administrators on September 21; also on the same day, they attended the West County Chamber of Commerce luncheon. He reported that on January 23, there was a very interesting luncheon where some of the City staff volunteered to serve lunch for the 240 workers and staff at Lafayette Industries. He said that Callier's provided the food, but City staff served lunch, Ruth Baker, Colleen Massey-Skaggs, Andy Hixson, and Dave Tuberty participated. Mayor Willson reported that on September 23, the last concert in the park for this year was held, and there was the best crowd and turnout for an evening in the park. On Saturday morning, Stephanie and staff, were at the pavilion, had breakfast for Clean Stream and in the clean-up effort, four dump truck loads of trash came out of the streams, the creeks, and the work was mostly done by Cub Scout and Boy Scout troops. They had a great turnout; and staff did a wonderful job. The Mayor reported that on September 24, the Legion Hall 208 held an ice cream social, a fundraiser for Ballwin Officer Flamion, for which he gave credit to Sharon Owens. He said City staff provided baskets for the silent auction. He said they sold every basket, and there were 78 of them, and it was really a nice event.

Mayor Willson said that since Alderman Clement wasn't present at the last Planning and Zoning meeting, he gave a report. He said there was a request for a Special Use Permit for Jasmine Spa., and that was the first meeting for Melanie Rippetoe, the City's new Planning and Zoning Director.

Mayor Willson reminded everyone of the document shredding event this Saturday from 9 – 11 a.m. at Schroeder Park for Manchester residents only. There is a CERT graduation and ArtsFest this weekend at the Paul Schroeder Park.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of September 18 – September 30, 2016)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Manchester Arts

Alderman Stevens reported that plans are beginning and underway for the Lafayette Industries Concert. She said the plans are also underway to continue the art display that is in the Court room.

b. Planning and Zoning Commission

Alderman Clement stated that what the Mayor didn't share was that the Special Use Permit was approved by the Commission and will come before the Board on November 7.

c. Homecoming Committee

Alderman Ottenad stated they did not have a meeting.

9. ACTION ON OLD BILLS

a. AN ORDINANCE CONTRACTING FOR DISPATCHING SERVICES WITH THE CITY OF BALLWIN

Alderman Ottenad wanted to explain that the reason for the substitute Bill is because the first Bill that she read was supposed to be for a five-year contract, but the dates that were given made it a six-year contract, so those are the only things that were changed in this Bill.

Alderman Ottenad read Substitute Bill # 16-2275, entitled: "AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY WITH THE CITY OF BALLWIN RELATING TO THE PROVIDING OF POLICE COMMUNICATION SERVICES FOR THE CITY OF MANCHESTER", by title only.

Alderman Ottenad made the motion that Substitute Bill # 16-2275 become Ordinance # 16-2159. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – absent
Alderman Baumann – aye
Alderman Ottenad – aye
Alderman Clement – aye

Mayor Willson announced the motion passed 5 – 0, with no objections and one alderman absent.

10. INTRODUCTION OF NEW BILLS

a. RESOLUTION CONTRACTING FOR SIDEWALK ELEVATION CORRECTION AND REPAIR PROJECT

Alderman Stevens read Proposed Resolution # 16-0573, entitled: "A RESOLUTION ACCEPTING THE BID OF LIFT RITE, INC. IN AN AMOUNT NOT TO EXCEED THIRTY-SEVEN THOUSAND FOUR HUNDRED FORTY-TWO DOLLARS (\$37,442.00) FOR THE 2016 CONCRETE SIDEWALK SLAB ELEVATION CORRECTION PROJECT IN THE CITY OF MANCHESTER, AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT THEREFOR", by title only.

Alderman Stevens made the motion for approval of Resolution # 16-0573. The motion was seconded by Alderman Clement and carried by a vote of 5-0, without objection, and one alderman absent.

b. RESOLUTION ACCEPTING GRANT FROM THE MISSOURI DEPARTMENT OF CONSERVATION FOR TRIM GRANT FOR TREE ORDINANCE DEVELOPMENT

Alderman Clement read Proposed Resolution # 16-0574, entitled: "A RESOLUTION ACCEPTING A TREE RESOURCE IMPROVEMENT AND MAINTENANCE (TRIM) GRANT FROM THE MISSOURI DEPARTMENT OF CONSERVATION IN AN AMOUNT NOT TO EXCEED SIX THOUSAND THREE HUNDRED NINETY-NINE DOLLARS (\$6,399.00) FOR PROPER REIMBURSABLE COSTS INCURRED TO COMPLETE A TREE ORDINANCE DEVELOPMENT PROJECT, AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT THEREFOR", by title only

Alderman Clement asked Director Ruck to explain.

Director of Public Works Bob Ruck explained that it is a follow up to the right-of-way tree inventory that was taken, and it was found that we do not have an Ordinance or Resolution in place for tree protection, even on private property, and this is one of the items for an Ordinance development. Director Ruck stated that Alderman Clement has been active also, and they are going to make it comprehensive to address trees not just in the street right-of-way, but throughout the City to manage the tree forest in the City of Manchester.

Alderman Clement made the motion for approval of Resolution # 16-0574. The motion was seconded by Alderman Hamill and carried by a vote of 5-0, without objection, and one alderman absent.

c. RESOLUTION ACCEPTING SERVICES AGREEMENT WITH DIAL ARCHITECTS FOR STUDY OF EXTERIOR CITY HALL BUILDING

Alderman Baumann read Proposed Resolution # 16-0575 entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH DAVID W. DIAL ARCHITECTS, P.C. IN AN AMOUNT NOT TO

EXCEED TEN THOUSAND FIVE HUNDRED DOLLARS (\$10,500.00) TO PROVIDE THE CITY WITH ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR THE CITY HALL EXTERIOR BUILDING AND BALCONY PROJECT IN THE CITY OF MANCHESTER”, by title only.

Alderman Baumann made the motion for approval of Resolution # 16-0575. The motion was seconded by Alderman Clement and carried by a vote of 5-0, without objection, and one alderman absent.

11. MISCELLANEOUS

a. Comments from the Public

Mr. Chris Winters, 512 Cardinal Drive, stated he also did some calculations as to what he pays in taxes, and it appears his taxes are going up .10%; which is probably \$5 a year. He said he lives in a more-than-modest home, and they pay \$140 a year. He said he can't beat \$11.88 a month for all the services he gets. He said as a citizen, he wanted to know if there is anything he can do to encourage friends and neighbors to make it easier for the Board to make a decision to charge \$10 a month for trash. Certainly, considering where other monies can come from, trash seems to be the solution.

Mr. Winters stated as far as employees go, you get what you pay for, and if you don't pay, you lose them, and he hates to lose them.

Mayor Willson stated that Academy Sports is going to have their “soft opening” on October 14. He advised that Academy Sports will actually open a week after their “soft opening”.

12. ADJOURNMENT

At 7:51 p.m., there being no further business, Alderman Clement made the motion to adjourn. The motion was seconded by Alderman Hamill and carried by a vote of 5-0, without objection.

Mayor Willson thanked everyone for their attendance and their comments.

The meeting adjourned at 7:51 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MPCC
City Clerk

Note: This is a journal of the Board of Aldermen meeting October 3, 2016 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.



Manchester, MO

Check Register

Packet: APPKT01224 - Check Run - 10/03/2016

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0010	Ameren Missouri	10/03/2016	Regular	0.00	11.47	47725
2454	Guardian - Appleton	10/03/2016	Regular	0.00	6,897.50	47726
2842	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	50.00	47727
2837	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	75.00	47728
2840	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	50.00	47729
2838	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	75.00	47730
2836	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	75.00	47731
2843	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	150.00	47732
2846	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	50.00	47733
2841	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	75.00	47734
2845	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	75.00	47735
2844	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	50.00	47736
2839	Manchester Arts Fest Performer	10/03/2016	Regular	0.00	75.00	47737
2815	The Hartford	10/03/2016	Regular	0.00	1,024.72	47738
1112	United HealthCare	10/03/2016	Regular	0.00	62,993.11	47739

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	15	15	0.00	71,726.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	15	15	0.00	71,726.80



Manchester, MO

Check Register

Packet: APPKT01229 - Check Run - 20161004

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
2839	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47740
2836	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	75.00	47741
2837	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47742
2843	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47743
2842	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47744
2845	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47745
2838	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47746
2841	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47747
2840	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47748
2844	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47749
2846	Manchester Arts Fest Performer	10/04/2016	Regular	0.00	25.00	47750

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	11	11	0.00	325.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	11	11	0.00	325.00



Manchester, MO

Check Register

Packet: APPKT01232 - Check Run - 20161005

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0010	Ameren Missouri	10/05/2016	Regular	0.00	169.24	47751
1029	Aramark Uniform Services	10/05/2016	Regular	0.00	115.80	47752
2184	Baldwin/Priesmeyer	10/05/2016	Regular	0.00	311.40	47753
2374	Baxter Farms and Nurseries	10/05/2016	Regular	0.00	1,570.00	47754
0050	Blue Chip Exterminating, Inc.	10/05/2016	Regular	0.00	243.00	47755
0051	Bo Beuckman Ford	10/05/2016	Regular	0.00	289.99	47756
1155	Botach, Inc.	10/05/2016	Regular	0.00	4,389.00	47757
1944	Broadway Ford Truck Sales, Inc.	10/05/2016	Regular	0.00	75.18	47758
0060	Bussen Quarries, Inc.	10/05/2016	Regular	0.00	82.27	47759
1037	Canon Financial Services, Inc.	10/05/2016	Regular	0.00	97.93	47760
0073	City Lighting Products	10/05/2016	Regular	0.00	613.33	47761
0090	County Treasurer - St. Louis Co.	10/05/2016	Regular	0.00	246.00	47762
2460	Crest Industries, Inc.	10/05/2016	Regular	0.00	35.13	47763
1301	Deep Kleen and Maintenance, LLC	10/05/2016	Regular	0.00	1,850.00	47764
1213	Employee Exp. Reimb.	10/05/2016	Regular	0.00	200.25	47765
0113	Erb Equipment Company, Inc.	10/05/2016	Regular	0.00	574.95	47766
2756	Factory Motor Parts	10/05/2016	Regular	0.00	881.82	47767
1116	Firestone Complete Auto Care	10/05/2016	Regular	0.00	846.58	47768
0903	K & K Supply	10/05/2016	Regular	0.00	695.01	47769
0174	Laclede Gas Company	10/05/2016	Regular	0.00	188.64	47770
1148	Lawn Systems, Inc.	10/05/2016	Regular	0.00	118.00	47771
1250	Lewis, Rice L.L.C.	10/05/2016	Regular	0.00	128.33	47772
1255	Lifeguards Unlimited, Inc.	10/05/2016	Regular	0.00	4,598.57	47773
1293	Lowe's Companies, Inc.	10/05/2016	Regular	0.00	1,178.39	47774
2837	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47775
2844	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47776
2840	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47777
2845	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47778
2838	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47779
2846	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47780
2836	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47781
2841	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47782
2843	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47783
2842	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	25.00	47784
2839	Manchester Arts Fest Performer	10/05/2016	Regular	0.00	50.00	47785
0658	Marilyn Ottenad	10/05/2016	Regular	0.00	76.97	47786
1087	Menards	10/05/2016	Regular	0.00	21.94	47787
2835	Millennia Professional Services	10/05/2016	Regular	0.00	1,600.00	47788
0223	Missouri Dept. Of Revenue	10/05/2016	Regular	0.00	876.38	47789
2847	Mozingo Music	10/05/2016	Regular	0.00	205.89	47790
2135	NCTRC	10/05/2016	Regular	0.00	80.00	47791
0643	NuWay Concrete Forms, Inc.	10/05/2016	Regular	0.00	390.00	47792
1196	Park Programs Refund	10/05/2016	Regular	0.00	40.00	47793
0141	Patrick R. Gunn	10/05/2016	Regular	0.00	2,775.00	47794
1103	Petty Cash By - Eileen Collins	10/05/2016	Regular	0.00	124.52	47795
1082	Petty Cash by Eileen Collins	10/05/2016	Regular	0.00	34.30	47796
2747	Phillips 66 CO./SYNCB	10/05/2016	Regular	0.00	198.55	47797
2430	PPG Architectural Finishes	10/05/2016	Regular	0.00	65.54	47798
0360	Purcell Tire Co.	10/05/2016	Regular	0.00	978.08	47799
0279	Rejls Commission	10/05/2016	Regular	0.00	568.95	47800
2772	Shred-it USA,, LLC	10/05/2016	Regular	0.00	37.45	47801
2500	Southern Bus & Mobility, Inc.	10/05/2016	Regular	0.00	63.00	47802
0315	Stonegate Auto Parts Inc.	10/05/2016	Regular	0.00	213.21	47803
0324	Terrafl Incorporated	10/05/2016	Regular	0.00	384.00	47804

Check Register

Packet: APPKT01232-Check Run - 20161005

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1652	Tope Plumbing, Inc,	10/05/2016	Regular	0.00	2,670.00	47805
1824	Traffic Control Company	10/05/2016	Regular	0.00	864.00	47806
0331	Treasurer-State of Missouri	10/05/2016	Regular	0.00	123.00	47807
0337	Valley Material	10/05/2016	Regular	0.00	425.00	47808
0745	Wal*Mart Community/GEMB	10/05/2016	Regular	0.00	262.05	47809

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	107	59	0.00	32,876.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	107	59	0.00	32,876.64



Manchester, MO

Check Register

Packet: APPKT01240 - Check Run - 20161012

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0009	Ameren Missouri	10/12/2016	Regular	0.00	19,674.42	47810
2154	Animal Care Service, Inc.	10/12/2016	Regular	0.00	200.00	47811
1029	Aramark Uniform Services	10/12/2016	Regular	0.00	115.80	47812
0031	AutoZone, Inc.	10/12/2016	Regular	0.00	8.32	47813
2054	BG Services, Inc.	10/12/2016	Regular	0.00	183.10	47814
0761	Brownell's Inc.	10/12/2016	Regular	0.00	228.78	47815
0060	Bussen Quarries, Inc.	10/12/2016	Regular	0.00	87.88	47816
0964	Capital One Commercial	10/12/2016	Regular	0.00	1,502.88	47817
2455	Charter Communications	10/12/2016	Regular	0.00	119.56	47818
0094	Dale Sign Service	10/12/2016	Regular	0.00	220.00	47819
2834	DXE Medical, Inc.	10/12/2016	Regular	0.00	170.00	47820
1213	Employee Exp. Reimb.	10/12/2016	Regular	0.00	47.92	47821
2623	Employee Expense Reimbursement	10/12/2016	Regular	0.00	14.60	47822
2793	Family Support Division	10/12/2016	Regular	0.00	93.75	47823
2173	Family Support Payment Center	10/12/2016	Regular	0.00	400.00	47824
2173	Family Support Payment Center	10/12/2016	Regular	0.00	213.70	47825
1033	GFOA of St. Louis	10/12/2016	Regular	0.00	34.00	47826
1727	John Fabick Tractor Co.	10/12/2016	Regular	0.00	2,626.85	47827
2022	Just Me Apparel	10/12/2016	Regular	0.00	159.00	47828
2774	Kings III of America, Inc.	10/12/2016	Regular	0.00	96.00	47829
2852	Laclede Gas Co.	10/12/2016	Regular	0.00	750.00	47830
2825	LEAF	10/12/2016	Regular	0.00	502.00	47831
1261	Midwest Elevator Co., Inc.	10/12/2016	Regular	0.00	378.62	47832
0304	Missouri American Water	10/12/2016	Regular	0.00	3,319.85	47833
1336	MOCCFOA - Eastern Division	10/12/2016	Regular	0.00	16.00	47834
2540	NAPA Auto Parts	10/12/2016	Regular	0.00	182.59	47835
0643	NuWay Concrete Forms, Inc.	10/12/2016	Regular	0.00	139.05	47836
2079	Ozarc/Gas Equipment & Supply, Inc.	10/12/2016	Regular	0.00	21.00	47837
0141	Patrick R. Gunn	10/12/2016	Regular	0.00	5,437.50	47838
0274	Police Dept. Petty Cash	10/12/2016	Regular	0.00	100.00	47839
0360	Purcell Tire Co.	10/12/2016	Regular	0.00	64.18	47840
2823	Raineri Construction, LLC	10/12/2016	Regular	0.00	29,855.75	47841
0279	Rejis Commission	10/12/2016	Regular	0.00	1,017.61	47842
0285	Sam's Club / GECF	10/12/2016	Regular	0.00	813.92	47843
0291	Simpson Construction Material, LLC	10/12/2016	Regular	0.00	135.90	47844
2038	Southern Computer Warehouse	10/12/2016	Regular	0.00	45.92	47845
0449	St. Louis Composting, Inc.	10/12/2016	Regular	0.00	152.00	47846
1072	St. Louis Post Dispatch	10/12/2016	Regular	0.00	50.79	47847
2851	Stuckmeyer Plants & Produce	10/12/2016	Regular	0.00	210.00	47848
0324	Terrafl Incorporated	10/12/2016	Regular	0.00	432.00	47849
2853	The Range - St. Louis West	10/12/2016	Regular	0.00	600.00	47850
2516	The UPS Store #5061	10/12/2016	Regular	0.00	14.09	47851
2272	Thomas Industrial Coatings, Inc.	10/12/2016	Regular	0.00	99.25	47852
2549	Tim Westerhold	10/12/2016	Regular	0.00	300.00	47853
1652	Tope Plumbing, Inc.	10/12/2016	Regular	0.00	4,874.00	47854
0310	Treasurer, St. Louis County	10/12/2016	Regular	0.00	95.50	47855
0973	Universal, Inc.	10/12/2016	Regular	0.00	216.59	47856

Check Register

Packet: APPKT01240-Check Run - 20161012

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0337	Valley Material	10/12/2016	Regular	0.00	7,240.70	47857

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	74	48	0.00	83,261.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	74	48	0.00	83,261.37



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 10/03/2016 - 10/08/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0010 - Ameren Missouri							
10/03/2016	0222209116 - 9/22/16	Service to 14300 Manchester Rd.-8/23-9/22/1	Service to 14300 Manchester Rd.-8/23-9/22/1	Street Lighting	10-470-4236	09/22/2016	11.47
10/05/2016	1359097012 - 9/13/16	Service to Park - 8/10-9/11/1	Service to Park - 8/10-9/11/1	Electric	10-460-4235	09/13/2016	169.24
Vendor 0010 - Ameren Missouri Total:							180.71
Vendor: 1029 - Aramark Uniform Services							
10/05/2016	311585510	Uniforms cleaned, Mats&Shop Towels, Mats - 9/28/16	Mats - 9/28/16	Uniforms & Equipment	10-460-4160	09/28/2016	9.50
10/05/2016	311585510	Uniforms cleaned, Mats&Shop Towels, Mats - 9/28/16	Uniforms cleaned - 9/28/16	Uniforms & Equipment	10-470-4160	09/28/2016	72.35
10/05/2016	311585510	Uniforms cleaned, Mats&Shop Towels, Mats - 9/28/16	Mats & Shop Towels - 9/28/1	Building - Maintenance & Re	10-470-4295	09/28/2016	33.95
Vendor 1029 - Aramark Uniform Services Total:							115.80
Vendor: 2184 - Baldwin/Priesmeyer							
10/05/2016	105133	(6) 5'x8' U.S. Flags - Nylon	(6) 5'x8' U.S. Flags - Nylon	Field Supplies	10-470-4220	09/09/2016	311.40
Vendor 2184 - Baldwin/Priesmeyer Total:							311.40
Vendor: 2374 - Baxter Farms and Nurseries							
10/05/2016	9169083	(7) Trees for Park, Agriform tablets box (500)	(7) Trees for Park, Agriform tablets box (500)	Parks-Maintenance & Repair	10-460-4312	09/30/2016	1,570.00
Vendor 2374 - Baxter Farms and Nurseries Total:							1,570.00
Vendor: 0050 - Blue Chip Exterminating, Inc.							
10/05/2016	9165747 - 8/29/16	Outside Power Spray Pest Control - Police Facility	Outside Power Spray Pest Control - Police Facility	Building - Maintenance & Re	10-470-4295	09/01/2016	175.00
10/05/2016	9169083	Gen. Pest Control Maint. City Hall & Maint Bldg	Gen. Pest Control Maint. City Hall & Maint Bldg	Building - Maintenance & Re	10-470-4295	09/19/2016	68.00
Vendor 0050 - Blue Chip Exterminating, Inc. Total:							243.00
Vendor: 0051 - Bo Beuckman Ford							
10/05/2016	302732	(2)Rear axle O-ring seals, frnt brake rotor shield	(2)Rear axle O-ring seals, frnt brake rotor shield	Vehicle - Maintenance & Rep	10-470-4285	09/23/2016	55.80
10/05/2016	302836	Fuel fill pipe & cap - Truck 14	Fuel fill pipe & cap - Truck 14	Vehicle - Maintenance & Rep	10-470-4285	09/27/2016	234.19
Vendor 0051 - Bo Beuckman Ford Total:							289.99

Board Approval Report

Payment Dates: 10/03/2016 - 10/08/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1155 - Botach, Inc. 10/05/2016	15315	(11) Police Level IV Body Armor Plates	Paraclete NJ 0101.06 Level IV Body Armor	Uniforms & Equipment	10-440-4160	09/01/2016	4,389.00
Vendor 1155 - Botach, Inc. Total:							4,389.00
Vendor: 1944 - Broadway Ford Truck Sales, Inc. 10/05/2016	274383P	Accelerator pedal assy - truck 160	Accelerator pedal assy - truck 160	Vehicle - Maintenance & Rep	10-470-4285	09/26/2016	75.18
Vendor 1944 - Broadway Ford Truck Sales, Inc. Total:							75.18
Vendor: 0060 - Bussen Quarries, Inc. 10/05/2016	210250	(8.66) Tons MSD1 Stone Streets	(8.66) Tons MSD1 Stone Streets	Concrete Street Replacemen	50-470-6310	09/12/2016	82.27
Vendor 0060 - Bussen Quarries, Inc. Total:							82.27
Vendor: 1037 - Canon Financial Services, Inc. 10/05/2016	16502699	Copier Lease - 9/1-9/30/16 - Police Facility	Graphics Equip. - 9/1-9/30/16 - Police Facility	Equipment Rental	10-425-4280	09/12/2016	97.93
Vendor 1037 - Canon Financial Services, Inc. Total:							97.93
Vendor: 0073 - City Lighting Products 10/05/2016	5941281	(4) Nepton LED Repl. Manchester Rd. Lights	(4) Nepton LED Repl. Manchester Rd. Lights	Streets - Maintenance & Rep	10-470-4310	09/14/2016	613.33
Vendor 0073 - City Lighting Products Total:							613.33
Vendor: 0090 - County Treasurer - St. Louis Co. 10/05/2016	Sept. Dom. Viol. Collections	Sept. Domestic Violence Collections Pmt.	Sept. Domestic Violence Collections Pmt.	Domestic Violence DV	10-540-5430	09/30/2016	246.00
Vendor 0090 - County Treasurer - St. Louis Co. Total:							246.00
Vendor: 2460 - Crest Industries, Inc. 10/05/2016	2334984	Replacement stabilizer hose & parts - JD Tractor	Replacement stabilizer hose & parts - JD Tractor	Vehicle - Maintenance & Rep	10-470-4285	09/14/2016	35.13
Vendor 2460 - Crest Industries, Inc. Total:							35.13
Vendor: 1301 - Deep Kleen and Maintenance, LLC 10/05/2016	2016-509	Janitorial Services - Sept.	Janitorial Services - Sept.	Building - Maintenance & Re	10-470-4295	09/30/2016	1,850.00
Vendor 1301 - Deep Kleen and Maintenance, LLC Total:							1,850.00
Vendor: 1213 - Employee Exp. Reimb. 10/05/2016	J. Cockrell - Mileage/Meals	J. Cockrell Mileage & meals - Jeff City training	J. Cockrell Mileage & meals - Jeff City training	Travel/Meetings	10-440-4175	10/03/2016	200.25
Vendor 1213 - Employee Exp. Reimb. Total:							200.25
Vendor: 0113 - Erb Equipment Company, Inc. 10/05/2016	178020	Tractor bucket tooth replacements	Tractor bucket tooth replacements	Vehicle - Maintenance & Rep	10-470-4285	09/13/2016	574.95
Vendor 0113 - Erb Equipment Company, Inc. Total:							574.95
Vendor: 2756 - Factory Motor Parts 10/05/2016	57-906502	Rear oil seals, front hub/bearing assy, brake pads	Rear oil seals, front hub/bearing assy, brake pads	Vehicle - Maintenance & Rep	10-470-4285	09/21/2016	662.94

Board Approval Report

Payment Dates: 10/03/2016 - 10/08/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
10/05/2016	57-906709	Front hub bearing assy - replaces defective one	Front hub bearing assy - replaces defective one	Vehicle - Maintenance & Rep	10-470-4285	09/22/2016	514.03
10/05/2016	57-907041	Credit price correction on brake rotors - truck 140	Credit price correction on brake rotors- truck 140	Vehicle - Maintenance & Rep	10-470-4285	09/23/2016	-46.54
10/05/2016	57-907162	Credit for defective front hub/bearing assy	Credit for defective front hub/bearing assy	Vehicle - Maintenance & Rep	10-470-4285	09/23/2016	-514.03
10/05/2016	59-351448	Rear brake rotors - Truck 140	Rear brake rotors - Truck 140	Vehicle - Maintenance & Rep	10-470-4285	09/21/2016	265.42
Vendor 1116 - Firestone Complete Auto Care							
10/05/2016	197388	(4)Replacement tires - Compressor trailer	(4)Replacement tires - Compressor trailer	Equipment - Maintenance &	10-470-4290	09/14/2016	103.00
10/05/2016	197750	(4) Firehawk GT Pursuit BL245/88R18 Tires - stock	(4) Firehawk GT Pursuit BL245/88R18 Tires - stock	Vehicle - Maintenance & Rep	10-470-4285	09/26/2016	495.72
10/05/2016	197786	(2) Firehawk GT Pursuit BL 245-55R18 Tires - PD	(2) Firehawk GT Pursuit BL 245-55R18 Tires - PD	Vehicle - Maintenance & Rep	10-470-4285	09/27/2016	247.86
Vendor 1116 - Firestone Complete Auto Care Total:							
							846.58
Vendor: 2454 - Guardian - Appleton							
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-420-4140	10/01/2016	341.40
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	10-420-4150	10/01/2016	56.56
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-425-4140	10/01/2016	50.58
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	10-425-4150	10/01/2016	3.79
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-430-4140	10/01/2016	139.08
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	10-430-4150	10/01/2016	30.31
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-440-4140	10/01/2016	3,224.28
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	10-440-4150	10/01/2016	510.07
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-460-4140	10/01/2016	619.56
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	10-460-4150	10/01/2016	90.78
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-470-4140	10/01/2016	1,036.80
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	10-470-4150	10/01/2016	153.07
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-475-4140	10/01/2016	264.26
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	10-475-4150	10/01/2016	51.69

Board Approval Report

Payment Dates: 10/03/2016 - 10/08/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	10-480-4140	10/01/2016	252.90
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	Octobe LTD Premium	Disability Insurance	10-480-4150	10/01/2016	26.83
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October Dental Premium	Dental Insurance	70-470-4140	10/01/2016	37.92
10/03/2016	#00468234 - Oct. '16 Premiu	October Dental & LTD Premium	October LTD Premium	Disability Insurance	70-470-4150	10/01/2016	7.62
Vendor: 0903 - K & K Supply							6,897.50
10/05/2016	37057	Autocut head bulk plg - repl string trimmer heads	(3) Autocut head bulk-repl string trimmer heads	Equipment - Maintenance &	10-470-4290	09/14/2016	59.97
10/05/2016	37057A	(4) ADA Warn Panel 24x48" sidewalk mats	(4) ADA Warn Panel 24x48" sidewalk mats	Concrete Street Replacemen	50-470-6310	09/14/2016	635.04
Vendor: 0174 - Laclede Gas Company							695.01
10/05/2016	0214411000 - 9/23/16	Service to Pub. Wks. Bldg. - 8/23-9/22/16	Service to Pub. Wks. Bldg. - 8/23-9/22/16	Gas	10-470-4240	09/23/2016	45.21
10/05/2016	2439570000-9/23/16	Service to City Hall - 8/23-9/22/16	Service to City Hall - 8/23-9/22/16	Gas	10-420-4240	09/23/2016	31.00
10/05/2016	6319311000 - 9/23/16	Service to Park - 8/23-9/22/16	Service to Park - 8/23-9/22/16	Gas	10-460-4240	09/23/2016	67.22
10/05/2016	8269201000 - 9/23/16	Service to Park Maint. - 8/23-9/22/16	Service to Park Maint. - 8/23-9/22/16	Gas	10-460-4240	09/23/2016	45.21
Vendor: 0174 - Laclede Gas Company Total:							188.64
10/05/2016	145828	Labor & parts to repair PVC line - Police Facility	Labor & parts to repair PVC line - Police Facility	Building - Maintenance & Re	10-470-4295	09/21/2016	118.00
Vendor: 1148 - Lawn Systems, Inc.							118.00
10/05/2016	1255948	Pool Tax Consortium Litigation thru 8/31/16	Pool Tax Consortium Litigation thru 8/31/16	Professional Fees	10-420-4165	09/29/2016	128.33
Vendor: 1250 - Lewis, Rice L.L.C.							128.33
10/05/2016	40644 - 8/20/16	Lifeguarding Services - PE 8/20/16	2016 Lifeguarding Services	Professional Fees	10-450-4165	09/03/2016	1,778.89
10/05/2016	40654	Lifeguarding Services - PE 9/3/16	2016 Lifeguarding Services	Professional Fees	10-450-4165	09/03/2016	1,277.38
10/05/2016	40657	Lifeguarding Services - PE 9/10/16	2016 Lifeguarding Services	Professional Fees	10-450-4165	09/10/2016	1,542.30
Vendor: 1255 - Lifeguards Unlimited, Inc.							4,598.57
10/05/2016	901077	Shutoff valve, Post hole digg	Shutoff valve	Building - Maintenance & Re	10-470-4295	08/31/2016	4.73
10/05/2016	901077	Shutoff valve, Post hole digg	Post hole digger	Small Tools & Equipment	10-470-4320	08/31/2016	33.23

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Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
10/05/2016	901101	1 1/2" Pin w/Washer, 7" Diag. Plier,(4)400' Org Flag	Gorilla tape, 60W bulbs	Building - Maintenance & Re	10-460-4295	08/31/2016	40.76
10/05/2016	901101	1 1/2" Pin w/Washer, 7" Diag. Plier,(4)400' Org Flag	1 1/2" Pin w/Washer, 7" Diag. Plier,(4)400' Org Flag	Building - Maintenance & Re	10-460-4295	08/31/2016	69.85
10/05/2016	901510	HBL 20A Self-test GFI 3C	HBL 20A Self-test GFI 3C	Building - Maintenance & Re	10-460-4295	09/10/2016	37.05
10/05/2016	901610	(5)150' Cap. Cord storage reel, (3)7" Diag. Plier	(5)150' Cap. Cord storage reel, (3)7" Diag. Plier	Small Tools & Equipment	10-470-4320	09/12/2016	63.44
10/05/2016	901696 - 9/19/16	(20) 1-4-10 Wood form boards	(20) 1-4-10 Wood form boards	Concrete Street Replacemen	50-470-6310	09/19/2016	59.20
10/05/2016	901795	Kobalt dbl sided drywall	Kobalt dbl sided drywall	Miscellaneous	10-460-4325	09/13/2016	10.44
10/05/2016	901919	(6) 60 lb Mortar Mix, Brick Hammer, 3.5 lb Axe	(6) 60 lb Mortar Mix	Streets - Maintenance & Rep	10-470-4310	09/14/2016	22.62
10/05/2016	901919	(6) 60 lb Mortar Mix, Brick Hammer, 3.5 lb Axe	Brick Hammer, 3.5 lb Axe	Small Tools & Equipment	10-470-4320	09/14/2016	49.38
10/05/2016	902110 - 9/23/16	5 gal bucket, lg utility hooks	5 gal bucket, lg utility hooks	Building - Maintenance & Re	10-460-4295	09/23/2016	10.77
10/05/2016	902320	(2)15' Fast Pitch, 3 1/4" Drp Interlock, 1.88"x75"Ca	(2)15' Fast Pitch, 3 1/4" Drp Interlock, 1.88"x75"Ca	Building - Maintenance & Re	10-460-4295	09/15/2016	339.81
10/05/2016	902362 - 9/7/16	(20) 1-4-10 Wood Form boards	(20) 1-4-10 Wood Form boards	Concrete Street Replacemen	50-470-6310	09/07/2016	59.20
10/05/2016	902621	(3') 3/8" Chain for tailgate - Truck 135	(3') 3/8" Chain for tailgate - Truck 135	Vehicle - Maintenance & Rep	10-470-4285	09/01/2016	11.34
10/05/2016	902627 - 9/19/16	Electricasn connectors, 3/8" one hole bx strap,	Electricasn connectors, 3/8" one hole bx strap,	Building - Maintenance & Re	10-460-4295	09/19/2016	52.44
10/05/2016	902757 - 9/2/16	Qt Aster, Mum-Red, (13) Mum Org, (2)Gal. Hibiscus	Qt Aster, Mum-Red, (13) Mum Org, (2)Gal. Hibiscus	Parks-Maintenance & Repair	10-460-4312	09/02/2016	78.08
10/05/2016	902772 - 9/20/16	Hammer drill bit 1/4"x6-1	Hammer drill bit 1/4"x6-1	Small Tools & Equipment	10-470-4320	09/20/2016	6.06
10/05/2016	902778 - 9/20/16	(5) Keys,(2)1/2" Conn,(2) 3/4" Conn,(4)2x10x8 wood	(5) Keys,(2)1/2" Conn,(2) 3/4" Conn,(4)2x10x8 wood	Building - Maintenance & Re	10-460-4295	09/20/2016	51.23
10/05/2016	902805 - 8/25/16	316' 16-guage Wire - Concrete work tie wire	316' 16-guage Wire - Concrete work tie wire	Concrete Street Replacemen	50-470-6310	08/25/2016	7.92
10/05/2016	902818 - 8/26/16	5 lb 3" & 1 1/4" drywall screws, (20) pcs Lumber	5 lb 3" & 1 1/4" drywall screws, (20) pcs Lumber	Concrete Street Replacemen	50-470-6310	08/26/2016	123.94
10/05/2016	902892 - 9/21/16	Neverlink 5/8" hose, shutoff valve, quick conn.	Neverlink 5/8" hose, shutoff valve, quick conn.	Equipment - Maintenance &	10-470-4290	09/21/2016	33.67
10/05/2016	902986 - 9/12/16	(2) 50 lb Fast setting concrete, 1/2"x6" Bolts	(2) 50 lb Fast setting concrete, 1/2"x6" Bolts	Streets - Maintenance & Rep	10-470-4310	09/12/2016	13.23
Vendor 1293 - Lowe's Companies, Inc. Total:							1,178.39

Vendor: 2836 - Manchester Arts Fest Performer

10/04/2016	B. Dulin - Performance	Bill Dulin - Stipend for Singing at ArtsFest	Bill Dulin - Stipend for Singing at ArtsFest	Professional Fees	85-485-4165	10/01/2016	75.00
10/05/2016	E. Kindley-ArtsFest Performer	Ed Kindley - ArtsFest literary performer stipend	Ed Kindley - ArtsFest literary performer stipend	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor 2836 - Manchester Arts Fest Performer Total:							100.00

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Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 2837 - Manchester Arts Fest Performer							
10/03/2016	C. Zelle - ArtsFest Performer	Cary Zelle ArtsFest Singing Performance stipend	Cary Zelle ArtsFest Singing Performance stipend	Professional Fees	85-485-4165	10/01/2016	75.00
10/04/2016	D. Baich - ArtsFest Performer	Denise Baich - ArtsFest Literary performer stipend	Denise Baich - ArtsFest Literary performer stipend	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	B. Moeller-Gaa-ArtsFest	Ben Moeller-Gaa-ArtsFest Literary performer stipen	Ben Moeller-Gaa-ArtsFest Literary performer stipen	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor 2837 - Manchester Arts Fest Performer Total:							125.00
Vendor: 2838 - Manchester Arts Fest Performer							
10/03/2016	D. Walter - ArtsFest Performer	Don Walter - ArtsFest Singing Performer Stipend	Don Walter - ArtsFest Singing Performer Stipend	Professional Fees	85-485-4165	10/01/2016	75.00
10/04/2016	B. Beck - ArtsFest Performer	Blake Beck - ArtsFest Literary Performer Stipend	Blake Beck - ArtsFest Literary Performer Stipend	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	L. O'Connell-ArtsFest Performer	Linda O'Connell-ArtsFest Literary performer stipen	Linda O'Connell-ArtsFest Literary performer stipen	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor 2838 - Manchester Arts Fest Performer Total:							125.00
Vendor: 2839 - Manchester Arts Fest Performer							
10/03/2016	J. Heet - ArtsFest Performer	Jerry Heet ArtsFest Singer Stipend	Jerry Heet ArtsFest Singer Stipend	Professional Fees	85-485-4165	10/01/2016	75.00
10/04/2016	M. Freeman - ArtsFest Performer	Matthew Freeman ArtsFest Literary Performer Stipen	Matthew Freeman ArtsFest Literary Performer Stipen	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	S. Perron - ArtsFest Performer	Steve Perron - ArtsFest Performer Stipend	Steve Perron - ArtsFest Performer Stipend	Professional Fees	85-485-4165	10/05/2016	50.00
Vendor 2839 - Manchester Arts Fest Performer Total:							150.00
Vendor: 2840 - Manchester Arts Fest Performer							
10/03/2016	J. Poelker - ArtsFest Performer	Jim Poelker ArtsFest Singer Stipend	Jim Poelker ArtsFest Singer Stipend	Professional Fees	85-485-4165	10/01/2016	50.00
10/04/2016	K. Hall - ArtsFest Performer	Kenny Hall - ArtsFest Literary Performer Stipend	Kenny Hall - ArtsFest Literary Performer Stipend	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	D. Schneider-ArtsFest Performer	Doug Schneider ArtsFest Literary Performer stipend	Doug Schneider ArtsFest Literary Performer stipend	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor 2840 - Manchester Arts Fest Performer Total:							100.00
Vendor: 2841 - Manchester Arts Fest Performer							
10/03/2016	J. Heimbürger - ArtsFest Performer	Jordan Heimbürger - ArtsFest Singer Stipend	Jordan Heimbürger - ArtsFest Singer Stipend	Professional Fees	85-485-4165	10/01/2016	75.00
10/05/2016	G. Herz - ArtsFest Performer	Georgie Herz - ArtsFest Literary Performer Stipend	Georgie Herz - ArtsFest Literary Performer Stipend	Professional Fees	85-485-4165	10/03/2016	25.00
Vendor 2841 - Manchester Arts Fest Performer Total:							100.00
Vendor: 2842 - Manchester Arts Fest Performer							
10/03/2016	K. Walz - ArtsFest Performer	Kyle Walz - ArtsFest Singer Stipend	Kyle Walz - ArtsFest Singer Stipend	Professional Fees	85-485-4165	10/01/2016	50.00
10/04/2016	D & C Hortisman - ArtsFest Performer	Don & Carol Hortisman - Literary performers stipend	Don & Carol Hortisman - Literary performers stipend	Professional Fees	85-485-4165	10/03/2016	25.00

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Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 10/03/2016 - 10/08/2016
10/05/2016	M.Toussaint-ArtsFest Performer	Marcel Toussaint-ArtsFest Performance Stipend	Marcel Toussaint-ArtsFest Performance Stipend	Professional Fees	85-485-4165	10/05/2016	Amount 25.00
Vendor: 2842 - Manchester Arts Fest Performer Total: 100.00							
10/03/2016	L. Schulte - ArtsFest Performer	Linda Schulte - ArtsFest Performer Stipend	Linda Schulte - ArtsFest Performer Stipend	Professional Fees	85-485-4165	10/01/2016	150.00
10/04/2016	T. Jacks - ArtsFest Performer	Terrie Jacks - ArtsFest Literary performer stipend	Terrie Jacks - ArtsFest Literary performer stipend	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	K.Walker-ArtsFest Performer	Kent Walker-ArtsFest literary performer stipend	Kent Walker-ArtsFest literary performer stipend	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor: 2843 - Manchester Arts Fest Performer Total: 200.00							
10/03/2016	N. Jones - ArtsFest Performer	Nathan Jones - ArtsFest Performer Stipend	Nathan Jones - ArtsFest Performer Stipend	Professional Fees	85-485-4165	10/01/2016	50.00
10/04/2016	L. D. Jones - ArtsFest	Linda Darnece Jones - ArtsFest Literary Stipend	Linda Darnece Jones - ArtsFest Literary Stipend	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	S. Walker-ArtsFest Performer	Stacey Walker-ArtsFest Literary performer stipend	Stacey Walker-ArtsFest Literary performer stipend	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor: 2844 - Manchester Arts Fest Performer Total: 100.00							
10/03/2016	R. Mann - ArtsFest Performer	Rachel Mann - ArtsFest Singer Stipend	Rachel Mann - ArtsFest Singer Stipend	Professional Fees	85-485-4165	10/01/2016	75.00
10/04/2016	R. Mann - ArtsFest Literary	Rachel Mann - ArtsFest Literary Stipend	Rachel Mann - ArtsFest Literary Stipend	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	E.Wall - ArtsFest Performer	Eamonn Wall-ArtsFest Literary performer stipend	Eamonn Wall-ArtsFest Literary performer stipend	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor: 2845 - Manchester Arts Fest Performer Total: 125.00							
10/03/2016	R. Seiler - ArtsFest Performer	Rachel Seiler - ArtsFest Performer Stipend	Rachel Seiler - ArtsFest Performer Stipend	Professional Fees	85-485-4165	10/01/2016	50.00
10/04/2016	J. Kenig - ArtsFest Performer	Joey Kenig - ArtsFest Literary performer stipend	Joey Kenig - ArtsFest Literary performer stipend	Professional Fees	85-485-4165	10/03/2016	25.00
10/05/2016	D. West - ArtsFest performer	Donovan West-ArtsFest Literary performer stipend	Donovan West-ArtsFest Literary performer stipend	Professional Fees	85-485-4165	10/05/2016	25.00
Vendor: 2846 - Manchester Arts Fest Performer Total: 100.00							
10/05/2016	MML Exp Reimb - 9/11-14/1	MML Mileage Meal, Parking - M. Ottenad	MML Mileage Meal, Parking - M. Ottenad	Travel/Meetings	10-410-4175	09/29/2016	76.97
Vendor: 1087 - Menards Vendor 0658 - Marilyn Ottenad Total: 76.97							
10/05/2016	73474 - #33100259	31" Tarp straps, 24"x3/8" Bungee cord	31" Tarp straps, 24"x3/8" Bungee cord	Field Supplies	10-470-4220	09/29/2016	3.66

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Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount	
10/05/2016	73479	(10)24"x3/8" Bungee cords, (2)Lag Screw eye	(10)24"x3/8" Bungee cords, (2)Lag Screw eye	Field Supplies	10-470-4220	09/29/2016	18.28	
Vendor: 2835 - Millennia Professional Services							Vendor 1087 - Menards Total:	21.94
10/05/2016	MS16055-00-2	Spring Meadows Dr. Bridge Survey - 8/22-9/3/16	Spring Meadows Dr. Bridge Survey - 8/22-9/3/16	Storm Water Projects	60-470-6510	09/13/2016	1,600.00	
Vendor: 2835 - Millennia Professional Services							Vendor 2835 - Millennia Professional Services Total:	1,600.00
10/05/2016		Sept. CVC Collections Pmt.	Sept. CVC Collections Pmt.	Crime Victim Compensation	10-540-5420	09/30/2016	876.38	
Vendor: 2847 - Mazingo Music							Vendor 0223 - Missouri Dept. Of Revenue Total:	876.38
10/05/2016		Sound System Rental for ArtsFest	Sound System rental for ArtsFest	Program Supplies	85-485-4210	10/08/2016	205.89	
Vendor: 2135 - NCTRC							Vendor 2847 - Mazingo Music Total:	205.89
10/05/2016	#42766 - Annual Maint.	Annual Maintenance for Therapeutic Recreation Cert.	Annual Maintenance for Therapeutic Recreation Cert.	Dues & Subscriptions	10-460-4260	09/27/2016	80.00	
Vendor: 0643 - NuWay Concrete Forms, Inc.							Vendor 2135 - NCTRC Total:	80.00
10/05/2016	1020898	Sidewalk ramp, detectible mat - Hanna Rd. Project	Sidewalk ramp, detectible mats - Hanna Rd. Project	Concrete Street Replacemen	50-470-6310	09/15/2016	390.00	
Vendor: 1196 - Park Programs Refund							Vendor 0643 - NuWay Concrete Forms, Inc. Total:	390.00
10/05/2016		Refund for Tennis program - K. Anselman cancelled	Refund for Tennis program - K. Anselman cancelled	Park Programs	10-561-5600	09/27/2016	40.00	
Vendor: 0141 - Patrick R. Gunn							Vendor 1196 - Park Programs Refund Total:	40.00
10/05/2016	Oct. '16 Retainer	October Retainer - City Atty.	October Retainer - City Atty.	Professional Fees	10-420-4165	10/01/2016	2,775.00	
Vendor: 1103 - Petty Cash By - Eileen Collins							Vendor 0141 - Patrick R. Gunn Total:	2,775.00
10/05/2016	Aug/Sept '16 Reimb.	Aug/Sept. Homecoming Exp Petty Cash Reimb.	Parade items -Poster board, streamers, balloons	Public Relations	65-465-4170	09/29/2016	9.45	
10/05/2016	Aug/Sept '16 Reimb.	Aug/Sept. Homecoming Exp Petty Cash Reimb.	Starbucks Gift Cards for Parade Judges	Public Relations	65-465-4170	09/29/2016	30.00	
10/05/2016	Aug/Sept '16 Reimb.	Aug/Sept. Homecoming Exp Petty Cash Reimb.	PetSmart gift card for Cute Pet contest	Public Relations	65-465-4170	09/29/2016	20.00	
10/05/2016	Aug/Sept '16 Reimb.	Aug/Sept. Homecoming Exp Petty Cash Reimb.	Target gift cards for Ciute Kid Contest	Public Relations	65-465-4170	09/29/2016	45.00	
10/05/2016	Aug/Sept '16 Reimb.	Aug/Sept. Homecoming Exp Petty Cash Reimb.	Krispy Kreme Donuts for Homecoming	Business Lunch/Dinner	65-465-4180	09/29/2016	20.07	
Vendor: 1103 - Petty Cash By - Eileen Collins							Vendor 1103 - Petty Cash By - Eileen Collins Total:	124.52

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Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1082 - Petty Cash by Eileen Collins							
10/05/2016	Sept. '16 Reimb.	Sept. Park/Pool Petty Cash Reimb.	Concession supplies - Hot dog Buns, Yogurt	Concession Supplies	10-450-4230	09/29/2016	15.32
10/05/2016	Sept. '16 Reimb.	Sept. Park/Pool Petty Cash Reimb.	Flex straws, Alkaseltzer Munchkins	Program Supplies	10-460-4210	09/29/2016	8.98
10/05/2016	Sept. '16 Reimb.	Sept. Park/Pool Petty Cash Reimb.	Car Wash for Homecoming parade	Equipment - Maintenance &	10-460-4290	09/29/2016	10.00
Vendor: 2747 - Phillips 66 CO./SYNCB							
10/05/2016	xxxx-xxxx-xxxx-7023 - 9/25/1	Gas in Cans - Sept.	Gas in Cans - Sept.	Gas & Oil	10-460-4315	09/25/2016	112.86
10/05/2016	xxxx-xxxx-xxxx-7023 - 9/25/1	Gas in Cans - Sept.	Gas in Cans - Sept.	Gas & Oil	10-470-4315	09/25/2016	85.69
Vendor: 2430 - PPG Architectural Finishes							
10/05/2016	941402097706	PZ Spec. Field Mark LX Wht Paint	PZ Spec. Field Mark LX Wht Paint	Field Supplies	65-465-4220	09/21/2016	65.54
Vendor: 0360 - Purcell Tire Co.							
10/05/2016	71113238	2 new tires on spare wheels for JD 410K backhoe	2 new tires on spare wheels for JD 410K backhoe	Vehicle - Maintenance & Rep	10-470-4285	09/28/2016	899.43
10/05/2016	71113360	JD 401K Backhoe repair - left tire	JD 401K Backhoe repair - left tire	Vehicle - Maintenance & Rep	10-470-4285	09/29/2016	78.65
Vendor: 0279 - Rejis Commission							
10/05/2016	INV0050182	Subscription Fee - Sept.	Subscription Fee - Sept.	REJIS Expenses	10-440-4345	09/15/2016	329.99
10/05/2016	INV0050182	Subscription Fee - Sept.	Subscription Fee - Sept.	REJIS Expenses	10-480-4345	09/15/2016	238.96
Vendor: 2772 - Shred-it USA,, LLC							
10/05/2016	9412071052	Document Shredding Service - 8/23/16 - Park	Document Shredding Service - 8/23/16 - Park	Equipment - Maintenance &	10-425-4290	09/23/2016	37.45
Vendor: 2500 - Southern Bus & Mobility, Inc.							
10/05/2016	5585	Fuel Surchg for shuttle bus rented 9/9-9/11/16	Fuel Surchg for shuttle bus rented 9/9-9/11/16	Equipment Rental	65-465-4280	09/28/2016	63.00
Vendor: 0315 - Stonegate Auto Parts Inc.							
10/05/2016	475255	(1) Small Equipment Engine Oil - Stock	(1) Small Equipment Engine Oil - Stock	Equipment - Maintenance &	10-470-4290	09/02/2016	63.48
10/05/2016	475613	(2) Fuel filters - Police Utility Cart	(2) Fuel filters - Police Utility Cart	Equipment - Maintenance &	10-470-4290	09/07/2016	6.98
10/05/2016	475821	Blk 2 sided tape - shop supplies	Blk 2 sided tape - shop supplies	Vehicle - Maintenance & Rep	10-470-4285	09/09/2016	15.99
10/05/2016	476448	(2) Hub grease seals - for Compressor trailer	(2) Hub grease seals - for Compressor trailer	Equipment - Maintenance &	10-470-4290	09/15/2016	8.60
Vendor: 1082 - Petty Cash by Eileen Collins Total:							
							34.30
Vendor 2747 - Phillips 66 CO./SYNCB Total:							
							198.55
Vendor 2430 - PPG Architectural Finishes Total:							
							65.54
Vendor 0360 - Purcell Tire Co. Total:							
							978.08
Vendor 0279 - Rejis Commission Total:							
							568.95
Vendor 2772 - Shred-it USA,, LLC Total:							
							37.45
Vendor 2500 - Southern Bus & Mobility, Inc. Total:							
							63.00
Vendor 0315 - Stonegate Auto Parts Inc. Total:							
							63.00

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Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
10/05/2016	476648	(10) Grinding discs - shop supplies	(10) Grinding discs - shop supplies	Field Supplies	10-470-4220	09/16/2016	24.90
10/05/2016	477015	Windshield washer pump - Truck 175	Windshield washer pump - Truck 175	Vehicle - Maintenance & Rep	10-470-4285	09/21/2016	24.69
10/05/2016	477268	Gasket paper - shop supplies	Gasket paper #3047 - shop supplies	Equipment - Maintenance &	10-470-4290	09/23/2016	12.19
10/05/2016	477269	Gasket paper #3046 - shop supplies	Gasket paper #3046 - shop supplies	Equipment - Maintenance &	10-470-4290	09/23/2016	7.09
10/05/2016	477563	(10) Hose clamps, (1) Hy-Gear - shop supplies	(10) Hose clamps, (10) Hy-Gear - shop supplies	Vehicle - Maintenance & Rep	10-470-4285	09/27/2016	21.80
10/05/2016	477709	(50) Tire repair plugs - shop supplies	(50) Tire repair plugs - shop supplies	Vehicle - Maintenance & Rep	10-470-4285	09/28/2016	19.50
10/05/2016	477866	Weather stripping adhesive	Weather stripping adhesive	Vehicle - Maintenance & Rep	10-470-4285	09/29/2016	7.99
Vendor: 0324 - Terrafil Incorporated							213.21
10/05/2016	0000012468	(6) Loads Clean Fill to Landfill	(5) Loads Clean Fill to Landfill	Concrete Street Replacemen	50-470-6310	09/13/2016	240.00
10/05/2016	0000012468	(6) Loads Clean Fill to Landfill	(1) Load Clean Fill to Landfill	Concrete Sidewalk Replacem	50-470-6320	09/13/2016	48.00
10/05/2016	0000012501	(2) Loads Clean Fill to Landfill	(2) Loads Clean Fill to Landfill	Concrete Sidewalk Replacem	50-470-6320	09/14/2016	96.00
Vendor: 2815 - The Hartford							384.00
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-420-4145	10/01/2016	57.64
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-425-4145	10/01/2016	4.24
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-430-4145	10/01/2016	29.82
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-440-4145	10/01/2016	564.83
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-460-4145	10/01/2016	110.80
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-470-4145	10/01/2016	183.96
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-475-4145	10/01/2016	43.21
10/03/2016	7742656-7	Life & ADD Premium - October	Life & ADD Premium - October	Life Insurance	10-480-4145	10/01/2016	30.22
Vendor: 2815 - The Hartford Total:							1,024.72
10/05/2016	107674	834 Garonne - Sewer Repair	834 Garonne - Sewer Repair	Capital Improvement	70-470-4500	09/20/2016	2,520.00
10/05/2016	107692	Inspect 12" Storm Sewer for MSD - Henry Rd. Project	Inspect 12" Storm Sewer for MSD - Henry Rd. Project	Concrete Street Replacemen	50-470-6310	09/01/2016	150.00
Vendor: 1652 - Tope Plumbing, Inc.							2,670.00

Board Approval Report

Payment Dates: 10/03/2016 - 10/08/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1824 - Traffic Control Company							
10/05/2016	0010503-IN	12' U-Channel Galv. 2 lb, 12' Rnd Galv. Post	12' U-Channel Galv. 2 lb, 12' Rnd Galv. Post	Machinery and Equipment	50-470-6410	09/12/2016	811.20
10/05/2016	0010513-IN	(2) Street sign base parts	(2) Street sign base parts	Streets - Maintenance & Rep	10-470-4310	09/12/2016	52.80
Vendor 1824 - Traffic Control Company Total:							864.00
Vendor: 0331 - Treasurer-State of Missouri							
10/05/2016	Sept.-POST COM Collected	Sept. POST COM Collections Pmt.	Sept. POST COM Collections Pmt.	Post Commission Fund	10-540-5440	09/30/2016	123.00
Vendor: 1112 - United HealthCare							123.00
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-420-4135	10/01/2016	2,963.63
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-425-4135	10/01/2016	477.37
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-430-4135	10/01/2016	1,872.48
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-440-4135	10/01/2016	33,825.45
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-460-4135	10/01/2016	5,119.86
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-470-4135	10/01/2016	11,320.58
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-475-4135	10/01/2016	4,890.49
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	10-480-4135	10/01/2016	1,977.68
10/03/2016	C0041665490	Healthcare Premium - October	Healthcare Premium - October	Health Insurance	70-470-4135	10/01/2016	545.57
Vendor 1112 - United HealthCare Total:							62,993.11
Vendor: 0337 - Valley Material							
10/05/2016	160417	(5) Cu Yds 5 SK Meramec "C" Asphalt - Sidewalk	(5) Cu Yds 5 SK Meramec "C" Asphalt - Sidewalk	Concrete Sidewalk Replacem	50-470-6320	09/14/2016	425.00
Vendor: 0745 - Wal-Mart Community/GEMB							425.00
10/05/2016	02373	Concession Supplies	Mixed fruit,Berries,(4)Greek Yogurt,(4)Almond Milk	Concession Supplies	10-450-4230	08/26/2016	87.18
10/05/2016	02373	Concession Supplies	Paper towels,(6)Hot dog buns,Honey, Uncrustables	Concession Supplies	10-450-4230	08/26/2016	25.91
10/05/2016	09146	Storage Boxes, Paper towels,Batteries,Sponges,	Utility Cloth, DE Boards	Field Supplies	65-465-4220	09/02/2016	11.93
10/05/2016	09146	Storage Boxes, Paper towels,Batteries,Sponges,	Paint 5 pk, Expo Fash, Handsaver, Sponges	Field Supplies	65-465-4220	09/02/2016	27.74
10/05/2016	09146	Storage Boxes, Paper towels,Batteries,Sponges,	Storage Boxes, Paper towels,Batteries,Sponges,	Field Supplies	65-465-4220	09/02/2016	16.81
Vendor 0337 - Valley Material Total:							425.00

Board Approval Report

Payment Date
10/05/2016

Payment Dates: 10/03/2016 - 10/08/2016

Payable Number
09146

Description (Payable)
Storage Boxes, Paper towels, Batteries, Sponges,

Description (Item)
6 pk BRMP Wht, (2)2-way radio, Cobra CXT385

Account Name
Field Supplies

Account Number
65-465-4220

Post Date
09/02/2016

Vendor 0745 - Wal-Mart Community/GEMB Total: 262.05

Grand Total: 104,828.44



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 10/10/2016 - 10/15/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0009 - Ameren Missouri							
10/12/2016	0341004013 - 10/4/16	Lighting Service - 9/01-10/01/16	Lighting Service - 9/01-10/01/16	Street Lighting	10-470-4236	10/04/2016	19,674.42
Vendor 0009 - Ameren Missouri Total:							19,674.42
Vendor: 2154 - Animal Care Service, Inc.							
10/12/2016	5EP2016	Removal of (2) deceased deer - 9/22 & 9/23/16	Removal of (2) deceased deer - 9/22 & 9/23/16	Waste Management Progra	10-470-4360	09/30/2016	200.00
Vendor 2154 - Animal Care Service, Inc. Total:							200.00
Vendor: 1029 - Aramark Uniform Services							
10/12/2016	311610614	Uniforms cleaned, Mats&Shop towels, Mats - 10/5/16	Mats - 10/5/16	Uniforms & Equipment	10-460-4160	10/05/2016	9.50
10/12/2016	311610614	Uniforms cleaned, Mats&Shop towels, Mats - 10/5/16	Uniforms cleaned - 10/5/16	Uniforms & Equipment	10-470-4160	10/05/2016	72.35
10/12/2016	311610614	Uniforms cleaned, Mats&Shop towels, Mats - 10/5/16	Mats&Shop towels - 10/5/16	Building - Maintenance & Re	10-470-4295	10/05/2016	33.95
Vendor 1029 - Aramark Uniform Services Total:							115.80
Vendor: 0031 - AutoZone, Inc.							
10/12/2016	2309902140 - 8/24/16	Fast Orange Smooth Hand Cleaner	Fast Orange Smooth Hand Cleaner	Office Supplies	10-440-4215	10/01/2016	8.32
Vendor 0031 - AutoZone, Inc. Total:							8.32
Vendor: 2054 - BG Services, Inc.							
10/12/2016	0706421-IN	Diesel exhaust maintenance kit - Truck 140	Diesel exhaust maintenance kit - Truck 140	Vehicle - Maintenance & Rep	10-470-4285	09/20/2016	183.10
Vendor 2054 - BG Services, Inc. Total:							183.10
Vendor: 0761 - Brownell's Inc.							
10/12/2016	12859604.01 - 8/5/16	(3)AR15 Carbine Gas tube, (8)Glock Magazine22/35	(3)AR15 Carbine Gas tube, (8)Glock Magazine22/35	Field Supplies	10-440-4220	09/28/2016	228.78
Vendor 0761 - Brownell's Inc. Total:							228.78
Vendor: 0060 - Bussen Quarries, Inc.							
10/12/2016	210964	(9.25) Tons MSD1 Stone - Sewer Lateral work	(9.25) Tons MSD1 Stone - Sewer Lateral work	Capital Improvement	70-470-4500	09/19/2016	87.88
Vendor 0060 - Bussen Quarries, Inc. Total:							87.88

Board Approval Report

Payment Dates: 10/10/2016 - 10/15/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0964 - Capital One Commercial							
10/12/2016	XXXX-XXXX-XXXX-9245-9/26/16	COSTCO purchases - Sept.	Funhouse Treats - Candy for parade	Public Relations	65-465-4170	09/26/2016	1,007.28
10/12/2016	XXXX-XXXX-XXXX-9245-9/26/16	COSTCO purchases - Sept.	(2) trays Cookies	Business Lunch/Dinner	65-465-4180	09/26/2016	31.98
10/12/2016	XXXX-XXXX-XXXX-9245-9/26/16	COSTCO purchases - Sept.	(6) Cases Water - Homecoming Sales	Program Supplies	65-465-4210	09/26/2016	17.94
10/12/2016	XXXX-XXXX-XXXX-9245-9/26/16	COSTCO purchases - Sept.	(14)Cases Water,(44) Cases Soda- Homecomins Sales	Program Supplies	65-465-4210	09/26/2016	401.13
10/12/2016	XXXX-XXXX-XXXX-9245-9/26/16	COSTCO purchases - Sept.	Grapes, Cookies, Pom Juice - Visual Art Exhibit	Program Supplies	85-485-4210	09/26/2016	44.55
Vendor 0964 - Capital One Commercial Total:							1,502.88
Vendor: 2455 - Charter Communications							
10/12/2016	8345780320194701-9/17/16	Cable chgs - 9/27-10/28/16	Cable chgs - 9/27-10/28/16	Dues & Subscriptions	10-440-4260	09/17/2016	119.56
Vendor 2455 - Charter Communications Total:							119.56
Vendor: 0094 - Dale Sign Service							
10/12/2016	128985	Interior braille/glass Name Sign Installed	Interior braille/glass Name Sign Installed	Office Supplies	10-440-4215	09/21/2016	220.00
Vendor: 2834 - DXE Medical, Inc.							220.00
10/12/2016	559533	Service & recertify (2) AED Cardiac Powerheart G3	Service & recertify (2) AED Cardiac Powerheart G3	Field Supplies	10-440-4220	09/21/2016	170.00
Vendor: 1213 - Employee Exp. Reimb.							170.00
10/12/2016	J. Cockrell - Conf. Meals	Reimb. J. Cockrell - DARE Conference Meals - 9/11	Reimb. J. Cockrell - DARE Conference Meals - 9/11	Travel/Meetings	10-440-4175	10/10/2016	47.92
Vendor: 1213 - Employee Exp. Reimb. Total:							47.92
Vendor: 2623 - Employee Expense Reimbursement							
10/12/2016	E. Skaggs - Meal Reimb.	E. Skaggs - CJIS Conf. - 10/5-6/16 - Meal Reimb.	E. Skaggs - CJIS Conf. - 10/5-6/16 - Meal Reimb.	Training	10-425-4130	10/08/2016	14.60
Vendor 2623 - Employee Expense Reimbursement Total:							14.60
Vendor: 1033 - GFOA of St. Louis							
10/12/2016	GFOA Mtg - 10/12/16	GFOA Lunch/Mtg - 10/12/16 - D. Tuberty, C. Sweeney	GFOA Lunch/Mtg - 10/12/16 - D. Tuberty, C. Sweeney	Travel/Meetings	10-430-4175	10/10/2016	34.00
Vendor 1033 - GFOA of St. Louis Total:							34.00
Vendor: 1727 - John Fabick Tractor Co.							
10/12/2016	PIFE1389141	Washers, nuts, cooler, radiator, cap, bolts, hoses	Washers, nuts, cooler, radiator, cap, bolts, hoses	Vehicle - Maintenance & Rep	10-470-4285	09/21/2016	2,308.36
10/12/2016	PIFE1389602	Block, pulley, bolt, vee belt s	Block, pulley, bolt, vee belt s	Vehicle - Maintenance & Rep	10-470-4285	09/22/2016	318.49
Vendor 1727 - John Fabick Tractor Co. Total:							2,626.85
Vendor: 2022 - Just Me Apparel							
10/12/2016	Manchester CERT - 9/20/16	(20) Sport Grey T-Shirts - CER	(20) Sport Grey T-Shirts - CER	Public Relations	10-440-4170	09/20/2016	159.00
Vendor 2022 - Just Me Apparel Total:							159.00

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Payment Dates: 10/10/2016 - 10/15/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 2774 - Kings III of America, Inc. 10/12/2016	1288242	Elevator phone service (3) Months Oct - Dec.	Elevator phone service (3) Months Oct - Dec.	Building - Maintenance & Re	10-470-4295	10/01/2016	96.00
Vendor 2774 - Kings III of America, Inc. Total: 96.00							
Vendor: 2852 - Laclede Gas Co. 10/12/2016	Line Abandonment	Gas line abandonment cost - New Park Bldg.	Gas line abandonment cost - New Park Bldg.	Building & Site Improvement	60-460-6210	10/07/2016	750.00
Vendor 2852 - Laclede Gas Co. Total: 750.00							
Vendor: 2825 - LEAF 10/12/2016	6823775	City Hall Copier - Sept.	City Hall Copier - Sept.	Equipment Rental	10-425-4280	09/24/2016	336.00
10/12/2016	6823776	Parks Copier - Sept.	Parks Copier - Sept.	Equipment Rental	10-425-4280	09/24/2016	166.00
Vendor 2825 - LEAF Total: 502.00							
Vendor: 1261 - Midwest Elevator Co., Inc. 10/12/2016	57671	Elevator maintenance - October - Police facility	Elevator maintenance - October - Police facility	Building - Maintenance & Re	10-470-4295	10/01/2016	266.90
10/12/2016	57672	Chairlift maintenance - October - City Hall	Chairlift maintenance - October - City Hall	Building - Maintenance & Re	10-470-4295	10/01/2016	111.72
Vendor 1261 - Midwest Elevator Co., Inc. Total: 378.62							
Vendor: 0304 - Missouri American Water 10/12/2016	1017-210012032104 - 9/26/	Service to Police Facility - 6/28-9/23/16	Service to Police Facility - 6/28-9/23/16	Water	10-440-4250	09/26/2016	3,319.85
Vendor 0304 - Missouri American Water Total: 3,319.85							
Vendor: 1336 - MOCCFOA - Eastern Division 10/12/2016	City clerks Mtg-10/13/16	City Clerk's Lunch/Mtg - 10/13/16 - R. Baker	City Clerk's Lunch/Mtg - 10/13/16 - R. Baker	Business Lunch/Dinner	10-420-4180	10/10/2016	16.00
Vendor 1336 - MOCCFOA - Eastern Division Total: 16.00							
Vendor: 2540 - NAPA Auto Parts 10/12/2016	160519	Motor Tune-up - 16 oz - Fuel treatment	Motor Tune-up - 16 oz - Fuel treatment	Vehicle - Maintenance & Rep	10-470-4285	09/06/2016	7.99
10/12/2016	160539	Battery - Car 423, Car 426 Battery warranty	Battery - Car 423, Car 426 Battery warranty	Vehicle - Maintenance & Rep	10-470-4285	09/06/2016	63.99
10/12/2016	161242	Battery - Truck 175	Battery - Truck 175	Vehicle - Maintenance & Rep	10-470-4285	09/13/2016	83.61
10/12/2016	162698	(12) Engine oil filters - stock	(12) Engine oil filters - stock	Vehicle - Maintenance & Rep	10-470-4285	09/28/2016	27.00
Vendor 2540 - NAPA Auto Parts Total: 182.59							
Vendor: 0643 - NuWay Concrete Forms, Inc. 10/12/2016	1023214	(300) Channel staking pin 15" for Keyway	(300) Channel staking pin 15" for Keyway	Concrete Street Replacemen	50-470-6310	09/20/2016	139.05
Vendor 0643 - NuWay Concrete Forms, Inc. Total: 139.05							
Vendor: 2079 - Ozarc/Gas Equipment & Supply, Inc. 10/12/2016	R 00615702	Cylinder rental fee - Sept.	Cylinder rental fee - Sept.	Equipment Rental	10-460-4280	09/30/2016	21.00
Vendor 2079 - Ozarc/Gas Equipment & Supply, Inc. Total: 21.00							

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Payment Dates: 10/10/2016 - 10/15/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0141 - Patrick R. Gunn	Sept. '16 Excess Retainer	Sept. Excess Retainer - City Attorney	Sept. Excess Retainer - City Attorney	Professional Fees	10-420-4165	10/03/2016	5,437.50
Vendor: 0274 - Police Dept. Petty Cash	Reimb. Sept 2016	Petty Cash Reimb - Sept.	Prof. InvestMig - Walsh,Rehm,Skaggs,Lancey,Smith	Business Lunch/Dinner	10-440-4180	09/30/2016	100.00
Vendor: 0360 - Purcell Tire Co.	71113461	Tube for JD 410K Backhoe tire repair	Tube for JD 410K Backhoe tire repair	Vehicle - Maintenance & Rep	10-470-4285	09/29/2016	64.18
Vendor: 2823 - Raineri Construction, LLC	Billing#1	Work to Renovate Park Office Bldg - PE 9/30/16	All Work Needed to Renovate Park Office Bldg	Building & Site Improvement	60-460-6210	09/30/2016	29,855.75
Vendor: 0279 - Rejis Commission	INV0050183	Rejis Fees - Sept.	VPN Conn,Access Fee, PIX MAInt, Charter - Sept.	REJIS Expenses	10-425-4345	09/15/2016	547.61
Vendor: 0285 - Sam's Club / GECF	INV0050183	Rejis Fees - Sept.	Sprint Data Lines - Sept.	Telephone	10-440-4245	09/15/2016	470.00
Vendor: 0279 - Walmart Purch.	#09770	(3) Cases Water, (2) Gatorade, MB Med 10 MA Visual Arts Reception Food	(3) Cases Water, (2) Gatorade, MB Med 10 Colby Jack & Cheddar Cheese Cubes	Field Supplies	10-440-4220	09/09/2016	42.21
	00633	Case Water, (2) Hershey Bars, (2) Graham crackers Merchandise store coupon refund	Case Water, (2) Hershey Bars, (2) Graham crackers Merchandise store coupon refund	Program Supplies	85-485-4210	09/16/2016	21.00
	01093	(2) plg DumDums, (6) Cherry/Crumb Muffins	(2) plg DumDums, (6) Cherry/Crumb Muffins	Program Supplies	10-460-4210	09/16/2016	59.37
	01388	(2) Cases Bottled Water Forks,Water,Bowls,8" Plates,10" Plates,Batteries 12 oz Foam Cups	(2) Cases Bottled Water Forks,Water,Bowls,8" Plates,10" Plates,Batteries 12 oz Foam Cups	Public Relations	10-440-4170	09/15/2016	-1.04
	01498	Parade Candy, Prisoner meals, Office Supplies	Parade Candy, Prisoner meals, Office Supplies	Program Supplies	65-465-4210	09/06/2016	72.38
	01624	Parade Candy, Prisoner meals, Office Supplies	Parade Candy, Prisoner meals, Office Supplies	Miscellaneous	10-470-4325	09/16/2016	5.98
	02299	Parade Candy, Prisoner meals, Office Supplies	Parade Candy, Prisoner meals, Office Supplies	Field Supplies	10-470-4220	09/01/2016	63.90
	03010	Parade Candy, Prisoner meals, Office Supplies	Parade Candy, Prisoner meals, Office Supplies	Office Supplies	10-470-4215	09/22/2016	22.98
	03063	Parade Candy, Prisoner meals, Office Supplies	Parade Candy, Prisoner meals, Office Supplies	Public Relations	10-440-4170	09/08/2016	293.25
	03063	Parade Candy, Prisoner meals, Office Supplies	Parade Candy, Prisoner meals, Office Supplies	Office Supplies	10-440-4215	09/08/2016	69.85
	03063	Parade Candy, Prisoner meals, Office Supplies	Parade Candy, Prisoner meals, Office Supplies	Prisoner Expense	10-440-4335	09/08/2016	12.28
	03824	(4) Cases Bottled Water	(4) Cases Bottled Water	Miscellaneous	10-470-4325	09/08/2016	11.96
				Vendor 0274 - Police Dept. Petty Cash Total:			100.00
				Vendor 0360 - Purcell Tire Co. Total:			64.18
				Vendor 2823 - Raineri Construction, LLC Total:			29,855.75
				Vendor 0279 - Rejis Commission Total:			1,017.61

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Payment Dates: 10/10/2016 - 10/15/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount	
10/12/2016	04156	(7) Cases Soda for Machines	(7) Cases Soda for Machines	Miscellaneous	10-470-4325	09/27/2016	59.86	
10/12/2016	06761	Simple green clnr,(2)Clorox (3) Cases Water,Towels	Simple green clnr,(2) Clorox,Shop Towels	Building - Maintenance & Re	10-470-4295	09/22/2016	47.33	
10/12/2016	06761	Simple green clnr,(2)Clorox (3) Cases Water,Towels	(3) Cases Water	Miscellaneous	10-470-4325	09/22/2016	8.97	
10/12/2016	09952	(3) Gal Fabuloso Floor cleane	(3) Gal Fabuloso Floor cleane	Building - Maintenance & Re	10-470-4295	09/08/2016	23.64	
Vendor 0291 - Simpson Construction Material, LLC							Vendor 0285 - Sam's Club / GEFCF Total:	813.92
10/12/2016	6228803	(3-02) Tons COMM Asphalt - street patching	(3-02) Tons COMM Asphalt - street patching	Streets - Maintenance & Rep	10-470-4310	09/21/2016	135.90	
Vendor: 2038 - Southern Computer Warehouse							Vendor 0291 - Simpson Construction Material, LLC Total:	135.90
10/12/2016	IN-000376325 - 8/26/16	(2) Displayport Male to VGA Male adaptor cable	(2) Displayport Male to VGA Male adaptor cable	Equipment - Maintenance &	10-425-4290	09/01/2016	45.92	
Vendor: 0449 - St. Louis Composting, Inc.							Vendor 2038 - Southern Computer Warehouse Total:	45.92
10/12/2016	407316 - 8/31/16	(4) Yds Dk Walnut Brown Mulch	(4) Yds Dk Walnut Brown Mulch	Parks Maintenance & Repair	10-460-4312	09/01/2016	92.00	
10/12/2016	410364	(1) Load Leaf debris & straw bales to landfill	(1) Load Leaf debris & straw bales to landfill	Streets - Maintenance & Rep	10-470-4310	09/22/2016	60.00	
Vendor: 1072 - St. Louis Post Dispatch							Vendor 0449 - St. Louis Composting, Inc. Total:	152.00
10/12/2016	#60638496 - 10/16-12/10/16	Newspaper service - 10/16-12/10/16	Newspaper service - 10/16-12/10/16	Dues & Subscriptions	10-420-4260	10/06/2016	50.79	
Vendor: 2851 - Stuckmeyer Plants & Produce							Vendor 1072 - St. Louis Post Dispatch Total:	50.79
10/12/2016	004349	(60) Bales of straw for Halloween Festival	(60) Bales of straw for Halloween Festival	Program Supplies	10-460-4210	10/07/2016	210.00	
Vendor: 0324 - Terrafl Incorporated							Vendor 2851 - Stuckmeyer Plants & Produce Total:	210.00
10/12/2016	0000012578	(6) Loads Clean Fill to Landfill	(6) Loads Clean Fill to Landfill	Concrete Street Replacemen	50-470-6310	09/19/2016	288.00	
10/12/2016	0000012615	(2) Loads clean fill to landfill - Sewer Lateral	(2) Loads clean fill to landfill - Sewer Lateral	Capital Improvement	70-470-4500	09/20/2016	96.00	
10/12/2016	0000012648	(1) Load Clean fill to landfill - Sidewalks	(1) Load Clean fill to landfill - Sidewalks	Concrete Sidewalk Replacem	50-470-6320	09/21/2016	48.00	
Vendor: 2853 - The Range - St. Louis West							Vendor 0324 - Terrafl Incorporated Total:	432.00
10/12/2016	160913	Patrol Rifle Training - 3 Officers	Patrol Rifle Training - 3 Officers	Training	10-440-4130	09/13/2016	600.00	
Vendor 2853 - The Range - St. Louis West Total:							Vendor 2853 - The Range - St. Louis West Total:	600.00

Board Approval Report		Payment Dates: 10/10/2016 - 10/15/2016					
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 2516 - The UPS Store #5061							
10/12/2016	00000018771	Shipping Fees - AED Certification tests	Shipping Fees - AED Certification tests	Equipment - Maintenance &	10-425-4290	09/13/2016	14.09
Vendor 2516 - The UPS Store #5061 Total:							14.09
Vendor: 2272 - Thomas Industrial Coatings, Inc.							
10/12/2016	8120903087	Shredding service - Park - 9/19/16	Shredding service - Park - 9/19/16	Equipment - Maintenance &	10-425-4290	09/22/2016	37.45
10/12/2016	8120903431	Shredding service - Police & City Hall 8/29&9/6/16	Shredding service - Police & City Hall 8/29&9/6/16	Equipment - Maintenance &	10-425-4290	09/22/2016	61.80
Vendor 2272 - Thomas Industrial Coatings, Inc. Total:							99.25
Vendor: 2549 - Tim Westerhold							
10/12/2016	705988 - Aug/Sept.	Weeding 141 beds - Aug. & Sept.	Weeding 141 beds - Aug. & Sept.	Streets - Maintenance & Rep	10-470-4310	10/10/2016	300.00
Vendor 2549 - Tim Westerhold Total:							300.00
Vendor: 1652 - Tope Plumbing, Inc.							
10/12/2016	107718	305 Woodland Hill - Sewer Repair	305 Woodland Hill - Sewer Repair	Capital Improvement	70-470-4500	09/28/2016	2,340.00
10/12/2016	107797	341 Jamboree - Sewer Repair	341 Jamboree - Sewer Repair	Capital Improvement	70-470-4500	09/29/2016	2,534.00
Vendor 1652 - Tope Plumbing, Inc. Total:							4,874.00
Vendor: 0310 - Treasurer, St. Louis County							
10/12/2016	T09251600094006	(1) House Inspection	(1) House Inspection	Professional Fees	10-475-4165	09/25/2016	95.50
Vendor 0310 - Treasurer, St. Louis County Total:							95.50
Vendor: 0973 - Universal, Inc.							
10/12/2016	09160242	Liquid Enzymes - Drain cleaner	Liquid Enzymes - Drain cleaner	Building - Maintenance & Re	10-470-4295	09/19/2016	216.59
Vendor 0973 - Universal, Inc. Total:							216.59
Vendor: 0337 - Valley Material							
10/12/2016	159749	(30) Cu Yds 7 SK Meramec "C" Asphalt w/1/2% Ret.	(30) Cu Yds 7 SK Meramec "C" Asphalt w/1/2% Ret.	Concrete Street Replacemen	50-470-6310	07/29/2016	2,780.70
10/12/2016	160460	(20) Cu Yds 7 SK Meramec "C" Asphalt - Hanna Rd.	(20) Cu Yds 7 SK Meramec "C" Asphalt - Hanna Rd.	Concrete Street Replacemen	50-470-6310	09/16/2016	1,820.00
10/12/2016	160461	(5) Cu Yds 6 SK Meramec "C" Asphalt - Street work	(5) Cu Yds 6 SK Meramec "C" Asphalt - Street work	Concrete Sidewalk Replacem	50-470-6320	09/16/2016	440.00
10/12/2016	160513	(25.0) Cu Yds 6 SK Meramec "C" Asphalt	(25.0) Cu Yds 6 SK Meramec "C" Asphalt	Concrete Street Replacemen	50-470-6310	09/21/2016	2,200.00
Vendor 0337 - Valley Material Total:							7,240.70
Grand Total:							82,553.92

AN ORDINANCE AMENDING ARTICLE VI OF CHAPTER 115 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER, MISSOURI, RELATING TO THE APPOINTIVE OFFICE OF DIRECTOR OF PARKS AND RECREATION.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: Article VI of Chapter 115 of the Code of Ordinances of the City of Manchester is hereby amended so that such Article shall, hereafter, read as follows:

**ARTICLE VI
Director of Parks, Recreation and Arts**

Section 115.260. Office Established.

There is hereby established the office of Director of Parks, Recreation and Arts.

Section 115.270. Appointment – Term.

The Mayor, with the consent and approval of a majority of the members of the Board of Aldermen, shall appoint a Director of Parks, Recreation and Arts who shall serve until his/her successor is appointed and qualified.

Section 115.280. Qualifications.

The Director of Parks, Recreation and Arts shall be a graduate of an accredited four-year college or university having pursued a course of study with an area of concentration in the study of recreation or physical education, and having a knowledge of pool management, and such office shall be a full-time office for the City of Manchester.

Section 115.290. Oath – Bond.

The Director of Parks, Recreation and Arts shall take the oath of office required for other City Officers, with the additional requirement that he/she will have no personal interest in any contract made with the City, nor in the furnishing of materials for the municipal parts and all other recreational facilities of the City of Manchester. If deemed necessary by the Board of Aldermen, the Director of Parks, Recreation and Arts shall

execute any bond required by the City for the faithful performance of any duty required of him/her or to turn over any money that he/she may collect on behalf of the City by reason of any Ordinance, Resolution or motion. The cost of such bond, if required, shall be borne solely by the City.

Section 115.300. Compensation.

- A. The Director of Parks, Recreation and Arts shall receive such compensation as shall be fixed by Ordinance. The Director of Parks, Recreation and Arts shall be further entitled to all fringe benefits which are provided to other officers and employees of the City and such other fringe benefits as the Board of Aldermen may provide by Ordinance.
- B. All expenses incurred by the City by the Director of Parks, Recreation and Arts incident to his/her position shall be paid by the City or reimbursed to the Director if he/she has already paid for such expenses. Such expenses shall be submitted by way of the City Administrator for approval.

Section 115.310. Duties.

- A. The duties of the Director of Parks, Recreation and Arts shall be as provided from time-to-time by the Board of Aldermen and shall include the following. He/she shall:
 - 1. Supervise the operation of the municipal parks and all other recreational facilities including the operation of the municipal swimming pool, picnic pavilions, ball diamonds, playground areas, and tennis courts;
 - 2. Supervise the operation of the City's Homecoming Committee as established by Sections 235.230 through 235.250 of this Code of Ordinances;
 - 3. Supervise the operation of the City's Arts Council as established by Sections 235.260 through 235.290 of this Code of Ordinances;
 - 4. Make and submit plans, estimates and specifications for any project which may be proposed or ordered for the municipal park or Arts Council;

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BILL NO. 16-

ORDINANCE NO. 16-

5. Serve as liaison between the City Administrator and any third person providing services or consultations for the municipal parks and all other recreational facilities or Arts Council at the request of the Mayor or Board of Aldermen;
6. Create and supervise activities for an active parks and recreation program involving the youth, couples, senior citizens, physically challenged and other residents of the City of Manchester and the surrounding area;
7. Keep a full and accurate account and systematic record of all transactions relative to his/her Department;
8. Attend all meetings of the Board of Aldermen and all meetings of any committee of the Board of Aldermen when reasonably requested to attend by the Board of Aldermen, the City Administrator or by the committee;
9. Assist the City Administrator in the preparation of the City's annual budget and provide with respect thereto such information as may be required in order to fully inform the Mayor and Board of Aldermen of the budgetary requirements of the Department of Parks, Recreation and Arts;
10. Perform such other duties as are or may be directed by the City Administrator or by the Mayor and Board of Aldermen.

Section 115.320. Records.

The Director of Parks, Recreation and Arts shall keep and preserve all maps, plats, plans, surveys, records, books, specifications, papers and documents connected with or relating to the public business of his/her Department and any of the same shall be subject to examination by any person seeking information therefrom under such regulations as the City Administrator and Director of Parks, Recreation and Arts may prescribe. All such maps, plats, plans, surveys, records, books, specifications, papers, and documents shall be and remain the sole property of the City of Manchester.

Section 115.330. Enforcement of Laws.

The Director of Parks, Recreation and Arts shall be diligent in assisting the Chief of Police in enforcing all laws of the City and State within the scope of his/her

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BILL NO. 16-

ORDINANCE NO. 16-

employment and shall be diligent in observing all rules and regulations imposed on him/her by the City Administrator or by the Mayor and Board of Aldermen.

Section 115.340. Surrender of Records and Equipment To Successor.

- A. Upon vacating his/her office, the Director of Parks, Recreation and Arts shall turn over to his/her successor in office the following:
 - 1. All records, together with the field notes, profiles, drawings, and other data relative to surveys of the City of the municipal parks and all other recreational facilities and the Arts Council;
 - 2. All instruments and other property in his/her possession which belong to the City.

Section 115.350. Removal.

The Director of Parks, Recreation and Arts may be removed from office in the manner provided by the Statutes of the State of Missouri relative to removal of appointive officers.

Section Two: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2016.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

AN ORDINANCE AMENDING SECTIONS 235.260 THROUGH 235.290 OF THE CITY OF MANCHESTER CODE OF ORDINANCES RELATING TO THE MANCHESTER ARTS COUNCIL.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: Sections 235.260 through and including 235.290 of the City of Manchester Code of Ordinances are hereby amended so that such shall, hereafter, read as follows:

ARTICLE IV. ARTS ADVISORY COUNCIL

SECTION 235.260: ESTABLISHED – MEMBERSHIP – OFFICERS – MEETINGS

- A. An Arts Advisory Council for the City is hereby established. The Council shall consist of a needed number of citizen members, all of whom shall serve voluntarily and without pay. Members should include, to the extent possible, individuals from the community who have experience in the field of art. The Council shall operate in the general public interest, serving the community as a whole. The Council shall serve no special interests. The Council shall not endorse any commercial product or enterprise. The Council may select a non-voting advisor who is a professional art consultant to be utilized by the Council on an as-needed basis. The compensation of such an advisor shall be as approved by Resolution of the Board of Aldermen. One (1) Alderman, who shall be appointed by the Mayor subject to approval of the Board of Aldermen, and the Director of Parks, Recreation and Arts or his/her designee, shall also serve as ex-officio members of the Council. The Chairman of the Council shall be elected by majority vote of the citizen members, with each member having one (1) vote. The City's Recreation and Arts Specialist shall serve as the Vice-Chairman of the Council and shall be a voting member. The Aldermanic representative on the Council shall be liaison between the City and the Council.
- B. Meetings of the Council shall be held on a regular basis at a time and place to be determined appropriate by the Council. A quorum for the transaction of business at such meeting shall be a majority of the citizen members present at such meeting. All meetings of the Council shall comply with the provisions of Chapter 610 of the Revised Statutes of Missouri (The Sunshine Act).

SECTION 235.270: DUTIES GENERALLY

The Arts Advisory Council shall have the authority to promulgate any and all rules and regulations necessary for the planning and conducting of activities and events intended to foster the arts in Manchester provided, however, that no rule or regulation proposed by the Council shall violate any State Statute or Ordinance of the City. At all times, the Council shall be subject to the direct supervision of the Mayor, Board of Aldermen and Director of Parks, Recreation and Arts.

SECTION 235.280: Reserved

SECTION 235.290: FINANCES

The City of Manchester shall establish a special revenue fund to account for all revenues and expenditures related to the Arts Council. This fund, to be known as the Arts Advisory Council Fund, shall be set up in accordance with Generally Accepted Accounting Principles (GAAP). All funds within the Arts Advisory Council Fund shall be under the direct supervision and control of the Director of Finance of the City of Manchester.

Section Two: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2016

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

INTRODUCED BY ALDERMAN CLEMENT

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT WITH THE DAVEY TREE EXPERT COMPANY, DOING BUSINESS AS DAVEY RESOURCE GROUP, IN AN AMOUNT NOT TO EXCEED EIGHT THOUSAND DOLLARS (\$8,000.00) FOR TREE ORDINANCE DEVELOPMENT SERVICES.

WHEREAS, the City of Manchester has been awarded a TRIM Program Grant by the Missouri Department of Conservation; and,

WHEREAS, the development of a tree ordinance is the requirement of the TRIM Grant Agreement; and,

WHEREAS, The Davey Tree Expert Company, doing business as Davey Resource Group, has submitted an agreement to perform said tree ordinance development services in an amount not to exceed Eight Thousand Dollars (\$8,000.00).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City of Manchester does hereby accept the agreement from The Davey Tree Expert Company, doing business as Davey Resource Group, in an amount not to exceed Eight Thousand Dollars (\$8,000.00).

Section Two: The City Administrator is hereby authorized to execute on behalf of the City, the agreement attached hereby as "Exhibit "A" and to do any and all things necessary in order to carry out the terms and conditions of the agreement referred to therein.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2016.

CITY OF MANCHESTER, MISSOURI

Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney



MEMORANDUM

TO: Andy Hixson, City Administrator

FROM: Bob Ruck, Director of Public Works *(Signature)*

SUBJECT: Forestry Consultant for Tree Ordinance Development

DATE: October 12, 2016

In preparing the City's application for a 2016 TRIM grant from the Missouri Department of Conservation (MDC) for tree ordinance development, the guidelines stipulate that a forestry consultant must be used for that purpose. As Davey Resource Group had performed the recent public right-of-way tree inventory and assessment. I contacted Davey to submit a proposal to provide their services to the City in accomplishing this work. Upon receipt, review, and acceptance of Davey's proposal, it became a required inclusion with the City's grant application package.

With MDC's award to the City of a 2016 Trim grant, the Board of Aldermen approved the City to enter into the grant agreement. Having now received notice from MDC to proceed with work under the agreement, it is necessary for the City to accept Davey's proposal. I recommend the City accept the proposal and authorize the expenditure of \$8,000.00 with Davey Resource Group to provide the requested service. Funding for this expenditure has been included in the City's 2017 budget. I have asked that a resolution for this expenditure be prepared and placed on the Board of Aldermen's October 17, 2016 meeting agenda for their consideration and requested approval. Work by Davey's staff, City staff, and City officials will begin thereafter with all work for the development of the tree ordinance and its passage to be completed by May 1, 2017.

attachment

cc: Dave Tuberty, Director of Finance
Ruth Baker, City Clerk
Mark Belpulsi, Public Works Superintendent

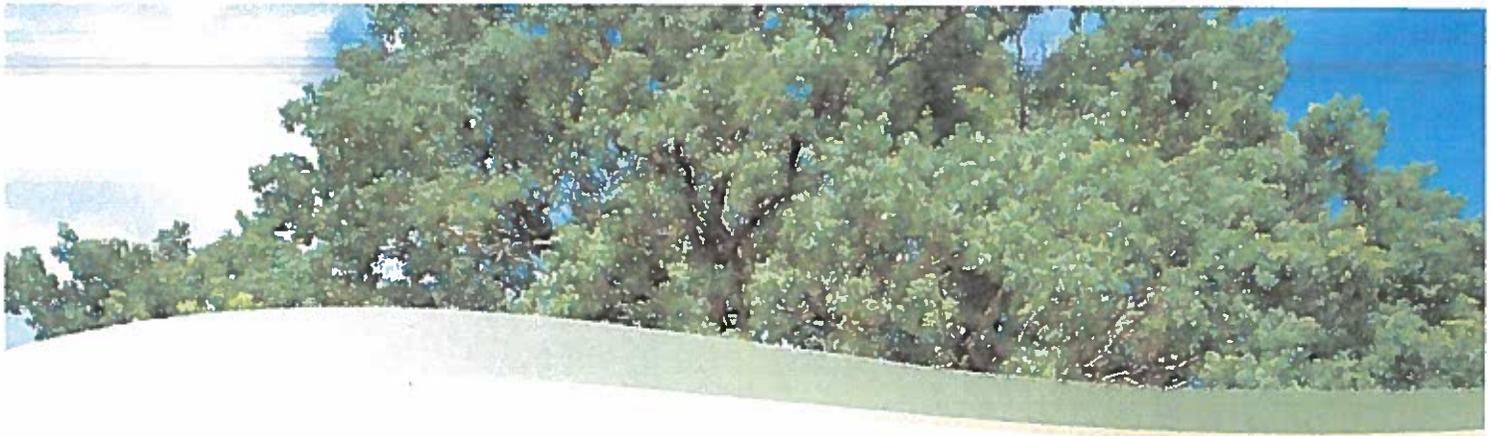


Exhibit "A"

PROPOSAL

The City of Manchester, Missouri

May 16, 2016

Prepared for:

The City of Manchester

14318 Manchester Road
Manchester, Missouri 63011

Prepared by:

Davey Resource Group

A Division of The Davey Tree Expert Company

1500 North Mantua Street

P.O. Box 5193

Kent, Ohio 44240

573-673-7530



A Division of The Davey Tree Expert Company



Company Headquarters

1500 North Mantua Street
Kent, Ohio 44240
1-800-828-8312
www.davey.com
FEIN 34-0176110

Primary Contact

Meridith McAvoy Perkins
1909 Park Ave.
St. Louis, MO 63104
Phone: 314-452-4268
meridith.perkins@davey.com

Project Pricing

Tree Ordinance Development

Tree Ordinance Development

*Review available information, attend one on-site meetings with stakeholders,
prepare one draft and one final copy of suggested language for a tree ordinance* \$8,000

*Work to be completed by May 1, 2017. Davey will work to maintain the projected schedule, but should
the City delay the project schedule, Davey reserves the right to extend the project timeframe to a
mutually agreed upon completion time.*

Additional Meetings (Optional)

*If Manchester would like to schedule additional meetings beyond the initial meeting with
stakeholders and city staff, Davey will accommodate that request,
for a cost of* \$500/meeting

Approval by:

City of Manchester, Missouri representative

Date



Executive Summary

Davey will ensure that The City of Manchester has a Tree Ordinance that reflects the goals and abilities of the City. The Ordinance will incorporate input from key stakeholders including the general public as well as information from The City of Manchester staff.

Davey has extensive experience with all these management tools and understands how to establish the community forest as an asset and the importance of sustainability. Davey will provide a road map to effectively and efficiently obtain a tree ordinance that employs best management practices and technical standards (ANSI A300 Standards) that reflect the latest advancements in the urban forestry field.

The following tasks outline the proposed steps for Manchester's ordinance development. Through this process, the City of Manchester will not only receive a valuable and usable tree ordinance, but the stakeholders will have a much better understanding as to the value of undertaking such a process. With this understanding, hopefully the eventual adoption by the City Council will be possible.

Project Proposal/Narrative

Tree ordinances, among other local legislation and public policies and practices, are effective tools used by communities to attain a healthy, vigorous, and well-managed community forest. By themselves, however, tree ordinances do not assure that the trees in communities will be protected and preserved. Tree ordinances simply provide the authorization and standards for management and enforcement activities. If these activities are not integrated into an overall management strategy and accepted by the public and businesses, problems are likely to arise. Without an overall strategy, management can be haphazard, inefficient, and ineffective, and the community forest will suffer. The City of Manchester appears to understand this strategy which bodes well for the effective implementation of a new tree ordinance.

The effectiveness of a tree ordinance can be influenced by many factors. Davey's Urban Foresters know these factors and how to address each issue. Do the citizens and developers support or oppose various ordinance provisions and other regulations, or are they even aware of them? Can the ordinance be enforced adequately? Will the ordinance account for environmental limitations that affect tree health, growth, and survival? Will the City have the financial resources to fulfill ordinance requirements?

Although ordinances may vary widely in form, content, and complexity, an effective tree ordinance should meet the following criteria:

1. **Goals** should be clearly stated and ordinance provisions should address the stated goals.
2. **Responsibility** should be designated, and authority granted commensurate with responsibility.
3. **Basic performance standards** should be set.
4. **Flexibility** should be designed into the ordinance.
5. **Enforcement** methods should be specified.
6. The ordinance should be developed as part of a **comprehensive management strategy**.
7. The ordinance should be developed with **community support**.

The first five criteria are key features of the ordinance itself. The last two criteria reflect the background in



which the ordinance is developed. Although an ordinance meeting these criteria is not guaranteed success, ordinances lacking one or more of these elements will definitely be limited. Davey cannot not guarantee the newly developed Tree Ordinance will be adopted by the City but will work to include all desired elements to achieve city goals.

For this project, Davey proposes this approach:

Task One: Initial Meeting

Davey's Consulting Forester will conduct an initial meeting with stakeholders and city staff to present trends and best practices related to ordinances and a detailed work plan for the Manchester tree ordinance project. The proposed work plan will include specific tasks, timelines, data requirements, staff assignments, and other important details that pertain to this project.

Task Two: Review Background Information

Davey will conduct critical review and analysis of existing tree-related policies in the City Code, rules and regulations, and other supporting, related, or relevant legislation, policies, procedures, and recommendations

Task Three: Review Additional Information

Davey will conduct a review and analysis of national, regional, and local trends in tree ordinances for structure, procedure, effectiveness, and additional principles of sound urban forestry and environmental sustainability. Davey's strong national and regional presence uniquely qualifies us to perform this task at an extremely high level. With our experience in dealing with hundreds of municipalities throughout the country, we will be able to translate their experiences and procedures into Manchester's new tree ordinance. Davey will survey administrators of these ordinances to identify problems, concerns, results, and planned revisions.

Task Four: Prepare Initial Ordinance Draft

Upon an initial meeting and comprehensive review of existing background information, Davey will prepare recommendations for Manchester's tree ordinance for review and input by city staff and stakeholders.

Task Five: Prepare Final Tree Ordinance Language

Davey will then complete a final Tree Ordinance and provide deliverables including electronic versions of all text and graphics that comprise the new ordinance.

Client Responsibilities

1. Provide Davey with all reports and background information as needed in a timely manner.
2. Provide daily contact information for City's project manager.
3. Designate key stakeholders for involvement in the process and set up the needed meetings.
4. Provide draft review in a timely manner.



Project Schedule

It is understood this project will occur subject to a T.R.I.M. Grant from the Missouri Department of Conservation. Should the City be awarded the grant, work on this project will commence in October, 2016 and be completed no later than the grant deadline, or May 1, 2017; whichever occurs first.