AGENDA

FOR THE

REGULAR BOARD OF ALDERMEN MEETING

OF

MONDAY, MARCH 16, 2015

AT THE

MANCHESTER POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE

REGULAR MEETING OF THE BOARD OF ALDERMEN

NEXT BILL: 15-2215
NEXT ORD: 15-2101
NEXT RES: 15-0521

DATE: MONDAY, MARCH 16, 2015 – 7:00 p.m.

MEETING TO BE HELD AT THE POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE

PUBLIC HEARING: Special Use Permit Request for the display of items for temporary or seasonal promotions and sales

AGENDA

		PAGE NO.
1.	Call to Order:	
	a. Pledge of Allegiance to the Flag	
	b. Invocation	
2.	Roll Call and Statement of Quorum	
3.	Approval of the Minutes:	
	a. Minutes of the March 2, 2015 Public Hearing regarding a Special Use Permit Request for a massage therapist business at 128 Enchanted Parkway	1 - 2
	b. Minutes of the March 2, 2015 Regular Board of Aldermen meeting	3 - 8
4.	Establishment of Order of Items on the Agenda	
5.	Consideration of Petitions and Comments from the Public	
	a. Comments from the Public	

6. Reports from the Mayor

   a. Mayoral Report

7. Reports from the City Administrator

   a. List of Paid Bills (Warrant dates of March 1 – March 14, 2015) 9 - 28

8. Reports from Committees

   a. Planning and Zoning Commission

   b. Homecoming Committee

   c. Manchester Arts

9. Action on Old Bills

   a. There are none.

10. Introduction of New Bills

   a. Bill approving Special Use Permit for the display of items for temporary or seasonal promotions and sales – first reading – Alderman Diehl 29 - 65
   EMERGENCY LEGISLATION REQUESTED BY APPLICANT

   b. Resolution accepting an opportunity grant from the Regional Arts Commission Alderman Stevens 66 - 75

11. Miscellaneous

   a. Comments from the Public

12. Adjournment

Note: Due to ongoing City business, all meeting agendas should be considered tentative.

If you are a person with a disability or have special needs in order to participate in this public meeting, please contact City Administrator Andy Hixson no later than 72 hours before the meeting.

For more information, call:
636-227-1385 VOICE
1-800-735-2966 TDD
1-800-735-2466 RELAY MISSOURI

Posted Friday, March 13, 2015 at 10:50 a.m.

HISTORIC MANCHESTER

"A PROUD PAST A BRIGHT FUTURE"

City of Manchester
14318 Manchester Road
Manchester, Missouri 63011

(636) 227-1385

PUBLIC HEARING NOTICE

The City of Manchester Board of Aldermen shall hold a public hearing on Monday, March 16, 2015 at 7:00 p.m. at the Manchester Police Facility, 200 Highlands Boulevard Drive, to consider the following:

A. CASE #15-SUP-003 – A request for a Special Use Permit has been made by Keith Rapp of The Fruit Stand, LLC for the display of materials, equipment, goods, supplies and merchandise for temporary or seasonal promotions and sales in conjunction with a grocery store not to exceed 10,000 square feet in size at 14433 Manchester Road. The property is zoned C-1 Commercial District.

Agenda Item 3a

MINUTES OF THE PUBLIC HEARING OF
MONDAY, MARCH 2, 2015
AT 200 HIGHLANDS BOULEVARD DRIVE
REGARDING A SPECIAL USE PERMIT REQUEST
FOR A MASSAGE THERAPIST BUSINESS AT
128 ENCHANTED PARKWAY

Mayor David L. Willson called the Public Hearing of the Board of Aldermen to order at 7:00 p.m.

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

The following notice of the public hearing was then read:

"The City of Manchester Board of Aldermen shall hold a public hearing on Monday, March 2, 2015 at 7:00 p.m. at the Manchester Police Facility, 200 Highlands Boulevard Drive, to consider the following:

> CASE #15-SUP-002 – A request is made by Elizabeth Ann Maddox of Precision Massage, LLC (formerly Selah Message Therapies, LLC) for a massage therapist business at 128 Enchanted Parkway, Suite 102. The property is zoned C-1 Commercial District."

Mayor Willson stated that first we would hear from the proponents, then the opponents, comments from the public and comments from the Board of Aldermen.

Ms. Elizabeth Ann Maddox, owner and operator of Precision Massage, LLC, stated she has been at 128 Enchanted Parkway in Suite 201 since 2008, and she has grown a lot beyond what she can do herself, so she is taking on independent contractors. She will be expanding to a bigger location.

Alderman Hamill asked how many additional employees will be there.

Ms. Maddox answered there will be equivalent to two full timers. There will be three treatment rooms. She will be in one and then the two full timers in the other two rooms.

Ms. Maddox stated she has been a physical therapist since 1989, and she got her massage certificate in 2002. The question was asked on how she plans to oversee independent contractors,

and she answered by law they are required to be licensed, and that is a national requirement for her, as well. In order to be licensed you have to complete a 600 hour massage therapy program and have to pass a national examination. She said they have to maintain that license with continuing education every two years.

Alderman Hamill asked if she would be there full time.

Ms. Maddox answered that she would be there full time.

Alderman Clement asked Ms. Maddox to explain how the City would know that those independent contractors are licensed. Ms. Maddox answered they are required by law to post licenses in the work location with a picture on the license. She said they are inspected by not only the county, but also by the Board of Healthy Arts.

Alderman Hamill asked why Ms. Maddox felt she needed emergency legislation on this request.

Ms. Maddox responded that she can't start renovating the space until she gets her occupancy permit. It will just delay it if she has to wait any longer.

Alderman Clement stated the Planning and Zoning Commission unanimously approved it.

Mayor Willson closed the public hearing at 7:09 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S
City Clerk

Note: *This is a journal of the Public Hearing held March 2, 2015 pertaining to a massage therapy business at 128 Enchanted Parkway, Suite 102, (summary); not a verbatim transcript. If a recording of the public hearing is desired, please contact City Hall.*

MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, MARCH 2, 2015
AT 200 HIGHLANDS BOULEVARD DRIVE

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:09 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the Tuesday, February 17, 2015 Regular Board of Alderman meeting

Alderman Clement made the motion to approve the Minutes of the Tuesday, February 17, 2015 Regular Board of Alderman meeting. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Ottenad made the motion to approve the Order of Items on the Agenda, as presented. The motion was seconded by Alderman Hamill and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Presentation to the City of painting by Bill Vivrett

Mr. Bill Vivrett presented the City with a beautiful watercolor painting.

b. Comments from the Public

Mr. Ronald Portis, 807 Parkfield Terrace, wanted to say thank you and a job well done with the storm water runoff behind Parkfield and the adjoining streets. He believes there will be a problem with the trees they planted that are on his side of the storm drain because the trees are planted below power lines.

Director Ruck stated the trees that were planted underneath the power lines were low growth trees such as Dogwoods, along with bushes.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported that on February 23 he attended the Planning and Zoning meeting; and on February 28 he was invited up to Liberty Tax for a tattered flag drop off ceremony. Liberty Tax now has a drop box in front of their office for the tattered flags.

Alderman Stevens suggested that the Liberty Tax flag drop off information be added to the City's newsletter.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of February 11 - 27, 2015)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated there were two cases on the February 23 agenda. He said that one was the case that was brought to the Board tonight for a Special Use Permit by Ms. Maddox. It was supported by the Planning and Zoning Board.

Alderman Clement stated the other case was a Special Use Permit Request for a new business called "The Fruit Stand". It will be presented to the Board of Aldermen on March 16 by Public Hearing. He said it was also recommended to the Board with unanimous support.

Mayor Willson advised that it is the same fruit and vegetable stand that has been at Manchester and Mason in front of the old Wonder Bread store. He said the property has been sold and the manager has an opportunity to move into this new location. He said for years people have been asking for a place to buy organic food.

b. Homecoming Committee

Alderman Ottenad stated the first Homecoming meeting for the year will be on March 11 at 6:30 at the Legion Hall and everyone is welcome to attend.

c. Manchester Arts

Alderman Stevens thanked Mr. Bill Vivrett for the beautiful artwork he donated to the City. She said that two teams from the Arts Council explore education and classes and public art opportunities. They have begun their process of developing a strategic plan; currently they have the foundation of programs and they have developed three major goals. This information will be shared with the Board within the next month or so.

9. ACTION ON OLD BILLS

There were none.

10. INTRODUCTION OF NEW BILLS

a. RESOLUTION ACCEPTING BID FOR THE AQUATIC BUILDING AND PAVILION ROOFING PROJECT

Alderman Diehl read the Proposed Resolution # 15-0518, entitled: "A RESOLUTION ACCEPTING THE BID OF OLIVER'S CUSTOM ROOFING, L.L.C. IN AN AMOUNT NOT TO EXCEED FIFTY-NINE THOUSAND SEVEN HUNDRED FOUR DOLLARS AND THIRTY-TWO CENTS ($59,704.32), INCLUDING A FOUR PERCENT (4%) CHANGE ORDER IN THE AMOUNT OF TWO THOUSAND TWO HUNDRED NINETY-SIX DOLLARS AND THIRTY-TWO CENTS ($2,296.32) IN THE EVENT OF UNFORESEEN CONDITIONS, FOR THE AQUATIC BUILDING AND PAVILION ROOFING PROJECT IN THE CITY OF MANCHESTER, AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT THEREFOR," by title only.

Alderman Hamill stated he noticed that the City was allotted more money from the insurance, and he wanted to know if other roofs were damaged and, if so, whether they have already been repaired.

Director of Parks and Recreation Eileen Collins stated they were aware, but they didn't know how much money would be needed for these particular roofs since the style was switched to metal. Since the bids came in under budget, the remainder of the money can be utilized to repair the other roofs.

Alderman Hamill asked if this was going to be enough money for both roofs. Director Collins answered that it would be for those two, but there was additional funding.

Alderman Hamill asked if Director Collins was surprised that the City only received one bid back from an out-of-state company.

Director Collins answered that she was, and she has already checked the references. She said that her concern was what happens if there is an issue, and the owner's response was to give the City an extended warranty for labor, and for two years, they will travel and bring a crew to take care of any problems, so it will not be an issue.

Alderman Ottenad asked if there are any other municipalities that have used this company.

Director Collins answered that she is unaware of any other municipalities that have used this company. They are not a local company; they are in Arkansas. She has contacted the references which were businesses, not municipalities.

Alderman Diehl made the motion for approval of Resolution # 15-0518. The motion was seconded by Alderman Clement and carried unanimously, without objection.

b. RESOLUTION AUTHORIZING EXECUTION OF A MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT COOPERATION AGREEMENT.

Alderman Hamill read the Proposed Resolution # 15-0519, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A COOPERATION AGREEMENT WITH ST. LOUIS COUNTY, MISSOURI, SUPPLEMENTING THE CITY'S PREVIOUS MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT COOPERATION AGREEMENT, WHICH HEREAFTER WILL INCLUDE THE HOME INVESTMENT PARTNERSHIP PROGRAM AND THE EMERGENCY SHELTER GRANT PROGRAM," by title only.

Alderman Ottenad asked if this is part of the block grant the City already participates in. She wondered what was added to it.

City Administrator Hixson stated the addition is the emergency shelter grant program. He explained that if there was a big disaster that they will open up emergency shelters.

Alderman Hamill made the motion for approval of Resolution # 15-0519. The motion was seconded by Alderman Clement and carried unanimously, without objection.

c. RESOLUTION ACCEPTING AN OPPORTUNITY GRANT FROM THE REGIONAL ARTS COMMISSION

Alderman Stevens read the Proposed Resolution # 15-0520, entitled: "A RESOLUTION ACCEPTING AN OPPORTUNITY GRANT FROM THE REGIONAL ARTS COMMISSION AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROGRAM CONTRACT THEREFOR," by title only.

Alderman Stevens made the motion for approval of Resolution # 15-0520. The motion was seconded by Alderman Clement and carried unanimously, without objection.

d. BILL APPROVING A SPECIAL USE PERMIT FOR A MASSAGE THERAPIST BUSINESS AT 128 ENCHANTED PARKWAY, SUITE 102

Alderman Clement read for the first time Bill # 15-2214, entitled: "AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO PRECISION MASSAGE, LLC TO OPERATE A MASSAGE THERAPIST FACILITY AT 128 ENCHANTED PARKWAY, SUITE 102, AS PROVIDED FOR IN SECTION 405.240(C)(5)(h) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER," by title only.

Alderman Clement made a motion for approval of emergency legislation. The motion was seconded by Alderman Hamill and carried 6 – 0, with no objections.

Alderman Clement read for the second time Bill # 15-2214, entitled: "AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO PRECISION MASSAGE, LLC TO OPERATE A MASSAGE THERAPIST FACILITY AT 128 ENCHANTED PARKWAY, SUITE 102, AS PROVIDED FOR IN SECTION 405.240(C)(5)(h) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER," by title only.

Alderman Clement made the motion that Bill # 15-2214 become Ordinance # 15-2100. The motion was seconded by Alderman Hamill.

A poll of the Board showed:

Alderman Ottenad - aye
Alderman Clement - aye
Alderman Stevens - aye
Alderman Hamill - aye
Alderman Diehl - aye
Alderman Schrader - aye

Mayor Willson announced the motion passed 6 – 0, with no objections.

11. MISCELLANEOUS

a. Comments from the Public

There were none.

12. EXECUTIVE SESSION:

a. Closed Session: Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to the lease, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Schrader – aye
Alderman Ottenad – aye

Mayor Willson announced the motion passed with a vote of 6 – 0, with no objections.

b. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Schrader – aye
Alderman Ottenad – aye
Alderman Clement – aye

Mayor Willson announced the motion passed with a vote of 6 – 0, with no objections.

13. ADJOURNMENT

At 8:50 p.m., after the Executive Sessions, there being no further business, Alderman Clement made the motion to adjourn. The motion was seconded by Alderman Ottenad and carried unanimously, without objection. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S
City Clerk

Note: *This is a journal of the Board of Aldermen meeting held March 2, 2015 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.*

Agenda Item 1a

Check Register

Manchester, MO

Packet: APPKT00543 - Check Run - 20150301

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
2454	Guardian - Appleton	03/01/2015	Regular	0.00	7,666.35	43510
0141	Patrick R. Gunn	03/01/2015	Regular	0.00	2,775.00	43511
2090	The Lincoln National Life Insurance (	03/01/2015	Regular	0.00	908.32	43512
1112	United HealthCare	03/01/2015	Regular	0.00	44,551.45	43513

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	4	0.00	55,901.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	**4**	**0.00**	**55,901.12**

Agenda Item 7a

Manchester, MO

Check Register

Packet: APPKT00552 - Check Run - 20150304

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
1278	All Star Pumping & Sewer Service, In	03/04/2015	Regular	0.00	270.00	43514
0010	Ameren Missouri	03/04/2015	Regular	0.00	10.75	43515
2612	American Bands	03/04/2015	Regular	0.00	750.00	43516
1029	Aramark Uniform Services	03/04/2015	Regular	0.00	221.67	43517
0529	Bobcat of St Louis	03/04/2015	Regular	0.00	121.99	43518
0060	Bussen Quarries, Inc.	03/04/2015	Regular	0.00	336.56	43519
2455	Charter Communications	03/04/2015	Regular	0.00	115.48	43520
2290	Cintas Document Management	03/04/2015	Regular	0.00	56.16	43521
1180	Clayton Studios	03/04/2015	Regular	0.00	35.00	43522
0090	County Treasurer - St. Louis Co.	03/04/2015	Regular	0.00	460.00	43523
2074	David Willson	03/04/2015	Regular	0.00	35.20	43524
2420	Dickey Bub Farm & Home	03/04/2015	Regular	0.00	9.74	43525
1877	Ferguson Enterprises, Inc.	03/04/2015	Regular	0.00	305.04	43526
1116	Firestone Complete Auto Care	03/04/2015	Regular	0.00	740.58	43527
1272	Frost Electric Supply Co.	03/04/2015	Regular	0.00	176.47	43528
1033	GFOA of St. Louis	03/04/2015	Regular	0.00	30.00	43529
0595	GO2 Partners	03/04/2015	Regular	0.00	450.82	43530
0890	Gulf States Distributors	03/04/2015	Regular	0.00	357.00	43531
1690	Holiday Inn Executive Center	03/04/2015	Regular	0.00	493.75	43532
1187	Holt Electrical Supplies	03/04/2015	Regular	0.00	1,155.00	43533
0421	Home Depot Credit Services	03/04/2015	Regular	0.00	59.79	43534
0733	Knapheide Truck Equipment Center	03/04/2015	Regular	0.00	37.00	43535
0174	Laclede Gas Company	03/04/2015	Regular	0.00	1,488.99	43536
0183	Leon Uniform	03/04/2015	Regular	0.00	156.94	43537
1293	Lowe's Companies, Inc.	03/04/2015	Regular	0.00	693.14	43538
	Void	03/04/2015	Regular	0.00	0.00	43539
0223	Missouri Dept. Of Revenue - County	03/04/2015	Regular	0.00	1,638.75	43540
0643	NuWay Concrete Forms, Inc.	03/04/2015	Regular	0.00	78.00	43541
2591	Paving Maintenance Supply, Inc.	03/04/2015	Regular	0.00	1,520.00	43542
0897	Reliance Automotive, Inc.	03/04/2015	Regular	0.00	184.95	43543
0292	Sirchie Finger Print Laboratories	03/04/2015	Regular	0.00	294.24	43544
2038	Southern Computer Warehouse	03/04/2015	Regular	0.00	590.88	43545
1072	St. Louis Post Dispatch	03/04/2015	Regular	0.00	46.30	43546
0313	St. Louis Regional Traffic Safety Cou	03/04/2015	Regular	0.00	50.00	43547
1201	St. Louis Safety, Inc.	03/04/2015	Regular	0.00	35.40	43548
0436	St. Luke's Hospital	03/04/2015	Regular	0.00	150.00	43549
1106	State Motor & Control Solutions	03/04/2015	Regular	0.00	918.10	43550
0315	Stonegate Auto Parts Inc.	03/04/2015	Regular	0.00	169.83	43551
0316	Strothkamp's	03/04/2015	Regular	0.00	38.99	43552
0324	Terrafil Incorporated	03/04/2015	Regular	0.00	43.00	43553
1824	Traffic Control Company	03/04/2015	Regular	0.00	1,289.43	43554
0310	Treasurer, St. Louis County	03/04/2015	Regular	0.00	695.11	43555
0331	Treasurer-State of Missouri	03/04/2015	Regular	0.00	230.00	43556
2269	Truck Centers, Inc.	03/04/2015	Regular	0.00	439.56	43557
0745	Wal*Mart Community/GEMB	03/04/2015	Regular	0.00	148.21	43558
0342	West St. Louis County Chamber of C	03/04/2015	Regular	0.00	25.00	43559

Agenda Item 7a

Check Register

Packet: APPKT00552-Check Run - 20150304

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0604	Wise El Santo Co., Inc.	03/04/2015	Regular	0.00	106.18	43560

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	99	46	0.00	17,259.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	99	**47**	**0.00**	**17,259.00**

Agenda Item 7a

Manchester, MO

Check Register

Packet: APPKT00559 - Check Run - 20150311

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0009	Ameren Missouri	03/11/2015	Regular	0.00	18,679.12	43561
1029	Aramark Uniform Services	03/11/2015	Regular	0.00	111.01	43562
1756	Beelman Logistics LLC	03/11/2015	Regular	0.00	2,655.70	43563
0400	Board of Election Commissioners	03/11/2015	Regular	0.00	10,560.10	43564
0052	Bob's Heating & Cooling Co.	03/11/2015	Regular	0.00	150.00	43565
1944	Broadway Ford Truck Sales, Inc.	03/11/2015	Regular	0.00	324.48	43566
1424	Business Refund	03/11/2015	Regular	0.00	12,388.40	43567
0060	Bussen Quarries, Inc.	03/11/2015	Regular	0.00	82.72	43568
0395	City of Chesterfield	03/11/2015	Regular	0.00	19,730.33	43569
2460	Crest Industries, Inc.	03/11/2015	Regular	0.00	6.56	43570
2173	Family Support Payment Center	03/11/2015	Regular	0.00	250.00	43571
2173	Family Support Payment Center	03/11/2015	Regular	0.00	400.00	43572
2173	Family Support Payment Center	03/11/2015	Regular	0.00	213.70	43573
1877	Ferguson Enterprises, Inc.	03/11/2015	Regular	0.00	374.08	43574
1062	GameTime	03/11/2015	Regular	0.00	332.00	43575
0595	GO2 Partners	03/11/2015	Regular	0.00	80.40	43576
1225	Goldstein-Schwartz	03/11/2015	Regular	0.00	59.14	43577
2178	GovDeals	03/11/2015	Regular	0.00	15.00	43578
0135	Grainger	03/11/2015	Regular	0.00	80.72	43579
0921	Hotsy Unlimited, Inc.	03/11/2015	Regular	0.00	103.75	43580
1028	John Fabick Tractor Co.	03/11/2015	Regular	0.00	230.91	43581
1030	Leo Straatmann's Farm Service, Inc.	03/11/2015	Regular	0.00	1,820.00	43582
1087	Menards	03/11/2015	Regular	0.00	81.75	43583
0182	Missouri Lawyers Media	03/11/2015	Regular	0.00	23.20	43584
2540	NAPA Auto Parts	03/11/2015	Regular	0.00	333.46	43585
1280	National Outdoor Furniture, Inc.	03/11/2015	Regular	0.00	300.00	43586
0643	NuWay Concrete Forms, Inc.	03/11/2015	Regular	0.00	14.65	43587
1651	Office of the Circuit Clerk	03/11/2015	Regular	0.00	92.98	43588
0837	Overpayment of Fine	03/11/2015	Regular	0.00	10.00	43589
1077	Overpayment of Fine	03/11/2015	Regular	0.00	5.00	43590
2079	Ozarc/Gas Equipment & Supply, Inc.	03/11/2015	Regular	0.00	70.00	43591
2494	Pace Properties, LLC	03/11/2015	Regular	0.00	3,635.42	43592
1184	Pat Kelly Equipment Co., Inc.	03/11/2015	Regular	0.00	2,158.00	43593
0141	Patrick R. Gunn	03/11/2015	Regular	0.00	4,200.00	43594
0268	Praxair Distribution Inc.	03/11/2015	Regular	0.00	99.59	43595
0279	Rejis Commission	03/11/2015	Regular	0.00	600.56	43596
0285	Sam's Club / GECF	03/11/2015	Regular	0.00	345.42	43597
0380	St. Louis Area Insurance Trust-New (	03/11/2015	Regular	0.00	500.00	43598
1208	St. Louis Area Police Chiefs Assoc.	03/11/2015	Regular	0.00	170.00	43599
0309	St. Louis County Treasurer	03/11/2015	Regular	0.00	129.00	43600
0316	Strothkamp's	03/11/2015	Regular	0.00	6.58	43601
2068	TNEMEC Company, Inc.	03/11/2015	Regular	0.00	140.90	43602
0310	Treasurer, St. Louis County	03/11/2015	Regular	0.00	170.32	43603

Agenda Item 7a

Check Register

Packet: APPKT00559-Check Run - 20150311

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1136	Voss Lighting	03/11/2015	Regular	0.00	72.08	43604

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	76	44	0.00	81,807.03
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	76	**44**	**0.00**	**81,807.03**

Manchester, MO

Board Approval Report
By Vendor Name

Payment Dates 3/1/2015 - 3/7/2015

Agenda Item

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1278 - All Star Pumping & Sewer Service, Inc.							
03/04/2015	61772	Septic pumped out at Ampitheater	Septic pumped out at Ampitheater	Parks-Maintenance & Repair	10-460-4312	02/10/2015	270.00
						Vendor 1278 - All Star Pumping & Sewer Service, Inc. Total:	**270.00**
Vendor: 0010 - Ameren Missouri							
03/04/2015	0222209116 - 2/24/15	Service to 14300 Manchester/Bridge-1/26-2/24/15	Service to 14300 Manchester/Bridge-1/26-2/24/15	Street Lighting	10-470-4236	02/24/2015	10.75
						Vendor 0010 - Ameren Missouri Total:	**10.75**
Vendor: 2612 - American Bands							
03/04/2015	Spin the Bottle-Deposit	Deposit for Spin the Bottle Band - 8/7/15 Concert	Deposit for Spin the Bottle Band - 8/7/15 Concert	Professional Fees	10-460-4165	03/02/2015	750.00
						Vendor 2612 - American Bands Total:	**750.00**
Vendor: 1029 - Aramark Uniform Services							
03/04/2015	452-8448258	Uniforms cleaned, Mats & shop towels, Mats-2/18/15	Mats - 2/18/15	Uniforms & Equipment	10-460-4160	02/18/2015	9.50
03/04/2015	452-8448258	Uniforms cleaned, Mats & shop towels, Mats-2/18/15	Uniforms cleaned - 2/18/15	Uniforms & Equipment	10-470-4160	02/18/2015	104.26
03/04/2015	452-8448258	Uniforms cleaned, Mats & shop towels, Mats-2/18/15	Mats & shop towels - 2/18/1	Building - Maintenance & Re	10-470-4295	02/18/2015	33.95
03/04/2015	452-8473696	Uniforms cleaned, Mats&shop towels, Mats-2/25/15	Mats - 2/25/15	Uniforms & Equipment	10-460-4160	02/25/2015	9.50
03/04/2015	452-8473696	Uniforms cleaned, Mats&shop towels, Mats-2/25/15	Uniforms cleaned - 2/25/15	Uniforms & Equipment	10-470-4160	02/25/2015	260.93
03/04/2015	452-8473696	Uniforms cleaned, Mats&shop towels, Mats-2/25/15	Mats & shop towels - 2/25/1	Building - Maintenance & Re	10-470-4295	02/25/2015	33.95
03/04/2015	CR Easy Care-8448258	Credit for Easy Care Chgs on uniforms - 2/18/15	Credit for Easy Care Chgs on uniforms - 2/18/15	Uniforms & Equipment	10-470-4160	02/18/2015	-36.70
03/04/2015	Loss,Easy Care,Tax-#847369	Credit for Easy Care,Loss and tax on Uniforms-2/25	Credit for Easy Care,Loss and tax on Uniforms-2/25	Uniforms & Equipment	10-470-4160	02/25/2015	-193.72
						Vendor 1029 - Aramark Uniform Services Total:	**221.67**
Vendor: 0529 - Bobcat of St Louis							
03/04/2015	P35596	(2) Angle adjust lock pins for Bobcat planers	(2) Angle adjust lock pins for Bobcat planers	Equipment - Maintenance &	10-470-4290	02/02/2015	121.99
						Vendor 0529 - Bobcat of St Louis Total:	**121.99**

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0060 - Bussen Quarries, Inc.							
03/04/2015	157457	(27.48) Tons MSD 1 Stone	(27.48) Tons MSD 1 Stone	Capital Improvement	70-470-4500	02/09/2015	255.56
03/04/2015	157458	(8.71) Tons MSD1 Stone	(8.71) Tons MSD1 Stone	Capital Improvement	70-470-4500	02/09/2015	81.00
						Vendor 0060 - Bussen Quarries, Inc. Total:	**336.56**
Vendor: 2455 - Charter Communications							
03/04/2015	8345780320194701-2/17/15	Cable fees - February	Cable fees - February	Dues & Subscriptions	10-440-4260	02/17/2015	115.48
						Vendor 2455 - Charter Communications Total:	**115.48**
Vendor: 2290 - Cintas Document Management							
03/04/2015	8402074531	Document shredding service - City Hall - 2/23/15	Document shredding service - City Hall - 2/23/15	Equipment - Maintenance &	10-425-4290	02/28/2015	18.72
03/04/2015	8402074532	Document shredding service -Police Facility-2/24/15	Document shredding service -Police Facility-2/24/15	Equipment - Maintenance &	10-425-4290	02/28/2015	37.44
						Vendor 2290 - Cintas Document Management Total:	**56.16**
Vendor: 1180 - Clayton Studios							
03/04/2015	66202	DVD copy of City Hall dedication videotape	DVD copy of City Hall dedication videotape	Office Supplies	10-470-4215	02/09/2015	35.00
						Vendor 1180 - Clayton Studios Total:	**35.00**
Vendor: 0090 - County Treasurer - St. Louis Co.							
03/04/2015	Feb.'15 Dom. Viol. Collection	Domestic Viol. Collections Pmt. for Month of Feb.	Domestic Viol. Collections Pmt. for Month of Feb.	Domestic Violence DV	10-540-5430	02/28/2015	460.00
						Vendor 0090 - County Treasurer - St. Louis Co. Total:	**460.00**
Vendor: 2074 - David Willson							
03/04/2015	Feb. '15 Mileage Reimb.	February mileage reimb to Mayor Willson - 61.2 mi.	February mileage reimb to Mayor Willson - 61.2 mi.	Mileage	10-410-4176	02/27/2015	35.20
						Vendor 2074 - David Willson Total:	**35.20**
Vendor: 2420 - Dickey Bub Farm & Home							
03/04/2015	24377	Bolts, nuts, washers for plow	Bolts, nuts, washers for plow	Equipment - Maintenance &	10-460-4290	02/02/2015	9.74
						Vendor 2420 - Dickey Bub Farm & Home Total:	**9.74**
Vendor: 1877 - Ferguson Enterprises, Inc.							
03/04/2015	0653018	LF 3/8 Comp Plug, 3/8 Comp Nut - water line parts	LF 3/8 Comp Plug, 3/8 Comp Nut - water line parts	Building - Maintenance & Re	10-470-4295	02/04/2015	2.[illegible]
03/04/2015	0654438	1/4 & 1/2 flange ext. w/ gasket - toilet fittings	1/4 & 1/2 flange ext. w/ gasket - toilet fittings	Building - Maintenance & Re	10-470-4295	02/11/2015	16.51
03/04/2015	0654939	120V Tankless water heater - Pub. Wks Bldg.	120V Tankless water heater - Pub. Wks Bldg.	Building - Maintenance & Re	10-470-4295	02/17/2015	222.[illegible]
03/04/2015	0656239	G2 Toilet Solinoid valve - Police Facility	G2 Toilet Solinoid valve - Police Facility	Building - Maintenance & Re	10-470-4295	02/23/2015	24.65
03/04/2015	0656436	Flex tube diaph. kit - City Hall sink drain	Flex tube diaph. kit - City Hall sink drain	Building - Maintenance & Re	10-470-4295	02/24/2015	39.10
						Vendor 1877 - Ferguson Enterprises, Inc. Total:	**305.04**

15

Agenda Item 7a

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Agenda Item 8

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1116 - Firestone Complete Auto Care							
03/04/2015	180403	(6) Firehawk GT pursuit BL 245/55R18 Tires	(6) Firehawk GT pursuit BL 245/55R18 Tires	Vehicle - Maintenance & Rep	10-470-4285	02/12/2015	740.58
						Vendor 1116 - Firestone Complete Auto Care Total:	**740.58**
Vendor: 1272 - Frost Electric Supply Co.							
03/04/2015	S3473922.001	(2) Adv. 250 Watt Metal Halide M58 5-Tap Ballast	(2) Adv. 250 Watt Metal Halide M58 5-Tap Ballast	Building - Maintenance & Re	10-450-4295	02/09/2015	176.47
						Vendor 1272 - Frost Electric Supply Co. Total:	**176.47**
Vendor: 1033 - GFOA of St. Louis							
03/04/2015	3/11/15 Mtg- C. Sweeney	GFOA Lunch/Mtg - 3/11/15 - C. Sweeney	GFOA Lunch/Mtg - 3/11/15 - C. Sweeney	Travel/Meetings	10-430-4175	03/02/2015	15.00
03/04/2015	Mtg - 3/11/15 - D. Tuberty	GFOA Lunch/Mtg. - 3/11/15 - D. Tuberty	GFOA Lunch/Mtg. - 3/11/15 - D. Tuberty	Travel/Meetings	10-430-4175	03/02/2015	15.00
						Vendor 1033 - GFOA of St. Louis Total:	**30.00**
Vendor: 0595 - GO2 Partners							
03/04/2015	423812	(2500) Traffic Violation Pay Envelopes	(2500) Traffic Violation Pay Envelopes	Field Supplies	10-440-4220	02/16/2015	450.82
						Vendor 0595 - GO2 Partners Total:	**450.82**
Vendor: 2454 - Guardian - Appleton							
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium	Dental Insurance	10-420-4140	03/01/2015	380.38
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March LTD Premium	Disability Insurance	10-420-4150	03/01/2015	70.70
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium - 50	Dental Insurance	10-425-4140	03/01/2015	56.36
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March 50% LTD Premium	Disability Insurance	10-425-4150	03/01/2015	4.74
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium	Dental Insurance	10-430-4140	03/01/2015	154.96
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March LTD Premium	Disability Insurance	10-430-4150	03/01/2015	37.89
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium	Dental Insurance	10-440-4140	03/01/2015	3,497.43
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March LTD Premium	Disability Insurance	10-440-4150	03/01/2015	644.14
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium	Dental Insurance	10-460-4140	03/01/2015	648.05
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March LTD Premium	Disability Insurance	10-460-4150	03/01/2015	108.72
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium	Dental Insurance	10-470-4140	03/01/2015	1,211.47
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March LTD Premium	Disability Insurance	10-470-4150	03/01/2015	219.10
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium	Dental Insurance	10-475-4140	03/01/2015	267.67
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March LTD Premium	Disability Insurance	10-475-4150	03/01/2015	49.45
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March Dental Premium	Dental Insurance	10-480-4140	03/01/2015	281.77
03/01/2015	3/1/15 Premium #468234	March Dental & LTD Premiu	March LTD Premium	Disability Insurance	10-480-4150	03/01/2015	33.52
						Vendor 2454 - Guardian - Appleton Total:	**7,666.35**
Vendor: 0890 - Gulf States Distributors							
03/04/2015	1207575-IN	Ammunition for training & duty use	Federal LE133-00 12ga. LR 00 buckshot	Field Supplies	10-440-4220	02/26/2015	357.00
						Vendor 0890 - Gulf States Distributors Total:	**357.00**

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1690 - Holiday Inn Executive Center							
03/04/2015	1 Night - M. Melugin	(1) Night Lodging - MOCCFOA Conf-M. Melugin	(1) Night Lodging - MOCCFOA Conf-M. Melugin	Travel/Meetings	10-420-4175	02/25/2015	98.75
03/04/2015	4 Nights - R. Baker	(4) Nights Lodging - MOCCFOA Conf. -R. Baker	(4) Nights Lodging - MOCCFOA Conf. -R. Baker	Travel/Meetings	10-420-4175	02/25/2015	395.00
						Vendor 1690 - Holiday Inn Executive Center Total:	**493.75**
Vendor: 1187 - Holt Electrical Supplies							
03/04/2015	063499800	(3) LITH Hydrell HSL70M277 Ballast for pool lights	(3) LITH Hydrell HSL70M277 Ballast for pool lights	Building - Maintenance & Re	10-450-4295	02/20/2015	1,155.00
						Vendor 1187 - Holt Electrical Supplies Total:	**1,155.00**
Vendor: 0421 - Home Depot Credit Services							
03/04/2015	0024131	Shower head caddy	Shower head caddy	Building - Maintenance & Re	10-470-4295	02/03/2015	15.97
03/04/2015	1020208	2" PVC Coupling, 2x3" Gen. Purp. Drain	2" PVC Coupling, 2x3" Gen. Purp. Drain	Building - Maintenance & Re	10-470-4295	02/12/2015	5.16
03/04/2015	4011979	Minwax wood fininsh, 4 pk staining pads- City Hall	Minwax wood fininsh, 4 pk staining pads- City Hall	Building - Maintenance & Re	10-470-4295	02/09/2015	11.75
03/04/2015	7024535	4 pk 14 Watt replacement bulbs - City Hall	(3) 4 pk 14 Watt replacement bulbs - City Hall	Building - Maintenance & Re	10-470-4295	02/06/2015	26.91
						Vendor 0421 - Home Depot Credit Services Total:	**59.79**
Vendor: 0733 - Knapheide Truck Equipment Center							
03/04/2015	SLS40397	Anti-sail brackets for rear mud flaps-Ford F450's	Anti-sail brackets for rear mud flaps-Ford F450's	Vehicle - Maintenance & Rep	10-470-4285	03/02/2015	37.00
						Vendor 0733 - Knapheide Truck Equipment Center Total:	**37.00**
Vendor: 0174 - Laclede Gas Company							
03/04/2015	0214411000 - 2/20/15	Service to Pub. Wks. Bldg - 1/23-2/19/15	Service to Pub. Wks. Bldg - 1/23-2/19/15	Gas	10-470-4240	02/20/2015	764.88
03/04/2015	2439570000-2/20/15	Service to City Hall - 1/23-2/19/15	Service to City Hall - 1/23-2/19/15	Gas	10-420-4240	02/20/2015	468.23
03/04/2015	6319311000 - 2/25/15	Service to Park/Aquatic Center - 1/23-2/20/15	Service to Park/Aquatic Center - 1/23-2/20/15	Gas	10-460-4240	02/25/2015	28.49
03/04/2015	82692010000-2/20/15	Service to Park Maint - 1/23-2/19/15	Service to Park Maint - 1/23-2/19/15	Gas	10-460-4240	02/20/2015	227.39
						Vendor 0174 - Laclede Gas Company Total:	**1,488.99**
Vendor: 0183 - Leon Uniform							
03/04/2015	342580-01	L/S Wht Shirt - C. Smith	L/S Wht Shirt - C. Smith	Uniforms & Equipment	10-440-4160	02/05/2015	45.95
03/04/2015	342811	L/S Wht shirt - C. Smith, (3) Collar ext. -T.Walsh	L/S Wht shirt - C. Smith, B. Lancey, T. Walsh	Uniforms & Equipment	10-440-4160	02/05/2015	104.95
03/04/2015	343814-01	Exchanged Wht Paragon Shirt for L/S Wht Tex.Shirt	Exchanged Wht Paragon Shirt for L/S Wht Tex.Shirt	Uniforms & Equipment	10-440-4160	02/05/2015	6.00
						Vendor 0183 - Leon Uniform Total:	**156.94**
Vendor: 1293 - Lowe's Companies, Inc.							
03/04/2015	901085	(2) Hobby knife	(2) Hobby knife	Small Tools & Equipment	10-470-4320	02/04/2015	6.70
03/04/2015	901564	(2) Kobalt Hobby Knife	(2) Kobalt Hobby Knife	Small Tools & Equipment	10-470-4320	02/19/2015	6.70

Agenda Item 7a

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
03/04/2015	901846	(2) Tool sockets	(2) 3/8" & 5/32" Hex Tool sockets	Small Tools & Equipment	10-470-4320	02/12/2015	12
03/04/2015	902059	Asst. chip brushes, Asst. light bulbs	Asst. chip brushes, Asst. light bulbs	Building - Maintenance & Re	10-460-4295	02/10/2015	19[illegible].80
03/04/2015	902108	1/2" & 3/4" 90 Deg. Flex Connector,1/2" Greenfield	1/2" & 3/4" 90 Deg. Flex Connector,1/2" Greenfield	Building - Maintenance & Re	10-460-4295	02/11/2015	[illegible]0
03/04/2015	902183 - 2/3/15	(4) 25 ct. 1/4" nuts, 8-32x1/2 screws	(4) 25 ct. 1/4" nuts, 8-32x1/2 screws	Field Supplies	10-470-4220	02/03/2015	1[illegible].26
03/04/2015	902191 - 2/3/15	Drain tile	Drain tile	Parks-Maintenance & Repair	10-460-4312	02/03/2015	75.05
03/04/2015	902195	(4) Hydraulic system pipe fittings - truck 150	(4) Hydraulic system pipe fittings - truck 150	Vehicle - Maintenance & Rep	10-470-4285	02/23/2015	7.08
03/04/2015	902217 - 2/12/15	Staple Gun, Staples	Staple Gun, Staples	Small Tools & Equipment	10-470-4320	02/12/2015	21.72
03/04/2015	902270 - 2/23/15	(10) 2x10x8 #2 lumber	(10) 2x10x8 #2 lumber	Parks-Maintenance & Repair	10-460-4312	02/23/2015	70.70
03/04/2015	902343 - 2/5/15	Caulk - Police door modification	Caulk - Police door modification	Building - Maintenance & Re	10-470-4295	02/05/2015	7.58
03/04/2015	902390 - 2/24/15	(2) 3/8" Dr, 5/32" Hex Socket	(2) 3/8" Dr, 5/32" Hex	Small Tools & Equipment	10-470-4320	02/24/2015	9.12
03/04/2015	902648 - 2/17/15	Mailbox mount board, 4x5/8" Grinding blades	Mailbox mount board	Streets - Maintenance & Rep	10-470-4310	02/17/2015	2.93
03/04/2015	902648 - 2/17/15	Mailbox mount board, 4x5/8" Grinding blades	4x5/8" Grinding blades	Small Tools & Equipment	10-470-4320	02/17/2015	7.58
03/04/2015	902745	(3) Microfiber flexible duster	(3) Microfiber flexible duster	Building - Maintenance & Re	10-470-4295	02/18/2015	31.29
03/04/2015	902774 - 2/18/15	(2) Flat washers, (2) wht Rust. Paint,(4)13W Bulbs	(2) Flat washers, (2) wht Rust. Paint,(4)13W Bulbs	Building - Maintenance & Re	10-460-4295	02/18/2015	31.88
03/04/2015	902861 - 2/9/15	Tile mortar, & supplies for mens room restoration	Tile mortar, & supplies for mens room restoration	Building - Maintenance & Re	10-470-4295	02/09/2015	124.14
03/04/2015	902931	4" WYE, 4" internal coupler - plumbing supplies	4" WYE, 4" internal coupler - plumbing supplies	Parks-Maintenance & Repair	10-460-4312	02/09/2015	10.41
03/04/2015	902956 - 2/10/15	2 Gal Pro Tank Sprayer	2 Gal Pro Tank Sprayer	Small Tools & Equipment	10-470-4320	02/10/2015	28.47
03/04/2015	916787 - 2/18/15	Returned (2) 780LM 13W DBL Bulbs	Returned (2) 780LM 13W DBL Bulbs	Building - Maintenance & Re	10-460-4295	02/18/2015	-13.26
03/04/2015	917824	Returned (2) 3/8" Dr, 5/32" Hex Tool Sockets	Returned (2) 3/8" Dr, 5/32" Hex Tool Sockets	Small Tools & Equipment	10-470-4320	02/24/2015	-9.12
03/04/2015	928167	(5) 1/2x1/2" Anchor Bolts	(5) 1/2x1/2" Anchor Bolts	Building - Maintenance & Re	10-460-4295	02/11/2015	9.30
03/04/2015	INV0000501	Air compressor Brackets material	Weld Flat 3/16x1-1/4x3ft	Equipment - Maintenance &	10-470-4290	02/04/2015	15.66
03/04/2015	INV0000501	Air compressor Brackets material	1-1/2in x 1-1/4in Tube	Equipment - Maintenance &	10-470-4290	02/04/2015	3.78
03/04/2015	INV0000501	Air compressor Brackets material	Pltdstlflt 1x3-12 GA B-C22	Equipment - Maintenance &	10-470-4290	02/04/2015	4.82
03/04/2015	INV0000502	Joint sealer machine storage box material	RBMD 12x6 Stn Nkl Linen s	Equipment - Maintenance &	10-470-4290	02/04/2015	8.25
03/04/2015	INV0000503	Tool sockets	Tool sockets	Small Tools & Equipment	10-470-4320	02/04/2015	9.28
						Vendor 1293 - Lowe's Companies, Inc. Total:	**693.14**

Agenda Item 10

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0223 - Missouri Dept. Of Revenue - County Tax Section							
03/04/2015	Feb.'15 CVC Collection	CVC Collections Payment for month of February	CVC Collections Payment for month of February	Crime Victim Compensation	10-540-5420	02/28/2015	1,638.75
						Vendor 0223 - Missouri Dept. Of Revenue - County Tax Section Total:	**1,638.75**
Vendor: 0643 - NuWay Concrete Forms, Inc.							
03/04/2015	726964	2" Sub-floor screw w/fast pitch thread	2" Sub-floor screw w/fast pitch thread	Building - Maintenance & Re	10-470-4295	02/10/2015	78.00
						Vendor 0643 - NuWay Concrete Forms, Inc. Total:	**78.00**
Vendor: 0141 - Patrick R. Gunn							
03/01/2015	March '15 Retainer	March Retainer - City Atty.	March Retainer - City Atty.	Professional Fees	10-420-4165	03/01/2015	2,775.00
						Vendor 0141 - Patrick R. Gunn Total:	**2,775.00**
Vendor: 2591 - Paving Maintenance Supply, Inc.							
03/04/2015	I0163592	(2000) lb C3 Roadsaver 211 Plexi Melt	(2000) lb C3 Roadsaver 211 Plexi Melt	Concrete Street Replacemen	50-470-6310	02/12/2015	1,520.00
						Vendor 2591 - Paving Maintenance Supply, Inc. Total:	**1,520.00**
Vendor: 0897 - Reliance Automotive, Inc.							
03/04/2015	10 255179	(2) Rear brake rotors, Brake pad -'13 Ford Police	(2) Rear brake rotors, Brake pad -'13 Ford Police	Vehicle - Maintenance & Rep	10-470-4285	02/24/2015	184.95
						Vendor 0897 - Reliance Automotive, Inc. Total:	**184.95**
Vendor: 0292 - Sirchie Finger Print Laboratories							
03/04/2015	0195954-IN	(6) 100 pkg Pers. Property Bags 9x12	(6) 100 pkg Pers. Property Bags 9x12	Prisoner Expense	10-440-4335	02/10/2015	207.75
03/04/2015	0196069-IN	(5) Evidence Intwegrity Tape -Red	(5) Evidence Intwegrity Tape -Red	Field Supplies	10-440-4220	02/11/2015	86.49
						Vendor 0292 - Sirchie Finger Print Laboratories Total:	**294.24**
Vendor: 2038 - Southern Computer Warehouse							
03/04/2015	IN-000235356	HP Laserjet Blk Cart., Toner Cart., Color Cart.	(2)HP Laserjet Blk Cart., Toner Cart., Color Cart.	Office Supplies	10-440-4215	02/10/2015	508.85
03/04/2015	IN-000235580	HP Toner Cartridge Blk - 2550 series	HP Toner Cartridge Blk - 2550 series	Office Supplies	10-440-4215	02/10/2015	81.93
						Vendor 2038 - Southern Computer Warehouse Total:	**590.78**
Vendor: 1072 - St. Louis Post Dispatch							
03/04/2015	2/11-4/7/15 #60638496	Newspaper subscription - 2/11-4/7/15	Newspaper subscription - 2/11-4/7/15	Dues & Subscriptions	10-420-4260	02/24/2015	46.30
						Vendor 1072 - St. Louis Post Dispatch Total:	**46.30**
Vendor: 0313 - St. Louis Regional Traffic Safety Council							
03/04/2015	2015 Member Dues-D. West	'15 STL Reg. Traffic Safety Council Dues- D. West	'15 STL Reg. Traffic Safety Council Dues-D. West	Dues & Subscriptions	10-460-4260	02/01/2015	50.00
						Vendor 0313 - St. Louis Regional Traffic Safety Council Total:	**50.00**

16

Agenda Item 6

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Agenda Item

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1201 - St. Louis Safety, Inc.							
03/04/2015	541682	(2) pkg. Nitrile gloves-Lg., (2) pkg.XLG Gloves	(2) pkg. Nitrile gloves-Lg., (2) pkg. XLG Gloves	Field Supplies	10-470-4220	02/09/2015	35.40
						Vendor 1201 - St. Louis Safety, Inc. Total:	**35.40**
Vendor: 0436 - St. Luke's Hospital							
03/04/2015	15047-00880 - R. Loughran	Fit for Confinement - 2/16/15 - Rpt#15-01674	Fit for Confinement - 2/16/15 - Rpt#15-01674	Prisoner Expense	10-440-4335	02/23/2015	150.00
						Vendor 0436 - St. Luke's Hospital Total:	**150.00**
Vendor: 1106 - State Motor & Control Solutions							
03/04/2015	2034107-01	15 HP US 3 PH 1770 RMP Motor	15 HP US 3 PH 1770 RMP Motor	Building - Maintenance & Re	10-460-4295	02/06/2015	918.10
						Vendor 1106 - State Motor & Control Solutions Total:	**918.10**
Vendor: 0315 - Stonegate Auto Parts Inc.							
03/04/2015	415728	Oil filter for Crafco tar melte	Oil filter for Crafco tar melte	Equipment - Maintenance &	10-470-4290	02/02/2015	9.79
03/04/2015	415730	Engine air filter for Tar melte	Engine air filter for Tar melte	Equipment - Maintenance &	10-470-4290	02/02/2015	19.79
03/04/2015	415741	Body filler spreader - shop tool	Body filler spreader - shop tool	Field Supplies	10-470-4220	02/02/2015	2.99
03/04/2015	415833	(2) Gal "green" anti-freeze	(2) Gal "green" anti-freeze	Vehicle - Maintenance & Rep	10-470-4285	02/03/2015	23.98
03/04/2015	416226	Heater blower motor & resistor - Truck 175	Heater blower motor & resistor - Truck 175	Vehicle - Maintenance & Rep	10-470-4285	02/06/2015	96.08
03/04/2015	416414	Headlight wiring pigtail - Car 422	Headlight wiring pigtail - Car 422	Vehicle - Maintenance & Rep	10-470-4285	02/09/2015	5.41
03/04/2015	417832	Fuel pump tank seal - Car 42	Fuel pump tank seal - Car 42	Vehicle - Maintenance & Rep	10-470-4285	02/24/2015	11.79
						Vendor 0315 - Stonegate Auto Parts Inc. Total:	**169.83**
Vendor: 0316 - Strothkamp's							
03/04/2015	00129325	(1) Gal Cetol SRD 0277 - Ced	(1) Gal Cetol SRD 0277 - Ced	Building - Maintenance & Re	10-460-4295	02/10/2015	38.99
						Vendor 0316 - Strothkamp's Total:	**38.99**
Vendor: 0324 - Terrafil Incorporated							
03/04/2015	00000001812	(1) Load Clean Fill to Landfill	(1) Load Clean Fill to Landfill	Capital Improvement	70-470-4500	02/05/2015	43.00
						Vendor 0324 - Terrafil Incorporated Total:	**43.00**
Vendor: 2090 - The Lincoln National Life Insurance Company							
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life Premium - March	Life Insurance	10-420-4145	03/01/2015	51.11
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life & ADD Premiums - Marc	Life Insurance	10-425-4145	03/01/2015	8.22
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life & ADD Premium - March	Life Insurance	10-430-4145	03/01/2015	26.25
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life & ADD Premiums - Marc	Life Insurance	10-440-4145	03/01/2015	499.10
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life & ADD Premiums - Marc	Life Insurance	10-460-4145	03/01/2015	83.76
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life & ADD Premiums - Marc	Life Insurance	10-470-4145	03/01/2015	168.57
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life & ADD Premiums - Marc	Life Insurance	10-475-4145	03/01/2015	40.82
03/01/2015	3/1/15 Premium-#701550	Life & ADD Premiums - Marc	Life & ADD Premiums - Marc	Life Insurance	10-480-4145	03/01/2015	30.49
						Vendor 2090 - The Lincoln National Life Insurance Company Total:	**908.32**

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1824 - Traffic Control Company							
03/04/2015	0000481-IN	(50)Rnd post cap,(50)cross-T for extr. street sign	(50)Rnd post cap,(50)cross-T for extr. street sign	Machinery and Equipment	50-470-6410	02/10/2015	475.00
03/04/2015	0000590-IN	Street Name Signs	6"x42" Street name sign hi-intensity extr.	Machinery and Equipment	50-470-6410	02/10/2015	656.40
03/04/2015	0000590-IN	Street Name Signs	6"x42" Street Name Signs HIP FLat	Machinery and Equipment	50-470-6410	02/10/2015	19.43
03/04/2015	0000590-IN	Street Name Signs	6'X18" Street Name Signs Hi-intensity extr.	Machinery and Equipment	50-470-6410	02/10/2015	138.60
						Vendor 1824 - Traffic Control Company Total:	**1,289.43**
Vendor: 0310 - Treasurer, St. Louis County							
03/04/2015	T0221500094004	(1) House inspection, (8) Apt. Inspections	(1) House inspection, (8) Apt. Inspections	Professional Fees	10-475-4165	02/22/2015	695.11
						Vendor 0310 - Treasurer, St. Louis County Total:	**695.11**
Vendor: 0331 - Treasurer-State of Missouri							
03/04/2015	Feb.'15 POST Com. Collectio	POST Com. Collections Pmt. for month of February	POST Com. Collections Pmt. for month of February	Post Commission Fund	10-540-5440	02/28/2015	230.00
						Vendor 0331 - Treasurer-State of Missouri Total:	**230.00**
Vendor: 2269 - Truck Centers, Inc.							
03/04/2015	R150033461:01	Labor to repair Regen switch in truck 110	Labor to repair Regen switch in truck 110	Vehicle - Maintenance & Rep	10-470-4285	02/09/2015	239.76
03/04/2015	R150033462:01	Labor to check Regen switch - Truck 120	Labor to check Regen switch - Truck 120	Vehicle - Maintenance & Rep	10-470-4285	02/09/2015	199.80
						Vendor 2269 - Truck Centers, Inc. Total:	**439.56**
Vendor: 1112 - United HealthCare							
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium	Health Insurance	10-420-4135	03/01/2015	2,061.28
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium - 50%	Health Insurance	10-425-4135	03/01/2015	334.00
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium	Health Insurance	10-430-4135	03/01/2015	1,297.8[illegible]
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium	Health Insurance	10-440-4135	03/01/2015	25,781.[illegible]
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium	Health Insurance	10-460-4135	03/01/2015	3,195.[illegible]
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium	Health Insurance	10-470-4135	03/01/2015	8,779.[illegible]
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium	Health Insurance	10-475-4135	03/01/2015	1,717.[illegible]
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium	Health Insurance	10-480-4135	03/01/2015	1,049.[illegible]
03/01/2015	0037070879 - #660836	March Healthcare Premium	March Healthcare Premium 50% - J. Kruszewski	Health Insurance	10-480-4135	03/01/2015	333.[illegible]
						Vendor 1112 - United HealthCare Total:	**44,551.[illegible]**
Vendor: 0745 - Wal*Mart Community/GEMB							
03/04/2015	09615	Asst candy, ribbon, (3) 6" Pots, Cleaning supplies	Bandages, Flex wrap, Asst. first aid products	Uniforms & Equipment	10-460-4160	02/02/2015	68.61
03/04/2015	09615	Asst candy, ribbon, (3) 6" Pots, Cleaning supplies	Asst candy, ribbon, (3) 6" Pot	Program Supplies	10-460-4210	02/02/2015	20.07

Agenda Item 7a

Board Approval Report

Payment Dates: 3/1/2015 - 3/7/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
03/04/2015	09615	Asst candy, ribbon, (3) 6" Pots, Cleaning supplies	Wastebasket, Swiffer,Rug, Asst. Cleaning supplies	Building - Maintenance & Re	10-460-4295	02/02/2015	59.[illegible]
						Vendor 0745 - Wal*Mart Community/GEMB Total:	**148.[illegible]**
Vendor: 0342 - West St. Louis County Chamber of Commerce							
03/04/2015	20569 - #1070	Chamber Mtg/Lunch - 2/26/15 - A. Hixson	Chamber Mtg/Lunch - 2/26/15 - A. Hixson	Business Lunch/Dinner	10-420-4180	02/27/2015	25.00
						Vendor 0342 - West St. Louis County Chamber of Commerce Total:	**25.00**
Vendor: 0604 - Wise El Santo Co., Inc.							
03/04/2015	1106258	(2)Dz Leath.palm glove,(2)Dz Ear muff,(2)Dz gloves	(2)Dz Leath.palm glove,(2)Dz Ear muff,(2)Dz gloves	Field Supplies	10-470-4220	02/20/2015	63.99
03/04/2015	1106505	(2) pr. Leightning ear muff	(2) pr. Leightning ear muff	Field Supplies	10-470-4220	02/24/2015	42.19
						Vendor 0604 - Wise El Santo Co., Inc. Total:	**106.18**
						Grand Total:	**73,160.12**

Agenda Item 7G

22

Manchester, MO

Board Approval Report
By Vendor Name

Payment Dates 3/8/2015 - 3/14/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0009 - Ameren Missouri							
03/11/2015	03410-04013 - 3/6/15	Lighting Service - 2/01-3/01/15	Lighting Service - 2/01-3/01/15	Street Lighting	10-470-4236	03/06/2015	18,679.12
						Vendor 0009 - Ameren Missouri Total:	**18,679.12**
Vendor: 1029 - Aramark Uniform Services							
03/11/2015	452-8499250	Uniforms cleaned, Mats& shop towels, Mats-3/4/15	Mats - 3/4/15	Uniforms & Equipment	10-460-4160	03/04/2015	9.50
03/11/2015	452-8499250	Uniforms cleaned, Mats& shop towels, Mats-3/4/15	Uniforms cleaned - 3/4/15	Uniforms & Equipment	10-470-4160	03/04/2015	67.56
03/11/2015	452-8499250	Uniforms cleaned, Mats& shop towels, Mats-3/4/15	Mats & shop towels, - 3/4/1	Building - Maintenance & Re	10-470-4295	03/04/2015	33.95
						Vendor 1029 - Aramark Uniform Services Total:	**111.01**
Vendor: 1756 - Beelman Logistics LLC							
03/11/2015	425968	Road Salt Delivery - Jan/Feb 2015	Delivery of Road Salt - Jan/Feb 2015	Streets - Maintenance & Rep	10-470-4310	02/19/2015	2,529.00
03/11/2015	425968A	Add'l cost of road salt delivery over PO	Add'l cost of road salt delivery over PO	Streets - Maintenance & Rep	10-470-4310	02/19/2015	126.70
						Vendor 1756 - Beelman Logistics LLC Total:	**2,655.70**
Vendor: 0400 - Board of Election Commissioners							
03/11/2015	#51 - 2015 Election Deposit	Election Deposit - for April 7th election	Election Deposit - for April 7th election	Professional Fees	10-420-4165	02/26/2015	10,560.10
						Vendor 0400 - Board of Election Commissioners Total:	**10,560.10**
Vendor: 0052 - Bob's Heating & Cooling Co.							
03/11/2015	22597	Pub. Wks. Furnace repair - parts & labor	Pub. Wks. Furnace repair - parts & labor	Building - Maintenance & Re	10-470-4295	03/02/2015	150.00
						Vendor 0052 - Bob's Heating & Cooling Co. Total:	**150.00**
Vendor: 1944 - Broadway Ford Truck Sales, Inc.							
03/11/2015	248444P	(2) Engine block heaters, (2) power cords	(2) Engine block heaters, (2) power cords	Vehicle - Maintenance & Rep	10-470-4285	02/20/2015	324.48
						Vendor 1944 - Broadway Ford Truck Sales, Inc. Total:	**324.48**
Vendor: 1424 - Business Refund							
03/11/2015	Business Lic. Refund-Sovran	Business license refund to Sovran Acquisition, LP	2014/15 Refund to Sovran Acquisition	Service Occupation License	10-530-5320	03/10/2015	12,388.40
						Vendor 1424 - Business Refund Total:	**12,388.40**

Agenda Item 7a

Board Approval Report

Payment Dates: 3/8/2015 - 3/14/2015

Agenda Item

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0060 - Bussen Quarries, Inc.							
03/11/2015	157921	(10.34) Tons 2CL concrete stone	(10.34) Tons 2CL concrete stone	Parks-Maintenance & Repair	10-460-4312	02/16/2015	82.72
						Vendor 0060 - Bussen Quarries, Inc. Total:	**82.72**
Vendor: 0395 - City of Chesterfield							
03/11/2015	IN-135491-148	Road Salt Purchase - Jan/Feb 2015 Delivery	Road Salt Delivery - Jan/Feb 2015	Streets - Maintenance & Rep	10-470-4310	02/25/2015	18,789.00
03/11/2015	IN-135491-148A	15.03 tons Add'l Road Salt Purchased over PO	15.03 tons Add'l Road Salt Purchased over PO	Streets - Maintenance & Rep	10-470-4310	02/25/2015	941.33
						Vendor 0395 - City of Chesterfield Total:	**19,730.33**
Vendor: 2460 - Crest Industries, Inc.							
03/11/2015	2237235	(2) fittings for Bobcat attachment	(2) fittings for Bobcat attachment	Equipment - Maintenance &	10-470-4290	02/17/2015	6.56
						Vendor 2460 - Crest Industries, Inc. Total:	**6.56**
Vendor: 1877 - Ferguson Enterprises, Inc.							
03/11/2015	0656487	CP Cover Ring Sensor - toilet repair part	CP Cover Ring Sensor - toilet repair part	Building - Maintenance & Re	10-470-4295	02/25/2015	312.80
03/11/2015	0656815	LF 1/2 BRS 600# WOG 2 pc SWT FP BV, 1/2 WROT Adapt	LF 1/2 BRS 600# WOG 2 pc SWT FP BV, 1/2 WROT Adapt	Small Tools & Equipment	10-460-4320	02/25/2015	13.29
03/11/2015	0656937	1 1/2x1/12 CLST Spud, Raptor adj. spud wrench,	1 1/2x1/12 CLST Spud, Raptor adj. spud wrench,	Building - Maintenance & Re	10-470-4295	02/26/2015	38.64
03/11/2015	0657273	PVC coup, IPS F/C PLT CP - Sink repair -City Hall	PVC coup, IPS F/C PLT CP - Sink repair -City Hall	Building - Maintenance & Re	10-470-4295	02/27/2015	9.35
						Vendor 1877 - Ferguson Enterprises, Inc. Total:	**374.08**
Vendor: 1062 - GameTime							
03/11/2015	PJI-0007227	Coated Step Assy (Deck PVC - Red)	Coated Step Assy (Deck PVC - Red)	Parks-Maintenance & Repair	10-460-4312	02/18/2015	332.00
						Vendor 1062 - GameTime Total:	**332.00**
Vendor: 0595 - GO2 Partners							
03/11/2015	423678	(250) Ea Business Cards - Carroll, Clark	(250) Ea Business Cards - Carroll, Clark	Office Supplies	10-440-4215	02/12/2015	80.40
						Vendor 0595 - GO2 Partners Total:	**80.40**
Vendor: 1225 - Goldstein-Schwartz							
03/11/2015	347419-001	1/2"x50' Red air hose 300 PSI Max WP	1/2"x50' Red air hose 300 PSI Max WP	Small Tools & Equipment	10-460-4320	02/25/2015	41.10
03/11/2015	347420-001	7' 1/2"x2BR Red universal hose	7' 1/2"x2BR Red universal hose	Small Tools & Equipment	10-460-4320	02/25/2015	18.04
						Vendor 1225 - Goldstein-Schwartz Total:	**59.14**
Vendor: 2178 - GovDeals							
03/11/2015	Acct1993 - 2/28/15	Fees for sale of JD Weed Eater,18V24V Cordless set	Fees for sale of JD Weed Eater,18V24V Cordless set	Miscellaneous Park	10-561-5620	02/28/2015	15.00
						Vendor 2178 - GovDeals Total:	**15.00**

Board Approval Report

Payment Dates: 3/8/2015 - 3/14/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0135 - Grainger							
03/11/2015	9663354737	Quick conn. coupler, 3/8" plug, Hose adapter	Quick conn. coupler, 3/8" plug, Hose adapter	Building - Maintenance & Re	10-460-4295	02/11/2015	12.05
03/11/2015	9663624774	Returned Quick Conn. Coupler,3/8" Plug, Hose Adapt	Returned Quick Conn. Coupler,3/8" Plug, Hose Adapt	Building - Maintenance & Re	10-460-4295	02/11/2015	-12.05
03/11/2015	9670259028	(2) Fire hose nozzle 1 1/2"	(2) Fire hose nozzle 1 1/2"	Small Tools & Equipment	10-470-4320	02/19/2015	80.72
						Vendor 0135 - Grainger Total:	**80.72**
Vendor: 0921 - Hotsy Unlimited, Inc.							
03/11/2015	12626	Labor & parts - hot pressure washer serviced	Labor & parts - hot pressure washer serviced	Equipment - Maintenance &	10-470-4290	03/04/2015	103.75
						Vendor 0921 - Hotsy Unlimited, Inc. Total:	**103.75**
Vendor: 1028 - John Fabick Tractor Co.							
03/11/2015	PIFE1177573 - 1/16/15	Service filters & Oil for Cat420D-1 Backhoe	Service filters & Oil for Cat420D-1 Backhoe	Vehicle - Maintenance & Rep	10-470-4285	02/01/2015	230.91
						Vendor 1028 - John Fabick Tractor Co. Total:	**230.91**
Vendor: 1030 - Leo Straatmann's Farm Service, Inc.							
03/11/2015	02156	Service Bleckmann machine, Bobo construction	Service Bleckmann machine, Bobo construction	Equipment - Maintenance &	10-470-4290	02/16/2015	1,820.00
						Vendor 1030 - Leo Straatmann's Farm Service, Inc. Total:	**1,820.00**
Vendor: 1087 - Menards							
03/11/2015	30411 - #33100259	Lam. fusion granite,Mstr Minifoam, contact cement	Lam. fusion granite,Mstr Minifoam, contact cement	Equipment - Maintenance &	10-440-4290	02/19/2015	33.74
03/11/2015	30412 - Acct#33100259	Oak panel molding,blk ext. cord, flush trim, dowel	Oak panel molding,blk ext. cord, flush trim, dowel	Building - Maintenance & Re	10-460-4295	02/19/2015	48.01
						Vendor 1087 - Menards Total:	**81.75**
Vendor: 0182 - Missouri Lawyers Media							
03/11/2015	10694630	Public Hearing Notice - Case#15-SUP-003	Public Hearing Notice - Case#15-SUP-003	Newspaper Notices	10-420-4185	02/26/2015	23.20
						Vendor 0182 - Missouri Lawyers Media Total:	**23.20**
Vendor: 2540 - NAPA Auto Parts							
03/11/2015	103878	Drain pan & oil filter for utility vehicle	Drain pan & oil filter for utility vehicle	Equipment - Maintenance &	10-460-4290	02/02/2015	[illegible]
03/11/2015	103922	(6) Gal Antifreeze	(6) Gal Antifreeze	Vehicle - Maintenance & Rep	10-470-4285	02/03/2015	101.94
03/11/2015	103975	Credit for battery core deposit	Credit for battery core deposit	Vehicle - Maintenance & Rep	10-470-4285	02/03/2015	-15.00
03/11/2015	103977	(6) Gal. "green" Antifreeze	(6)Gal. "green" Antifreeze	Vehicle - Maintenance & Rep	10-470-4285	02/03/2015	73.50
03/11/2015	103982	Battery - Car 412	Battery - Car 412	Vehicle - Maintenance & Rep	10-470-4285	02/03/2015	63.99
03/11/2015	103984	Returned (6) Gal Antifreeze	Returned (6) Gal Antifreeze	Vehicle - Maintenance & Rep	10-470-4285	02/03/2015	-101.94
03/11/2015	104006	(2) Fuses for 2013-14 Ford Interceptor Cars	(2) Fuses for 2013-14 Ford Interceptor Cars	Vehicle - Maintenance & Rep	10-470-4285	02/03/2015	8.38
03/11/2015	104757	Battery - Car 530-11	Battery - Car 530-11	Vehicle - Maintenance & Rep	10-470-4285	02/10/2015	89.71
03/11/2015	105405	Battery - Truck 115	Battery - Truck 115	Vehicle - Maintenance & Rep	10-470-4285	02/17/2015	103.55

Agenda Item 7

Board Approval Report

Payment Dates: 3/8/2015 - 3/14/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
03/11/2015	105406	(4) 25 lb Bag Oil Dry	(4) 25 lb Bag Oil Dry	Building - Maintenance & Re	10-470-4295	02/17/2015	2.76
03/11/2015	105472	Credit for battery under warranty & core deposit	Credit for battery under warranty & core deposit	Vehicle - Maintenance & Rep	10-470-4285	02/17/2015	-9.99
03/11/2015	105545	(2) Headlight bulbs - Cars 420, 422	(2) Headlight bulbs - Cars 420, 422	Vehicle - Maintenance & Rep	10-470-4285	02/18/2015	18.62
03/11/2015	106003	(2) 16 oz Motor tune-up, Gas additive	(2) 16 oz Motor tune-up, Gas additive	Equipment - Maintenance &	10-460-4290	02/24/2015	31.47
03/11/2015	106310	Wiper Blade - AccuFit - Truck 170	Wiper Blade - AccuFit - Truck 170	Vehicle - Maintenance & Rep	10-470-4285	02/26/2015	8.39
03/11/2015	106380	Plastic welding system - shop supplies	Plastic welding system - shop supplies	Field Supplies	10-470-4220	02/27/2015	5.49
						Vendor 2540 - NAPA Auto Parts Total:	**333.46**
Vendor: 1280 - National Outdoor Furniture, Inc.							
03/11/2015	3971-1764	(2,000) Plastic rivets for strap chairs & chaises	(2,000) Plastic rivets for strap chairs & chaises	Furniture, Fixtures, & Office	60-450-6360	02/13/2015	300.00
						Vendor 1280 - National Outdoor Furniture, Inc. Total:	**300.00**
Vendor: 0643 - NuWay Concrete Forms, Inc.							
03/11/2015	728375	Mandrel for Qdpro 175g2 & 250g2 or 300g2	Mandrel for Qdpro 175g2 & 250g2 or 300g2	Building - Maintenance & Re	10-470-4295	02/13/2015	15.69
03/11/2015	CR. Sales tax -Inv 728375	Credit for sales tax chg on inv. 728375	Credit for sales tax chg on inv. 728375	Building - Maintenance & Re	10-470-4295	02/13/2015	-1.04
						Vendor 0643 - NuWay Concrete Forms, Inc. Total:	**14.65**
Vendor: 0837 - Overpayment of Fine							
03/11/2015	K. Klein - Refund	Refund for overpayment of fine - 3/6/15	Refund to K. Klein for overpayment of fine	Fines & Court Costs	10-540-5410	03/06/2015	10.00
						Vendor 0837 - Overpayment of Fine Total:	**10.00**
Vendor: 1077 - Overpayment of Fine							
03/11/2015	M. Altamimi - Refund	Refund for overpayment of fine - 3/5/15	Refund to M. Altamimi for overpayment of fine	Fines & Court Costs	10-540-5410	03/05/2015	5.00
						Vendor 1077 - Overpayment of Fine Total:	**5.00**
Vendor: 2079 - Ozarc/Gas Equipment & Supply, Inc.							
03/11/2015	R 00505121	Monthly Cylinder Rental fee - Feb.	Monthly Cylinder Rental fee - Feb.	Equipment Rental	10-460-4280	02/28/2015	70.00
						Vendor 2079 - Ozarc/Gas Equipment & Supply, Inc. Total:	**70.00**
Vendor: 2494 - Pace Properties, LLC							
03/11/2015	March '15 SMTDD Pmt.	March SMTDD Pmt. from Feb. receipts	March SMTDD Pmt. from Feb. receipts	Street Light Installation or Re	50-470-6560	03/10/2015	3,635.42
						Vendor 2494 - Pace Properties, LLC Total:	**3,635.42**
Vendor: 1184 - Pat Kelly Equipment Co., Inc.							
03/11/2015	E06912	Wacker Vibratory Plate Compactor	Wacker Vibratory Plate Compactor	Machinery and Equipment	60-460-6410	02/17/2015	2,158.00
						Vendor 1184 - Pat Kelly Equipment Co., Inc. Total:	**2,158.00**

Agenda Item

26

Board Approval Report

Payment Dates: 3/8/2015 - 3/14/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0141 - Patrick R. Gunn							
03/11/2015	Excess Retainer - Feb. '15	Excess Retainer - City Atty.- February	Excess Retainer - City Atty.- February	Professional Fees	10-420-4165	03/02/2015	4,200.00
						Vendor 0141 - Patrick R. Gunn Total:	**4,200.00**
Vendor: 0268 - Praxair Distribution Inc.							
03/11/2015	51990879	February Cylinder Rental Fee	February Cylinder Rental Fee	Equipment Rental	10-470-4280	02/27/2015	99.59
						Vendor 0268 - Praxair Distribution Inc. Total:	**99.59**
Vendor: 0279 - Rejis Commission							
03/11/2015	INV0040283	Rejis Subscription Fee less rebate - February	Rejis Subscription Fee less rebate - February	REJIS Expenses	10-440-4345	02/15/2015	348.32
03/11/2015	INV0040283	Rejis Subscription Fee less rebate - February	Rejis Subscription Fee less rebate - February	REJIS Expenses	10-480-4345	02/15/2015	252.24
						Vendor 0279 - Rejis Commission Total:	**600.56**
Vendor: 0285 - Sam's Club / GECF							
03/11/2015	00617	(4) Cases of soda for machines	(4) Cases of soda for machines	Miscellaneous	10-470-4325	02/11/2015	32.92
03/11/2015	01097	(2) Boxes 13 Gallon Trash Bags	(2) Boxes 13 Gallon Trash Bags	Building - Maintenance & Re	10-470-4295	02/20/2015	25.32
03/11/2015	01694	D Batteries, (2)AA Batteries, (2) Rags-in-a-box,	Rags-in-a-box	Field Supplies	10-470-4220	02/23/2015	27.96
03/11/2015	01694	D Batteries, (2)AA Batteries, (2) Rags-in-a-box,	10 pk. D Batteries	Field Supplies	10-470-4220	02/23/2015	11.48
03/11/2015	01694	D Batteries, (2)AA Batteries, (2) Rags-in-a-box,	48 Pkg. AA Batteries	Field Supplies	10-470-4220	02/23/2015	35.96
03/11/2015	01694	D Batteries, (2)AA Batteries, (2) Rags-in-a-box,	Sct. Shop Towels	Field Supplies	10-470-4220	02/23/2015	35.76
03/11/2015	02587	(4) Case bottled water	(4) Case bottled water	Miscellaneous	10-470-4325	02/20/2015	13.52
03/11/2015	03715	(3) Cases Soda for Machines	(3) Cases Soda for Machines	Miscellaneous	10-470-4325	02/25/2015	26.44
03/11/2015	09359 - 2/3/15	(6) Cans Folgers Coffee	(6) Cans Folgers Coffee	Office Supplies	10-440-4215	02/03/2015	[illegible]
03/11/2015	09422	(4) Cases soda for machines	(4) Cases soda for machines	Miscellaneous	10-470-4325	02/05/2015	[illegible]
03/11/2015	09746	(3) Pkg Ham/Cheese Hot Pockets - prisoner meals	(3) Pkg Ham/Cheese Hot Pockets - prisoner meals	Prisoner Expense	10-440-4335	02/09/2015	[illegible]
03/11/2015	CR - Overpayment	Credit adj for overpayment prior stmt.	Credit adj for overpayment prior stmt.	Miscellaneous	10-470-4325	02/01/2015	[illegible]
						Vendor 0285 - Sam's Club / GECF Total:	**345.42**
Vendor: 0380 - St. Louis Area Insurance Trust-New Claims							
03/11/2015	#40.41450 - T. Rehagen	Insurance deductible	Deductible Pmt.- Accident 2/20/15 - T. Rehagen	City Insurance	10-430-4270	02/27/2015	500.00
						Vendor 0380 - St. Louis Area Insurance Trust-New Claims Total:	**500.00**
Vendor: 1208 - St. Louis Area Police Chiefs Assoc.							
03/11/2015	10 Seats Reserved	Prayer Breakfast for the Fallen- 4/30/15-10 seats	Prayer Breakfast for the Fallen- 4/30/15-10 seats	Business Lunch/Dinner	10-440-4180	02/01/2015	170.00
						Vendor 1208 - St. Louis Area Police Chiefs Assoc. Total:	**170.00**

Agenda Item 7a

Board Approval Report

Payment Dates: 3/8/2015 - 3/14/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0309 - St. Louis County Treasurer							
03/11/2015	2015 Permit Fee	2015 Homecomig Permit Fee from St. Louis Co.	2015 Homecomig Permit Fee from St. Louis Co.	Professional Fees	65-465-4165	03/10/2015	129.00
						Vendor 0309 - St. Louis County Treasurer Total:	**129.00**
Vendor: 0316 - Strothkamp's							
03/11/2015	00129531	Wallcovering smoothing tool, wall paper paste	Wallcovering smoothing tool, wall paper paste	Building - Maintenance & Re	10-470-4295	02/19/2015	6.58
						Vendor 0316 - Strothkamp's Total:	**6.58**
Vendor: 2068 - TNEMEC Company, Inc.							
03/11/2015	213645	(2) Gal Epoxoline Gray Paint for pump	(2) Gal Epoxoline Gray Paint for pump	Equipment - Maintenance &	10-450-4290	02/18/2015	140.90
						Vendor 2068 - TNEMEC Company, Inc. Total:	**140.90**
Vendor: 0310 - Treasurer, St. Louis County							
03/11/2015	T03011500094005	(1) House Inspection, (1) Apt. Inspection	(1) House Inspection, (1) Apt. Inspection	Professional Fees	10-475-4165	03/01/2015	170.32
						Vendor 0310 - Treasurer, St. Louis County Total:	**170.32**
Vendor: 1136 - Voss Lighting							
03/11/2015	1834707-00	(4) GE MVR400/U/ED28 lights for Stoecker Park	(4) GE MVR400/U/ED28 lights for Stoecker Park	Building - Maintenance & Re	10-460-4295	02/17/2015	72.08
						Vendor 1136 - Voss Lighting Total:	**72.08**
						Grand Total:	**80,850.35**

Agenda Item

28

INTRODUCED BY ALDERMAN DIEHL

BILL NO. 15- **ORDINANCE NO. 15-**

AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO THE FRUIT STAND, LLC, TO OPERATE A BUSINESS ENGAGED IN THE DISPLAY AND SALE OF MATERIALS, EQUIPMENT, GOODS, SUPPLIES, AND MERCHANDISE FOR TEMPORARY OR SEASONAL PROMOTIONS AND IN CONJUNCTION WITH A GROCERY STORE NOT EXCEEDING 10,000 SQUARE FEET IN AREA AT 14433 MANCHESTER ROAD, AS PROVIDED FOR IN SECTION 405.240(D)(1) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER.

WHEREAS, The Fruit Stand, LLC has heretofore made application for a Special Use Permit to operate a business engaged in the display and sale of materials, equipment, goods, supplies, and merchandise for temporary or seasonal promotions and in conjunction with a grocery store not exceeding 10,000 square feet in area at 14433 Manchester Road (the "Property"); and,

WHEREAS, the Planning and Zoning Commission reviewed said application on February 23, 2015; and,

WHEREAS, the Planning and Zoning Commission did, after due consideration, recommend to the Board of Aldermen of the City of Manchester the granting of said Special Use Permit for the Property; and,

WHEREAS, the Board of Aldermen did, on the 16th day of March, 2015, after publication of notice as required by the laws of the State of Missouri and the Ordinances of the City of Manchester, hold a public hearing all in accordance with the provisions of Section 405.550 (D) of the Code of Ordinances of the City of Manchester, and after conducting said public hearing did take the proposed Special Use Permit under advisement; and,

WHEREAS, the Board of Aldermen of the City of Manchester, having fully considered the recommended Special Use Permit, does find that the proposed use would not substantially increase traffic hazards, would not adversely affect the character of the neighborhood, would not adversely affect the general welfare of the community, would not overtax public utilities, and the Board of Aldermen does further find that the proposed use is in the best interest of the public welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI AS FOLLOWS:

Section One: A Special Use Permit is hereby granted to The Fruit Stand, LLC, (sometimes referred to herein as "Holder") to use the property at 14433 Manchester Road (the "Site") for the operation of a business engaged in the display and sale of materials, equipment, goods, supplies, and merchandise for temporary or seasonal promotions and in conjunction with a grocery store not exceeding 10,000 square feet in area at 14433 Manchester Road, as provided in Section 405.240(D)(1) of the Code of Ordinances of the City of Manchester. Attached hereto as Exhibit "A" is the legal description for the Site.

Agenda Item 10a

INTRODUCED BY ALDERMAN DIEHL

BILL NO. 15- **ORDINANCE NO. 15-**

Section Two: Holder, by accepting and acting under this Special Use Permit, acquiesces and accepts same subject to the reservations, conditions and restrictions which are made a part hereof, and said Holder, by said action, does agree that any time such requirements are not met, this Special Use Permit may be revoked and terminated, and does further agree that it, its successors and assigns, shall be held to have acquired no special rights, privileges, or immunities by virtue of proceeding to expend money, time or effort in the construction, improvement or maintenance of land herein described and for which this Special Use Permit is granted.

Section Three: The Special Use Permit granted hereunder shall be deemed to have been abandoned one (1) year after the date of the adoption of this Ordinance unless Holder has received from the City of Manchester a business license or its equivalent within such year; except that, for reasonable cause, the Board of Aldermen for the City of Manchester may grant one (1) or more extensions of time for additional periods not exceeding ninety (90) days for each such extension within which period such holder shall receive a business license or its equivalent.

Section Four: This Special Use Permit shall be non-assignable without the expressed consent of the City of Manchester and is contingent upon the compliance with the Code of Ordinances of the City of Manchester, the Zoning Ordinance of the City, all applicable building codes, fire codes and other governmental regulations.

Section Five: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law, but is expressly subject to the continuous and ongoing satisfaction of the following specific conditions:

1. Hanging baskets may be displayed on the Site only on the front of the building but such shall be hung so as to permit individuals to walk safely beneath them. No other hanging items shall be permitted on the Site.

2. All other outdoor displays shall be within an area that is not more than fourteen (14) feet from the building and shall be maintained in a manner deemed appropriate by the Director of Planning, Zoning and Economic Development.

PASSED AND APPROVED THIS ____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

Agenda Item 10a

INTRODUCED BY ALDERMAN DIEHL

BILL NO. 15- **ORDINANCE NO. 15-**

ATTEST:

_____
City Clerk

APPROVED AS TO LEGAL FORM:

_____
City Attorney

I, Keith Rapp, on behalf of The Fruit Stand, LLC, do hereby accept the foregoing Special Use Permit from the City of Manchester upon the terms and conditions above stated, and acknowledge The Fruit Stand, LLC's intention and obligation to fully comply with the terms and conditions of the aforementioned Special Use Permit.

Dated this _____ day of _____, 2015.

THE FRUIT STAND, LLC.

By_____
Keith Rapp
Manager

Agenda Item 10a

LEGAL DESCRIPTION OF 14433 MANCHESTER ROAD

A TRACT OF LAND BEING PART OF LOTS 10 AND 11 BLOCK 6 OF FREDERICK BARTHOLD'S WESTERN ADDITION TO MANCHESTER AS RECORDED IN RECORD PLAT BOOK 4 PAGE 12 OF ST. LOUIS CITY (FORMERLY COUNTY) RECORDS, ST. LOUIS COUNTY, MISSOURI AND BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE WEST LINE OF LOUIS AVENUE (60 FEET WIDE) WITH THE NORTH LINE OF MANCHESTER ROAD AS WIDENED PER DEED BOOK 4483 PAGE 195 AND DEED BOOK 7276 PAGE 752 OF THE ST. LOUIS COUNTY RECORDS; THENCE ALONG SAID NORTH LINE OF MANCHESTER ROAD THE FOLLOWING BEARINGS AND DISTANCES: NORTH 86 DEGREES 13 MINUTES 60 SECONDS WEST 61.14 FEET NORTH 0 DEGREES 34 MINUTES 04 SECONDS EAST 5.01 FEET, NORTH 86 DEGREES 13 MINUTES 50 SECONDS WEST 23.86 FEET TO A POINT ON THE EAST LINE OF A 25 FEET WIDE INGRESS AND EGRESS EASEMENT AS DESCRIBED IN DEED 6457 PAGE 1510; THENCE LEAVING SAID NORTH LINE ALONG SAID EAST LINE NORTH 0 DEGREES 34 MINUTES 04 SECONDS EAST 100.50 FEET TO A POINT ON THE SOUTH LINE OF A TRACT OF LAND CONVEYED TO THE UNITED STATES POSTAL SERVICE IN DEED BOOK 8669 PAGE 1124; THENCE ALONG SAID SOUTH LINE SOUTH 89 DEGREES 25 MINUTES 56 SECONDS EAST 84.87 FEET TO A POINT ON SAID WEST LINE OF LOUIS AVENUE; THENCE ALONG SAID WEST LINE SOUTH 0 DEGREES 34 MINUTES 04 SECONDS WEST 110.25 FEET TO THE POINT OF BEGINNING.

EXHIBIT "A"

Agenda Item 10a

February 25, 2015

Keith Rapp

Lorrin Charboneau

The Fruit Stand

12105 Applerock Drive

O'Fallon, MO 63368

RE: Emergency Legislation

Dear Manchester Board of Aldermen,

This letter is to ask the Manchester Board of Aldermen for emergency legislation on Monday, March 16, 2015. The Fruit Stand is a produce business with Easter kicking off the beginning of our season. We must make everyday and every holiday count.

We will be selling fruits and vegetables year around but addition to that at Easter we would be selling Tulips, Lilies, and Hyacinth flowers. This year there are five Mondays in the month of March. If we would wait until Monday, April 6, 2015 for the responce we would miss an entire month of sales and the Easter holiday. It is crucial to our season to start as soon as possible. Thank you for this consideration.

Sincerely,

Keith Rapp

Lorrin Charboneau

The Fruit Stand

Agenda Item 10a

APPLICATION FOR SPECIAL USE PERMIT

City of Manchester, 14318 Manchester Rd., Manchester, MO 63011 Ph: 636 227 1385, Ext. 107; Fax: 636 821 8099

Every application submitted to the Planning and Zoning Commission for review and approval must contain the following:

- ☐ A non-refundable fee of $300.
- ☐ Twenty (20) copies of:
  - A plot survey/sketch/site plan, to scale and showing lot/property in question.
  - A letter of intent describing the proposed use of the Special Use Permit. Description can include (but is not limited to) the nature of the business, hours of operation, number of employees, etc.
  - Information on the number of parking spaces assigned to the space.
  - Any other pertinent information for the Commission to review with your application.
- ☐ Completed application with name of applicant (or their representative) that will appear before the Commission and Board.

An incomplete application may result in your case being postponed to another future Commission meeting.

PLEASE PRINT

PROPERTY OWNER	Vinod Patel		
ADDRESS	14433 Manchester Road		
PHONE	Nick Bahn: Bahn Commercial Real Estate 314-322-2020	FAX	

CONTRACTOR/ APPLICANT NAME	Keith Rapp		
COMPANY NAME	The Fruit Stand LLC		
ADDRESS	13753 Manchester Road HOME: 12105 Applerock Drive O'Fallon MO 63366		
PHONE/EXTENSION	314-660-0849	EMAIL ~~FAX~~	thefruitstand@live.com
PERMIT TO BE PICKED UP BY	Keith Rapp ☐ Property Owner ☒ Applicant/Contractor		

ADDRESS OF SPECIAL USE	14433 Manchester Road
LEGAL DESCRIPTION OF PROPERTY	
LEGAL DESCRIPTION OF PROPERTY (continued)	
PROPOSED SPECIAL USE	Grocery Store / Outdoor Displays
EXISTING ZONING	C-1

I hereby certify that the information contained in this application and accompanying drawings and/or plats are correct, and that I will conform to all applicable laws of the City of Manchester.

Owner/Contractor Keith Rapp Date 2/9/15

PLANNING AND ZONING USE ONLY

City of Manchester Permit # 15 SUP-003

Received by Kathy Arnold
Director, Planning and Zoning and Economic Development

☒ Fee Paid On: 2/9/15

APP_Special Use Permit

Rev. 2/2015

Agenda Item 10a

CITY OF MANCHESTER

PLANNING AND ZONING COMMISSION
MEETING MINUTES
FEBRUARY 23, 2015

COMMISSIONERS

Jason Truesdell, Chairman (2018)
James Labit, Secretary (2016)
Joni Korte (2016)
Tom Brown (2017)
Jack Fluchel (2015)
Mark Smith (2018)
Dave Willson, Mayor

CITY OFFICIALS AND STAFF

Mike Clement, Alderman, Ex-Officio member
Kathy Arnett, Planning and Zoning Director
Melissa Barklage, Recording Secretary

CASES	REPRESENTATIVES OF CASES
NUMBER	
A. **CASE #15-SUP-002** – A request for a Special Use Permit has been made by Elizabeth Ann Maddox of Precision Massage, LLC (formerly Selah Massage Therapies, LLC) for a massage therapist business at 128 Enchanted Parkway, Suite 102. The property is zoned C-1 Commercial District.	• **Elizabeth Ann Maddox** *Precision Massage LLC* 16755 Kingstowne Est Dr. Wildwood, MO 63011 314-412-2048
B. **CASE #15-SUP-003** – A request for a Special Use Permit has been made by Keith Rapp of The Fruit Stand, LLC for outside display of goods and merchandise for temporary or seasonal promotions and sales at 14433 Manchester Road. The property is zoned C-1 Commercial District.	• **Keith Rapp** *The Fruit Stand, LLC* 12105 Applerock Dr. O'Fallon, MO 63368 314-660-0849 • **Lorrin Charboneau** *The Fruit Stand, LLC* 12105 Applerock Dr. O'Fallon, MO 63368 314-971-2953

1. CALL TO ORDER

Commissioner Truesdell called the Planning and Zoning meeting ofFebruary 23, 2015 to order at 7:00 p.m.

2. ROLL CALL

Commissioner Truesdellasked the Recording Secretary to take roll.

Commissioner/Secretary James Labit	Present	Chairman Jason Truesdell	Present
Commissioner Jack Fluchel	Present	Commissioner Mark Smith	Present
Commissioner Joni Korte	Present	Alderman Mike Clement	Present
Commissioner Tom Brown	Excused	Director Kathy Arnett	Present
Mayor David Willson	Present	Melissa Barklage, Recording Secy	Present

3. **APPROVAL OF MINUTES**

Commissioner Fluchel made the motion to approve the minutes of January 26, 2015. Motion seconded by Commissioner Labit; motion approved by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
6	0	0	1

4. **APPROVAL OF AGENDA**

Commissioner Truesdell asked if there were any changes to the agenda.Commissioner Labit made the motion to approve the agenda as presented. Commissioner Fluchel seconded; motion approved by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
6	0	0	1

5. **OLD BUSINESS**

A. **No Old Business**

6. **NEW BUSINESS**

A. **CASE #15-SUP-002** –A request for a Special Use Permit has been made by Elizabeth Ann Maddox of Precision Massage, LLC (formerly Selah Massage Therapies, LLC) for a massage therapist business at 128 Enchanted Parkway, Suite 102. The property is zoned C-1 Commercial District.

Ms. Maddox is speaking for the case today. She moved her business into Manchester six years ago and has been doing well since. She is doing more business than she can by herself so she is expanding to a space in the same building but one floor down. The new space will hold three treatment rooms. She will also be taking on new independent contractors.

Director Arnett then provided the staff report on the case. Director Arnett stated that although this is an existing business that because of her wish to expand into a new unit Ms. Maddox is required to go through the Special Use process again. The suite she plans to occupy was a former salon so there are no new parking requirements. Parking will remain the same. The business already meets all City codes in regards to parking and C-1 zone requirements. The department does recommend approval of the Special Use with one condition that all of her therapists are licensed with the state.

Alderman Clement asked how the City would know that the massage therapists are licensed.

Director Arnett answered stating that the State provides a physical massage therapist license that they will display. The City may also perform an audit at any time to ensure that proper licensing has been maintained. Since the special use is conditioned upon having that license, if at any time we find that they do not have proper licensing, the business would lose its special use permit.

Commissioner Korte asked what the current hours of operation will be. Ms. Maddox stated that her personal hours are Monday evenings, Tuesday days, and Thursday days. However, as she takes on independent contractors there will more Monday through Saturday hours to accommodate more patients.

Alderman Clement asked Ms. Maddox to explain further about what independent contractor means for her business. Ms. Maddox explained that as you hire on a massage therapist they can either be employees or independent contractors. By definition an independent contractor makes their own schedule and only does the work of a massage therapist for the business. Alderman Clement asked how many independent contractors she planned to hire. Ms. Maddox explained she planned to have 2 full-time equivalents which would mean about four additional massage therapists at the business.

Commissioner Labit made the motion to make a favorable recommendation to the Board of Alderman on CASE #15-SUP-002 with the condition that all independent contractors be licensed by the appropriate state authority. Commissioner Smith seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
6	0	0	1

B. CASE #15-SUP-003 – A request for a Special Use Permit has been made by Keith Rapp of The Fruit Stand, LLC for outside display of goods and merchandise for temporary or seasonal promotions and sales at 14433 Manchester Road. The property is zoned C-1 Commercial District.

Mr. Keith Rapp began by presenting the case for The Fruit Stand. The Fruit Stand currently has a location at Manchester Road and Mason Road and they have been there since 2007. They are looking to purchase a building in Manchester that will allow them to have a more permanent location and offer more merchandise than where they are now. They look to forward to having electric, a restroom and a cooler space. Mr. Rapp stated that many others in his family also own similar produce businesses. The special use request is for outdoor sales and display that extends about 14 feet out on either side of the building. They do not plan to make any alterations to the building itself. The Fruit Stand specializes in buying produce from not only Produce Row in St. Louis but other local farmers and local growers.

Director Arnett presented the staff report for the case. The Fruit Stand is looking to go into the building currently occupied by Gabi's Wine & Spirits on the north side of Manchester just east of Baxter Road. The use of this space as a grocery store is an allowable use but the on-going outdoor display is only allowed by special use permit. The Department feels this could meet a need in the community. There is a current trend in fresh foods, organic products, and a shorter turnaround from farm to table that is currently not met by other businesses in Manchester. Staff has evaluated the property for where the outdoor merchandise would best be displayed. Ground level displays in the front of the property are not supported by the Department. The front sidewalk must stay clear for ADA compliance. The roof line in the front is high enough that some hanging baskets could be hung along the roofline to be displayed. The rear of the building is at the property line so nothing can be stored behind the building. The Department does feel that there is minimal space on either side of the building for displays. The sidewalk on the west side of the building is not required for ADA compliance so possibly half of the sidewalk could be used for outdoor display space. The property line is fairly close on this side. On the east side is a grassy area with no sidewalks. The Department feels that ten (10) feet of that side area would be sufficient area for outdoor display. No exterior changes have been proposed. There will possibly be a change to pylon signage. The Department does support approval of the special use with the specified limitations on the display areas.

Commissioner Korte pointed out a discrepancy between what the petitioner has asked for and what the Department suggests as far as space on each side of the building for outdoor display. Commissioner Korte asked the petitioner if we limited their display to ten (10) feet on both sides of the building how much of an impact would it have on them. Mr. Rapp stated that he has display tables that are 8 feet by 3.5 feet so he feels that anything between 12-14 feet would be ideal for them. That would give them space for their tables and adequate space for customers to walk in between the tables. Mr. Rapp said he felt they might be able to work with 10 feet but he didn't know that is what the Department recommended. Commissioner Korte asked how many parking spaces were available. Director Arnett answered that there are ten spaces available and the zoning code requires only eight. She also added that there are no spaces on the west side of the building. Commissioner Korte asked Mr. Rapp how many parking spaces they have at their current location at Manchester Rd and Mason Rd. Mr. Rapp stated they have about ten or twelve parking spaces.

Mayor Willson pointed out that his information said Ballwin, MO and he wanted to make sure they know the property is in Manchester, MO.

Commissioner Smith asked again about the petitioner's request for fourteen feet display areas on both sides. Director Arnett explained that she did not receive the fourteen feet request until this evening. On the west side of the building and the measurement in the photo it appears that if they went fourteen feet

it would be off their property. From the survey the petitioner presented it looks that there may only be about ten to twelve feet of property on the west side. The Department would be okay with twelve (12) feet of display space on the east side but would not be able to allow more on the west side due to the lack of property. Commissioner Smith asked if there were any setback requirements for this property. Director Arnett answered that there are no setback requirements or buffer yards in the C-1 Commercial District, when abutting another C-1 zoned property.

Alderman Clement verified again that Director Arnett's recommendation for space on the east side of the building was ten feet but would consider twelve feet but on the west side only half the side walk would be allowed for outside display. Alderman Clement advised he felt it was something that should be discussed between the Department and the petitioner before they come to the Board of Aldermen. Director Arnett agreed and stated she did have some concerns about allowing the display of merchandise to come into the parking lot which could pose hazards to customers as the lot adjoins with the parking lot for ATA Martial Arts. Alderman Clement encouraged The Fruit Stand to ensure all signage conforms to City Code. Alderman Clement asked if they planned to set up temporary signage. Director Arnett stated that she has previously discussed with the petitioner what type of signage would be allowed at that location. They have the ability to change out their pylon sign. In addition to this they have the option of window and/or wall signage. Nothing temporary will be allowed at the road. Alderman Clement asked the petitioner if they planned to make any updates to the building down the road to differentiate it from the previous alcohol sales business. Mr. Rapp stated they may consider changing the shingles or adding some art to the building.

Commissioner Labit stated that he felt the dumpster appeared to be outside their property from the site plan so they might want to check on that to make sure it is on the property. Commissioner Labit made a suggestion of closing the entrance from Louis Ave. to make more room in the front for display. Director Arnett stated that 44,000 vehicles pass Manchester Road each day so, many drivers use Andersohn Rd. as an alternate route and closing this entrance limits customers to only enter from Manchester Road to get to their business. If they wanted to close the first access from Manchester to their property and use the second entrance which crosses over the property for ATA Martial Arts on the west that could be a possibility but would require a cross access easement agreement between the two businesses. In order for that to occur the petitioner would have to present the request to MODOT.

Commissioner Fluchel stated that he and Commissioner Korte measured the distance on the west side with the site plan given. It appears there may be around 15 feet of space left on the west side. Commissioner Fluchel asked what they would do for the foot traffic on the east side that is in the grass. Mr. Rapp stated that they have a few options available to them including paver stones to be put in the ground. Mr. Rapp also stated they plan to tear down the shrubs that are currently on that side of the building and trim up the trees on that side. Commissioner Fluchel confirmed with Mr. Rapp that his plan for the west side was to assemble the display tables in a C-shape that would allow for the customers to move inside the table displays without being out in the parking lot.

ChairmanTruesdell made the motion to make a favorable recommendation to the Board of Alderman on CASE #15-SUP-003with the condition that only hanging displays be utilized on the front of the building that permit individuals to walk underneath them, and that displays on the sides of the building be limited to 14 feet and that said displays be maintained in aesthetically pleasing manner subject to review by complaining neighbors and City of Manchester Police. Commissioner Fluchel seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
6	0	0	1

7. PLANNING AND ZONING DIRECTOR'S REPORT

Director Arnett stated that the first meeting in March will most likely be cancelled due to a lack of agenda items. The Department is currently working on plans for the appreciation dinner.

8. EX-OFFICIO'S REPORT

Alderman Clement stated that the Board of Alderman approved the ordinance for the Special Use Permit for the dry cleaners. Also the text amendment was passed by the Board of Aldermen.

9. COMMENTS FROM THE PLANNING AND ZONING COMMISSION

10. ADJOURNMENT

Commissioner Labit made the motion to adjourn the Planning and Zoning Commission meeting of February 23, 2015, at 8:02 p.m. Motion seconded by Commissioner Fluchel; motion approved by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
6	0	0	1

Respectfully submitted by:
Melissa Barklage, Recording Secretary

# # #

Agenda Item 10a

CITY OF MANCHESTER
PLANNING AND ZONING DEPARTMENT
STAFF REPORT

Project Information February 23, 2015

Case: #15-SUP-003

Applicant: Keith Rapp d/b/a The Fruit Stand

Activity: Special Use Permit for outside display of goods and merchandise for temporary or seasonal promotions and sales

Zoning District: C-1 Commercial District

Address: 14433 Manchester Road

Background

The petitioner currently operates their business completely outdoors in a location east of Manchester's city limits. They are looking for a permanent indoor location and want to move their business to this location in Manchester in the building currently occupied by Gabi's Wine & Spirits. The petitioner's use is classified as a grocery store not to exceed 10,000 square feet in size. This use is permitted by right in the C-1 Commercial District. In addition to the grocery store, the applicant would like to be able to have outdoor displays of seasonal items, such as flowers, pumpkins, and Christmas trees. The outdoor display of goods requires a Special Use Permit.

Attached is a copy of the application, site plan, legal description, the Statement of Intent from the business owner, a map showing the subject property and its zoning, and photos of the property.

Staff Comments

The use is permitted by right, with the exception of the outdoor displays and storage. The Department believes there are a couple of small areas that could be utilized for outdoor displays. The front of the building, for the most part, cannot be used for displays. The only space in the front of the building is a sidewalk and if any of this area is blocked, the building will not be ADA compliant. Therefore, the Department would not recommend any outdoor displays on the ground in the front of the building. Hanging flower baskets could be displayed along the front of the building. The roof level is high enough that the addition of hanging baskets would not impede pedestrians.

The west side of the building has very little space from the edge of the building to the property line. The Department believes a portion of the sidewalk area along this side of the building could be utilized for some displays. This particular sidewalk does not lead to any of the building's parking areas, so utilizing half of the sidewalk for seasonal displays would not interfere with ADA compliance or pedestrian traffic. Additionally, the east side of the building has a grassy area that could be used for seasonal displays. The display area should be limited to no more than ten (10) feet from the building. There is no space at the rear of the building, so no outdoor storage could be placed in the back.

The only proposed changes to the exterior would be signage. Department staff has discussed, at length, the signage requirements with the petitioner and noted that the only signage permissible at the street would be to change out the sign facing on the existing pole sign. Additionally, the petitioner would comply with the City's Sign Code relative to wall signage and any window signage proposed. No Site Plan review would be required since there are no changes to the property.

It is the Department's belief that this use will not substantially increase traffic hazards or congestion. Additionally, the use will not adversely affect the character of the neighborhood, the general welfare of the community, or the public health and safety. This use will also not overtax the public utilities.

Staff recommends a favorable recommendation of this Special Use Permit application, with the requirement that outdoor displays be limited to hanging baskets along the front of the building, no more than half of the sidewalk area on the west side of the building, and no more than ten (10) feet of space on the east side of the building. Should the Commission recommend favorable approval; the application will be set for a public hearing before the Board of Aldermen on March 16, 2015.

Agenda Item 10a

LEGAL DESCRIPTION OF 14433 MANCHESTER ROAD

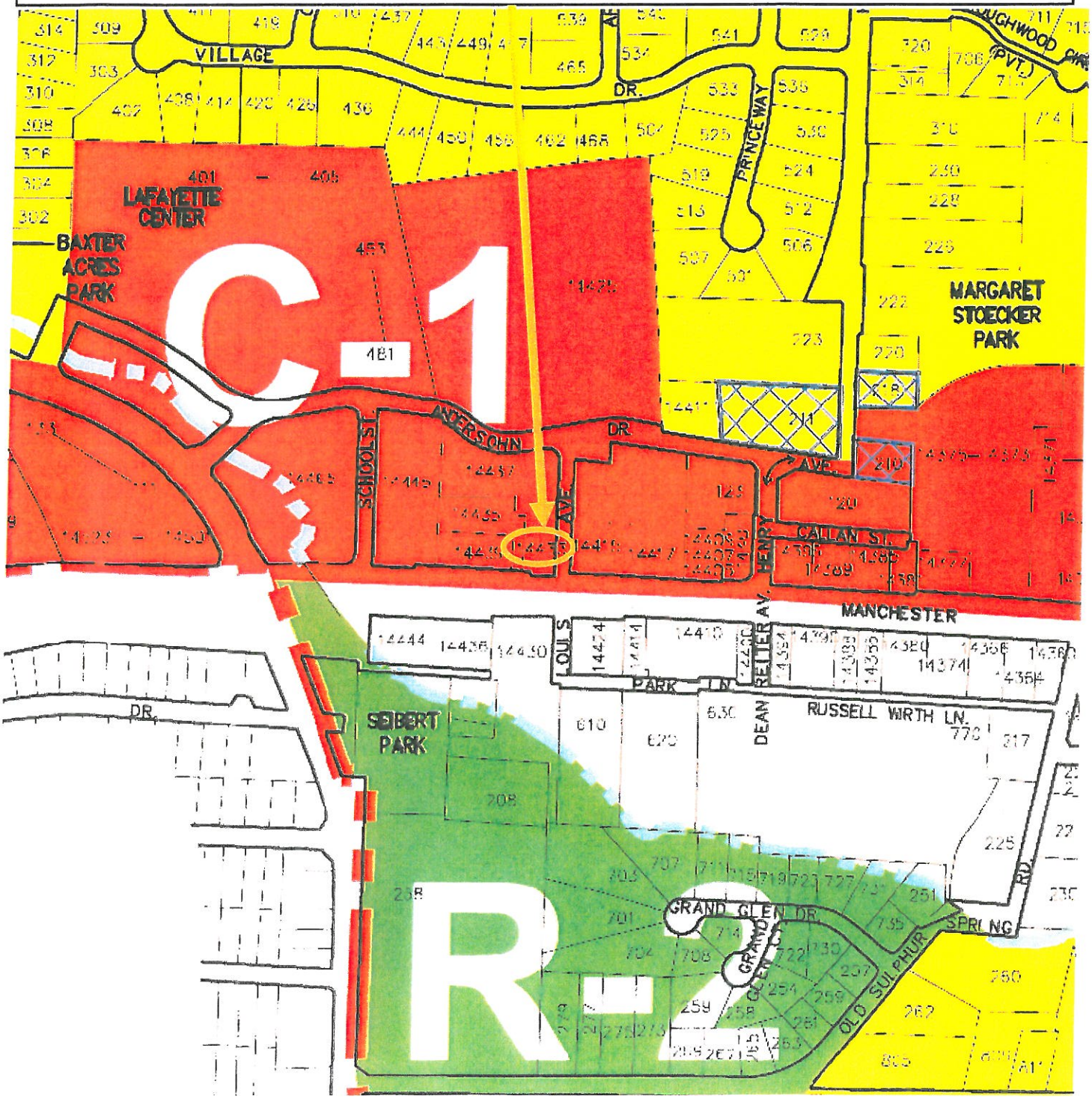
A TRACT OF LAND BEING PART OF LOTS 10 AND 11 BLOCK 6 OF FREDERICK BARTHOLD'S WESTERN ADDITION TO MANCHESTER AS RECORDED IN RECORD PLAT BOOK 4 PAGE 12 OF ST. LOUIS CITY (FORMERLY COUNTY) RECORDS, ST. LOUIS COUNTY, MISSOURI AND BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE WEST LINE OF LOUIS AVENUE (60 FEET WIDE) WITH THE NORTH LINE OF MANCHESTER ROAD AS WIDENED PER DEED BOOK 4483 PAGE 195 AND DEED BOOK 7276 PAGE 752 OF THE ST. LOUIS COUNTY RECORDS; THENCE ALONG SAID NORTH LINE OF MANCHESTER ROAD THE FOLLOWING BEARINGS AND DISTANCES: NORTH 86 DEGREES 13 MINUTES 60 SECONDS WEST 61.14 FEET NORTH 0 DEGREES 34 MINUTES 04 SECONDS EAST 5.01 FEET, NORTH 86 DEGREES 13 MINUTES 50 SECONDS WEST 23.86 FEET TO A POINT ON THE EAST LINE OF A 25 FEET WIDE INGRESS AND EGRESS EASEMENT AS DESCRIBED IN DEED 6457 PAGE 1510; THENCE LEAVING SAID NORTH LINE ALONG SAID EAST LINE NORTH 0 DEGREES 34 MINUTES 04 SECONDS EAST 100.50 FEET TO A POINT ON THE SOUTH LINE OF A TRACT OF LAND CONVEYED TO THE UNITED STATES POSTAL SERVICE IN DEED BOOK 8669 PAGE 1124; THENCE ALONG SAID SOUTH LINE SOUTH 89 DEGREES 25 MINUTES 56 SECONDS EAST 84.87 FEET TO A POINT ON SAID WEST LINE OF LOUIS AVENUE; THENCE ALONG SAID WEST LINE SOUTH 0 DEGREES 34 MINUTES 04 SECONDS WEST 110.25 FEET TO THE POINT OF BEGINNING.

CASE #15-SUP-003 Agenda Item 10a

A request for a Special Use Permit has been made by Keith Rapp of The Fruit Stand, LLC for outside display of goods and merchandise for temporary or seasonal promotions and sales at

14433 Manchester Road.

The property is zoned C-1 Commercial District.



Agenda Item 10a

THE FRUIT STAND

Established 2007

Executive Summary

A fresh fruit business can tap into a growing consumer demand for delicious, fresh fruits—a phenomenon which is by no means limited to certain parts of the country or even certain demographic profiles. With people seeking out healthier alternatives to high-calorie food, and an entire movement afoot to eat produce that isn't treated with pesticides or farmed unsustainably, the need for fresh fruit businesses continues to grow.

The Fruit Stand will offer customers organic and locally grown produce, chemical-and preservative-free groceries, freshly prepared bakery and pastry products, and a deli spezializing in sandwiches and salads, also local hormone free eggs and dairy products. All of our products are healthy/local alternatives to the products available at conventional grocery chains. Located in the heart of the growing Manchester, the market will serve a community of 18,000 residents. The creation of the market is also in responce to the growing demand in the community for a local natural food store.

Don't miss out on the freshest homegrown flavors of the year. We will provide complimentary samples of product for customers to taste and enjoy daily. Cooking demonstrations and free recipe cards will be provided. We will demonstrate a meal with our featured recipes so our customers can watch, learn and most importantly, taste the final result.We will be there to answer all of your questions about cooking methods. ingredients and equipment, provide tips to save time in the kitchen, and advise on ways to enjoy food to its fullest. We will focus on making cooking fun, fulfilling, and simple enough for the most novice home cook. Our recipes are created with you in mind. We understand the challanges of choosing a recipe that is reliable, quick, easy to

prepare and wonderful to eat.

The Fruit Stand will give back to the community. We will paricipate in community projects and host fund-raisers for local community services.

1.1 Objectives

~Provide our customers with the freshest, organically grown fruits and vegetables.

~Offer foods without artificial colors, flavors, or additives.

~Sell homemade baked goods; with pure and natural ingredents.

~Sell local and fresh deli and dairy items.

~Offer a large variety of seasonal items.

~Support local and organic farms that keep our Earth and water pure.

1.2 Mission

The Fruit Stand is committed to providing the highest quality, fresh and natural food, health and wellness products. Our staff are friendly, eager to serve and ready to educate.

Company Summary

Owner, Keith Rapp and Manager Lorrin Charboneau, are opening The Fruit Stand to capitalize on the growing demand in the community for a local food store that offers organic and locally grown produce, chemical and prestervative free groceries, and homemade and on-the-go healthy food choice items.

2.1 Company Ownership

The Fruit Stand is owned by Keith Rapp.

Products

The Fruit Stand will offer customers organic and locally grown produce, chemical-and preservative-free groceries, bakery, deli and pastry items addition to other produce related sides such as fruit salad, salsa and potato salad. Also, seasonal items, for example; Christmas Trees.

We offer roses, chocolate covered strawberries, cut flowers, vases, personalized flower arrangements and cute little teddy bears for your loved ones around Valentine's Day. Lillies and Tulips make for great gifts or would look perfect in your yard for Easter. Mother's Day is the big one, with all the vegetable and bedding plants you could think of along with our beautiful hanging baskets and tropical flowers. It is one of the busiest times of year.

Homegrown season is the time for the freshest and tastiest fruits and veggies. We buy directly from growers with whom we've established relationships with over the years.We go to the farms

and observe growing conditions so that we can buy only from growers who share our commitment.

Fresh pecans, pumpkins, gourds, corn stalks, straw, mums, and other fall decerations are all big sellers in October. We will have firewood for sale all year throughout the winter months we will be able to deliver and stack right at the customers home. We will provide our customers with beautiful Michigan grown Christmas Trees of all shapes and sizes; as well as custom wreaths, grave blankets, ornaments, and fruit baskets.

These products are:

~ Free of artificial preservatives.

~ Free of artificial colors.

~ Free of chemical additives

~ Organically grown, whenever possible.

~ The least processed or unadulterated version available.

~ Cruelty free.

Market Analysis Summary

In the past ten years, the Manchester area has grown tremendously. The growing student and community population comdined with the new families in the area are the perfect customer support base for The Fruit Stand.

Currently, the area is served by two major supermarkets that

do not carry any of the product lines available at The Fruit Stand.

We believe that a local natural food store in Manchester would be a competitive and offer customers a product selection that will assure repeat business.

Walmart, Shop-N-Save and Aldi's all carry fruits and vegetables but none of which are locally grown. Meaning it takes much longer for your produce to get to the area dwindling its precious shelf life. Walmart and Aldi's is primarily known for their cheaper prices but the quality, service and knowledge is incomparable.

We carry fresh homegrown heirloom tomatoes, peaches, corn and many other items straight from the farm and gardens around the area that big chain stores do not have the access to.

Benefits to Farmers: By selling directly to consumers, produce often needs:

~ Less Transport

~ Less Handling

~ Less Refrigeration

~ Less Time in Storage

Where consumers perceive the farmers produce as of equal or better quality than produce available through grocers, farmers may retain most of the cost savings to themselves. Some farmers also prefer the simplicity, immediacy, transparency and independence of selling direct to consumers. By contrast, relations with agricultural conglomerates can be burdened with quite complex contractual details.

Benefits to Communities: Among the benefits often researched for communities with farmer's markets:

Farmer's markets help maintain important social ties, linking rural and urban populations and even close neighbors in mutually rewarding exchange. Market traffic generates traffic for nearby businesses. Buying at markets encourages attention to the surrounding area and on going activities by providing outlets for local products, farmers markets help create distinction and uniqueness, which can increase pride and encourage visitors to return again.

Reduces transport, storage, and refrigrtation can benefit communities too:

~ Lower transport and refrigeration energy costs

~ Lower transport pollution

~ Lower transport infrastructure cost (roads, bridges, etc.)

~ Less land dedicated to food storage

It's reported that 90% of the money gained at farmers markets stays in the community. This money also stays in the community longer than the money that supports larger corporations.

Benefits to Consumers: Consumers often favor farmers markets for:

~Reduced Overhead

~Fresher Foods

~Seasonal Foods

~Healthier Foods

~A better variety of foods,; eg organic foods,free-range eggs, and poultry, heirloom produce and manyless transport-immune cultavates disfavored by large grocers

~A place to meet neighbors, chat, etc.

~A place to enjoy an outdoor walk while getting some groceries.

Individuals often favor farmers markets as a way to personally contribute to the community; benefits of reducing transport, storage, and refrigeration.

According to Farmers Markets of America customers drawn to farmers markets shop locally for three main reasons: food quality, better prices, and a great social atmosphere.

Evidence seems to show that overall prices at typical farmers markets are lower than prices at a supermarket because of the process of production is more concise; there is less distance to travel and fewer middlemen.

Based on a figure shown in Farmers Markets of America, the prices at a farmers market are lower than the prices at a supermarket 91% of the time.

Another reason that many shop at farmers markets is they provide produce at a much higer quality, for it is organically grown with no artificial hormonoes.

4.1 Market Segmentation

The Fruit Stand will focus two significant customer groups:

~**Families**: Many of the young families moving into the Manchester area are doing so because of its unique community environment. These families are a strong customer base for The Fruit Stand.

~**Students**: A significant number of students prefer to shop at a netural food store. The Fruit Stand will be within walking distance for most area residents. Our location will make our store a

convenient place to shop on the way home from classes or work.

The demographics of a customer who would purchase fresh fruits and vegetables may be male or female, typically female due to the fact that females due a majority of the household shopping. They are semi-professionals and craftsman with some work autonomy; household incomes commonly from $42,000 to $85,000. Typically, some college education.

Our customers have many intrest and concerns about healthy living and healthy cooking. We feel that we can meet their needs buy supplying the best produce possible. Complimentary recipe cards is the perfect way to promote our products and is your answer to the "What's for Dinner?" dilemma. Providing the customer with healthy and affordable meal ideas to prepare for their families at home.

5.0 Strategy and Implementation Summary

The Fruit Stand will promote the store opening. We will contact a radio station so we can have live music and free samples of several products for the grand opening weekend.

We will advertise on Facebook as well as the local area advertising flyer. In the advertisements for the market opening, we will have a 10% off coupon for purchases over twenty-five dollars. We will continue this discount for the first month of operation.

We plan on utilizing our Facebook page to reach out to the comunity ie; newsletters, emails, and posts to let them know about seasonal items and deals or specials along with door to door advertising upon opening our new location. Social media is about more than marketing and branding--it's quickly becoming an essential part of customer outreach for brands. In addition to using social platforms to monitor conversations about our

industry,competitors, and products. Companies are increasingly reaching out to their customers via social web to communicate messages about what they have to offer.

In fact, social media is transforming the way organizations communicate--the many social tools that are available today are very cost-effective compared to traditional approaches such as e-mail and online advertising. Blog posts and tweets would enable us to create communities, offer immediate feedback or assistance, and promote our products and services.

The Fruit Stand will give back to the community. We will participate in community projects like the area's food bank and community programs for children.

5.1 Competitive Edge

The Fruit Stand's competitive edge is:

~Location: The Fruit Stand is located in the heart of growing Manchester. The foot traffic in Manchester retail area is very strong.

~Community Support: The Fruit Satnd is a community market that will give back to the community. We will participate in community projects like area's food bank and community programs for children. The Fruit Stand will also host a number of special events such as Customer Appreciation Day or Green Earth Day.

5.2 Sales Strategy

The sales strategy of The Fruit Stand is simple. The key to customer satisfaction is a community-friendly store that is easy to navigate and has a knowledgeable people to help customers find

what they want quickly. Customers will linger in the store, reading notices on the community bulletin board or speaking with friends.

It is very important for people of all ages to eat healthy. Good health means we can live to the fullest and reduce our risk of diseases such as diabetes and heart disease as we grow older. What we eat throughout our life is important in achieving good health. Eating a variety of foods in a suitable amounts from all four food groups will go a long way towards meeting your daily nutritional needs. Fruits and vegetables provide carbohydrates, fiber, vitamins and minerals, making them the perfect snack food. Adults need at least two servings of fruit and three servings of vegetables everyday.

Management Summary

Keith Rapp and I have many many years of experience working in the produce business having owned and operated our own produce market since the year 2007.

Keith's family has fifteen produce markets all over St.Louis, St.Charles and Jefferson County, Missouri. We have had the oppertunity to work at all the locations. You could say it runs in Keith's blood. If you look up the 1930's census it will show Joseppi Orlando, "Fruit"; which is Keith's great grand father who traveled here from Italy to continue to sell produce here in the United States.

Through out high school, we took the knowledge we had gained at each location and incorporated them in to the best produce market imaginable. Some stands sold more of a certain item than others. We would see what they were doing to increase sales such as a certain display or a certain price point and we use all the research we had done to increase sales at The Fruit Stand.

6.1 Management Team

Keith Rapp and Lorrin Charboneau are to be the management team for The Fruit Stand. Lorrin will be responsibe for staffing and daily operations. Keith will be responsible for product ordering/ delivering and bookeeping.

6.2 Personnel Plan

Besides Keith and myself, The Fruit Stand will have a staff of three:

~ Two Cashiers

~ One Produce Staff

7.0 Industry

In the United States, our food travels an average of 1,300 miles to get to our tables. This long distance transport burns large amounts of fossil fuels, pollutes our air and our waters, and clogs our highways, waterways, airways and even our very own city streets with large distribution transport vehicles. Local food systems offer an energy efficient, sustainable, and less polluting alternative.

Regional farmland creates open space and beautiful natural landscapes in the Saint Louis region and helps to control suburban sprawl and commercial development in surrunding areas.Thereby, contributing to a vastly improved enviroment for Saint Louis region citizens.

Farmer's markets are an integral part of the urban linkage and have continued to raise in popularity, mostly due to the growing

consumer intrest in obtaining fresh products directly from the farm. Farmers markets want all consumers to have access to locally grown, fresh produce.Which enables farmers the oppertunity to develop a personal relationship with their customers, and culitivate consumers loyalty with the farmers who grow the produce. Direct marketing of farm products through farmers markets continues to be an important sales outlet for agricultural producers nationwide.

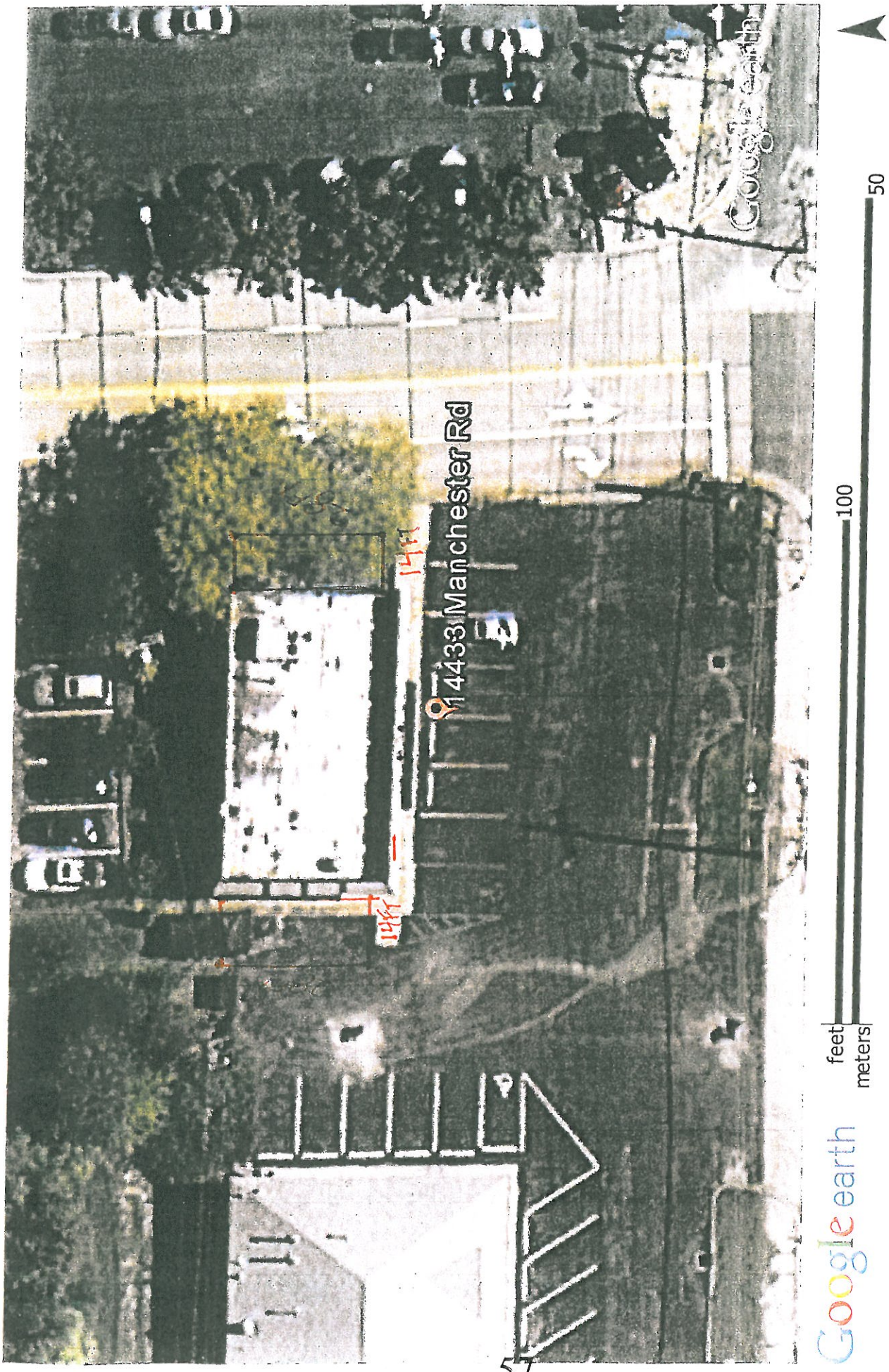
As of National Farmers Market Week, (the first full week in August), there were 7,864 Farmers Markets listed in USDA's National Farmers Market Directory. This is a 9.6% increase from 2011.

Farmers markets and local food systems build community ties and encourage civic life, offering urban residents a "small town experience" of buying fresh produce directly from farmers, feeling connected to the land where their food is grown.

In the past ten years we have seen a shift in the way people buy. Local and organic is what they want and now we are seeing a large demand for non genetically modified items. Which is great because we can provide all of this to them.

We have great prices, great produce, great customer servive and access to local farms and orchards that chainstores do not provide. If it's in season locally, you will find it at The Fruit Stand.--by far the biggest selection and best locally grown produce selection in town. By using our unique hand written signs and high knowledge of our product; helps sales currently and in the future. High visibility is also a key factor to sucess; allowing customers to see your produce. Also, its typically found that when customers see other customers it will draw a crowd.

Agenda Item 10a



Agenda Item _____

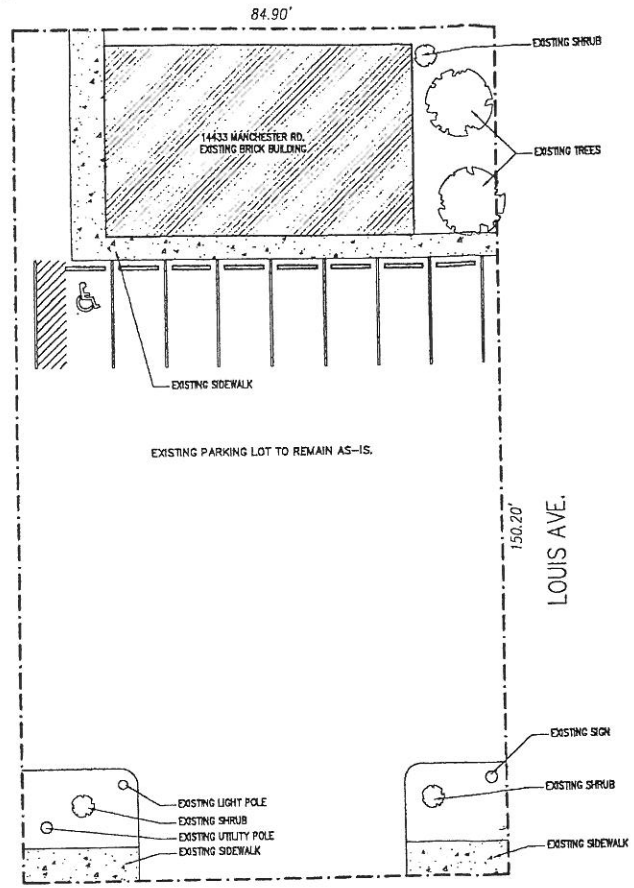
10c

Agenda Item 10c

Agenda Item 10a

60"

60"



PLAN MANCHESTER ROAD

5. GUTTERS & DOWNSPOUTS SHALL BE REPLACED, PATCHED OR REPAIRED TO PROPER OPERATING ORDER. DOWNSPOUTS SHALL BE CONNECTED TO CITY SEWER. ALL MATERIALS SHALL BE OF A CONSISTENT COLOR.

6. REPLACE SEWER LATERAL OR PROVIDE WRITTEN STATEMENT FROM LICENSED PLUMBER INDICATING THAT EXISTING SEWER LATERAL IS FREE OF DEFECTS AND OBSTRUCTIONS FROM BASEMENT CLEANOUTS TO SEWER CONNECTION AT PUBLIC RIGHT-OF-WAY.

7. REMOVE ALL UNHEALTHY SHRUBS, TREES, AND BUSHES.

8. PROVIDE SOD IN THE FRONT YARD AND LAWN TREE. PROVIDE SEED AND STRAW IN THE BACKYARD.

14433 Manchester Rd.

Ballwin, MO 63011

Issued for: **Permit Review**
Date: **05/28/2009**
Project Number: **09036**
Drawn By: **JRST**

ARCHITECT:

Pendler + associates, inc. architects

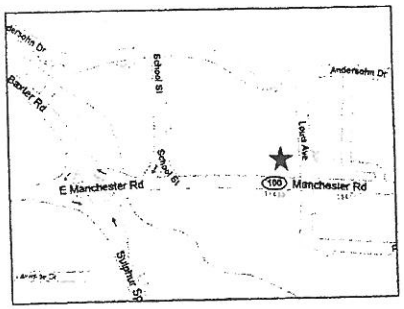
5201 PATTISON AVENUE
ST. LOUIS MO 63110
314.864.7725
FAX 314.864.8183
www.fendlerworld.com

BUILDING INFORMATION

BUILDING CODE	2003 INTERNATIONAL BUILDING CODE
BUILDING USE GROUP	M
GROSS SQUARE FOOTAGE	1600
CONSTRUCTION TYPE	3B

DRAWING INDEX

ARCHITECTURAL
COVER SHEET
A1 LEGENDS AND SYMBOLS
A2 GENERAL NOTES
A3 EXISTING AND PROPOSED FLOOR PLAN
A4 REFLECTED CEILING PLAN & DETAILS



VICINITY MAP
NTS

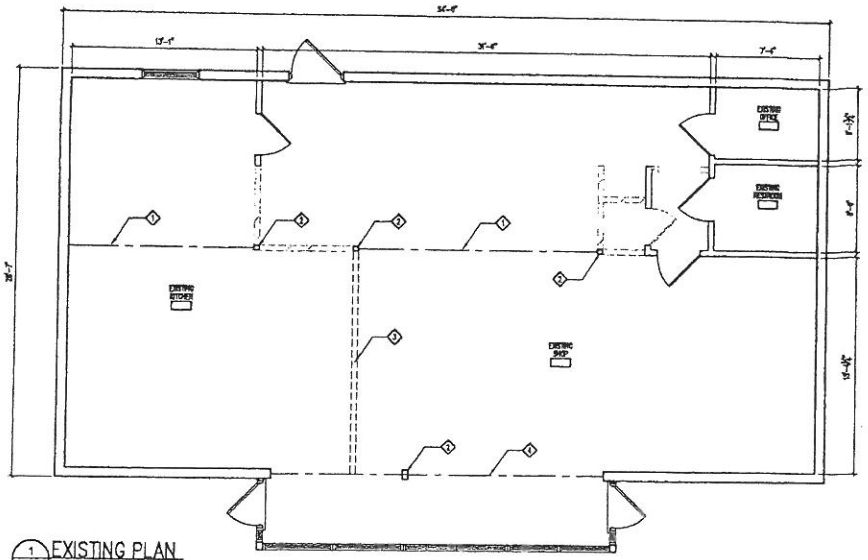
CONSTRUCTION DRAWINGS SHOULD BE REPRODUCED AS A COMPLETE SET ONLY. REPRODUCTION OF INDIVIDUAL SHEETS SHALL NOT BE PERMITTED UNLESS SPECIFICALLY APPROVED BY THE ARCHITECT.

PAUL J. FENDLER
NUMBER A-3
REGISTERED ARCHITECT

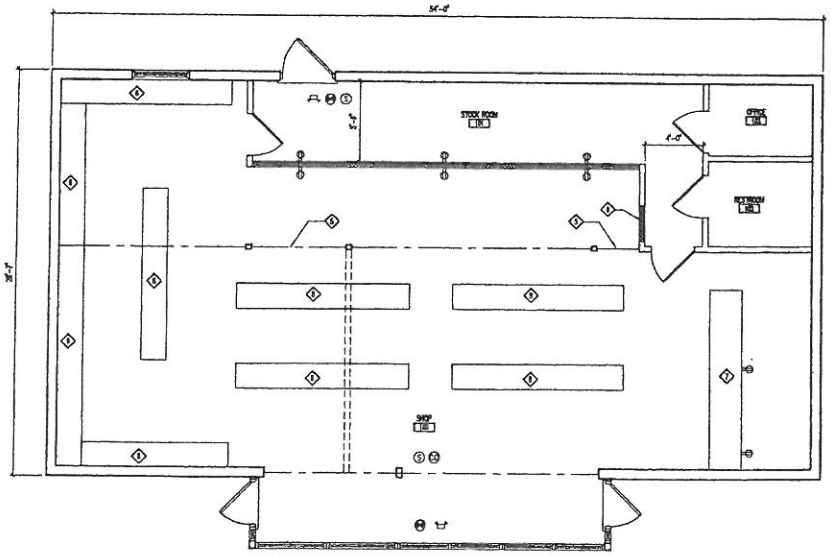
14433 Manchester Rd.
Ballwin, MO 63011

Pendler + associates, inc. architects

Agenda Item 6a



1 A3 EXISTING PLAN
1/4" = 1'-0"



2 A3 PROPOSED PLAN
1/4" = 1'-0"

GENERAL NOTES

1. REFER TO SHEET A1 FOR LEGENDS AND SYMBOLS.
2. REFER TO SHEET A2 FOR ADDITIONAL GENERAL NOTES.
3. ELECTRICAL CONTRACTOR TO VERIFY WITH OWNER FOR ADDITIONAL ELECTRICAL NEEDS.

KEYED NOTES

1. EXISTING 5¼" x 16" PARALAM BEAM.
2. EXISTING COLUMN TO REMAIN.
3. EXISTING SOFFIT
4. EXISTING BEAM
5. NEW 5¼" x 16" PARALAM BEAM TO MATCH EXISTING BEAM.
6. DEMO DOOR AND IN-FILL WITH NEW DRYWALL TO MATCH EXISTING WALL.
7. NEW SALES COUNTER
8. NEW DISPLAY SHELVES.

STATE OF MISSOURI
PAUL G. FENDLER
NUMBER
5012
REGISTERED ARCHITECT

Agenda Item 10

Pendler + associates, Inc.
5201 PATTISON AVENUE
ST. LOUIS MO 63110
314.664.2700
FAX 314.664.2701
www.fendlerarch.com

14433 Manchester
Ballwin, MO 63011

No.	Date	Description
	06/09/2008	Permit Review

Drawn By: JHRT
Project Number: 99009
Sheet Title: Existing and Proposed Floor Plan

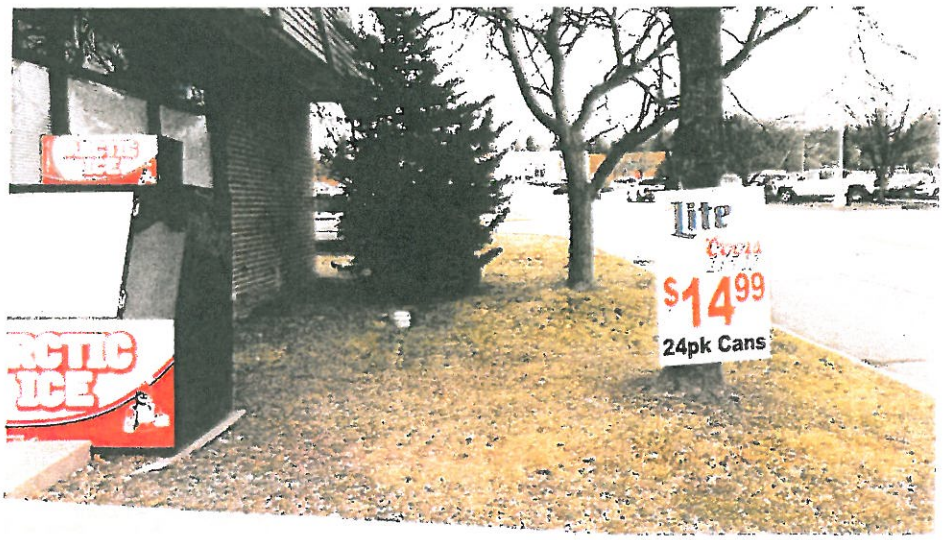
A3

Sheet Number: 4 Of 8

Current occupant of 14433 Manchester Road.

Full front of property. Photo is taken looking east from the neighboring property to the west.

Rear of the property. Looking west from Louis Street.



East side of property where some outdoor storage could be utilized.

West side of property where minimal storage could be utilized.

Front of building, looking east. No outdoor displays or storage, with the exception of hanging flower baskets, in this location.

Front of building, looking west. No outdoor displays or storage, with the exception of hanging flower baskets, in this location.

Agenda Item 10b

INTRODUCED BY ALDERMAN STEVENS

RESOLUTION NO. 15 -

A RESOLUTION ACCEPTING A GRANT FROM THE REGIONAL ARTS COMMISSION AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROGRAM CONTRACT THEREFOR.

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City of Manchester does hereby accept a Grant from the Regional Arts Commission in the amount of Two Thousand Two Hundred Seventy Dollars ($2,270.00).

Section Two: The City Administrator is hereby authorized to execute, on behalf of the City, the Program Contract attached hereto as Exhibit "A" and to do all things necessary to fully satisfy the City's obligations under such Contract.

Section Three: The proceeds of such Grant shall be deposited into the operating cash account of the City of Manchester for use by the Arts Council, as deemed appropriate by the Board of Aldermen, in implementing the Arts Council's "Focus 2016" program (Manchester Community Band and traffic signal control box painting).

Section Four: For the purposes of the Program Contract, the "Grant Administrator" shall be the City of Manchester Director of Finance.

Section Five: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO LEGAL FORM:

_____
City Attorney

Agenda Item 10b

Exhibit "A"

St. Louis Regional Arts Commission
Program Support Grant Application

RAC
REGIONAL ARTS COMMISSION of ST. LOUIS

FY15 - 289856_____

SECTION A: ORGANIZATION INFORMATION

The City of Manchester
14318 Manchester Road

Manchester **MO** **63011** **Website:** **www.facebook.com/manchester.arts.mo; www.**

Briefly describe your organization's mission:

Manchester Arts is a municipal arts council that seeks to inspire engagement in and appreciation for the arts by presenting multiple art forms in a variety of events, creating a more vibrant quality of life for residents and businesses.

SECTION B: APPLICATION INFORMATION

Category: **Program Support I - All requesting $5,000 or le**
Discipline: **Multi-disciplinary Arts**
Contact Person: **Ms. Lauren Whitaker**
Title: **Volunteer Grant Coordinator**
Daytime Telephone: **314-374-3753**
Email Address: **LMWhitakerJD@gmail.com**

Program Budget (automatic summary from Section I)

Budgeted Expense:		$18270
- Budgeted Income:	-	$16000
= Grant Amount Requested:	=	$2270

SECTION C: PROGRAM OVERVIEW

1. Ongoing
2. **Program Title:** FOCUS 2016, Manchester Community Band, & Traffic Signal Box
3. **Provide a one-paragraph summary description of all of the programs for which you are requesting funding.**

Manchester Arts, a municipal arts committee in the City of Manchester, will present three programs this year. FOCUS 2016 will be the fourth installment of Manchester Arts' annual photography competition, showcasing work from local artists of all ages. The Traffic Signal Box project will be continuing into its second year of providing roadside public art in the city of Manchester, allowing 6 more artists to paint a new box this summer. The Manchester Community Band has approximately 120 local musician members who will play three concerts this summer.

4. Artists Employed	Current Grant Year (June 1, 2014 – May 31, 2015)	Upcoming Grant Year (June 1, 2015 – May 31, 2016)
Number of local contracted/salaried artists	6	8
Total number of contracted/salaried artists (including local artists)	7	8

SECTION D: ORGANIZATION/DEPARTMENT FISCAL HISTORY

Ending month and day of your last fiscal year: 1231

	Last Fiscal Year 2014	Current Fiscal Year 2015	Upcoming Fiscal Year 2016
Total Expenses	$9240	$19404	$29565
Total Revenue	$8100	$17010	$16000

Agenda Item 10b

SECTION E: PROGRAM DESCRIPTION AND TIMETABLE

Describe the program(s), date(s), location(s), personnel involved, target audience, and how funds will be used. After describing your program, please address each of the review criteria for funding including details such as the history and background of your organization, board and staff involvement in planning, outreach efforts, marketing strategies, fundraising efforts and evaluation strategies.

Program Description

Manchester Arts is a municipal arts council that seeks to inspire engagement in, and appreciation for, the arts. This year, Manchester Arts will present three major programs: FOCUS 2016, a continuation of their Traffic Signal Box project, and the Manchester Community Band.

FOCUS 2016 will be the fourth annual photography competition and exhibit put on by Manchester Arts. Tentatively planned for April 15-17 in 2016, the photo competition has previously been held at the Manchester United Methodist Church in the center of Manchester. FOCUS and all its related programs are overseen by team leader and Board Member Doug Whitaker. Entries will be requested via social media postings, newspaper listings, & through our new partnership with Parkway School District. Previous FOCUS competitions were judged by John Nagel, Tom Lang, and Robin Hirsch-Steinhoff. In the past, the Judge(s) gave a free lecture, open to the public, to educate attendees how photos were judged and how to improve your photography. This is a valuable experience for entrants to the competition, as the lecture serves as a critique and commentary session on their submitted works as a whole, but the lecture also serves to enrich the exhibit for viewers. Typically, prizes totaling about $1,500 are awarded within three age categories. The 2016 exhibition is anticipated to show approximately 200 photographs from more than 100 photographers. Winners and show highlights will be shown at an encore exhibition, called REFOCUS 2016, which is held in the Manchester Police Facility Public Meeting Room. All events are free and open to the public. Manchester Arts expects to exceed previous years' attendances totaling over 1000 visitors. The target audience is the community of Manchester and the greater St. Louis area. RAC funding will be used to offset the costs associated with the photography competition, including judges' time and lectures given. The total budget for FOCUS 2015 is $2,600 and FOCUS 2016 will meet or accede that amount.

Manchester Arts' Traffic Signal Box public art project is overseen by Board Member Hellen Hume. Last year, Manchester Arts was granted approval by MoDot to paint six traffic signal boxes within Manchester. Six designs were chosen by a panel, and the resulting current boxes feature goldfish, a traffic jam, and impressionist sunflowers. Manchester Arts would like to support six more artists by painting six new boxes this summer. MoDot will assess the current boxes in June and make a decision about additional boxes. Manchester is in communication with MoDot and approval is expected. The project was extremely well received by residents and prompted a huge positive response for both Manchester Arts and the selected artists. RAC funding is requested to help compensate the six artists who will be selected to participate in the Traffic Box public art project. Artists are given an honorarium of $600 and Manchester Arts covers the cost of all necessary materials.

The third season of the Manchester Community Band concerts kick off on June 14, 2015, with concerts also on July 12 and August 16. The band is led by two band directors, Chris Becker (Parkway South High School and Washington University) & Jeremy Knudtson (Rockwood High School and middle Schools). The band also employs a music librarian who makes copies & organizes folders for the musicians. Approximately 120 musicians from around the St. Louis region rehearse weekly prior to each concert. Previous concerts have featured patriotic classics, Beatles medleys, and Pops music from stage and screen. All concerts are free and held outdoors in Manchester's Schroeder Park, with refreshments available from rotating food trucks. RAC funding is requested to assist costs associated with the Community Band's professional leadership, which is budgeted to be $3,268. The Band budget increased from 2014 to 2015 to cover additional rehearsals, sectionals, and the acquisition of a Music Librarian.

Second Year Program Description

N/A

1. Quality of Programs

Manchester Arts has a board and leadership full of retired and current arts professionals and arts educators. All programs are planned and executed to the highest quality possible. FOCUS photography competitions are executed by a five person team, and headed by Board Member and professional photographer Doug Whitaker. This team ensures that the FOCUS competition runs smoothly and enjoyably for all attendees. They select the best judges available to provide professional judging and insightful critique and commentary. The FOCUS team also ensures quality by continuing to reach out to all corners of Manchester, and nearby cities, for both participants and visitors for the photography competition.

A team of professional visual artists and community administrators oversees the Traffic Box project, as well. Quality of traffic box art is kept high through the competition process and the technical demands imposed by the Missouri Dept of Transportion. Members of the committee selecting artists designs for the traffic boxes include Helen Hume, visual artist, Mrs. Kathy Arnett, Manchester Director of Planning & Zoning, Michelle Voegele, area engineer for MoDOT, and David Allen, executive Director of Arts in Transit. Allen has more than 20 years of experience in administering public arts programs; his contributions can be seen at Metro stops and other locations in the St. Louis metro.

The Manchester Community Band is run by Music Director and Conductor Chris Becker, and Assistant Conductor Jeremy Knudtson. Mr. Becker is currently Director of Bands at Parkway South High School and Washington University. He has directed bands in the Parkway School District for 33 years. Mr. Knudtson is the Assistant Band Director at Eureka High School, Wildwood Middle School, and LaSalle Springs Middle

School. Mr. Knudtson is also a tubist and an active member of the local music community, performing and teaching privately throughout the St. Louis area. The musicians who make up the Band come from the entire St. Louis area, not just Manchester. For example, during the 2014 concert season members of the Compton Heights Concert Band joined the Manchester Community Band for the final August concert, after Compton Heights' season was over. Musicians include school and private music teachers, a nationally touring saxophonist, Community Music School faculty members, the founder of the Greater St. Louis Marching Band Festival and coordinator of bands for the VP Parade, and the former principal clarinetist with the Hong Kong Philharmonic Orchestra.

Artist Bios

Allen Kriegshauser	Allen Kriegshauser was one of six St. Louis area artists who had a winning design for Manchester Art's Traffic Signal Box project in June of 2014. Allen's design was selected by a panel of judges, including artists and government officials from both Manchester and the Missouri Department of Transportation. Allen's traffic signal box is an impressionistic painting of sunflowers in different lighting. Allen is a plein air painter native to St. Louis. He graduated from the Kansas City Art Institute, majoring in painting with a minor in print making while there. His work has been exhibited extensively in St. Louis and Missouri as a whole.
Chris Becker	Chris Becker is the Music Director and Conductor of the Manchester Community Band. Chris graduated from the University of Missouri, Kansas City Conservatory of Music and earned an M.A. in Education from Lindenwood University. He is currently Director of Bands at Parkway South High School and has directed bands in the Parkway School District for 33 years. Chris is also the Director of Jazz Band and Director of Wind Ensemble with Washington University in St. Louis.
Beth Goyer	Beth Goyer was the first place winner of the 21 and older "My Manchester" theme category of the FOCUS 2014 competition. Beth graduated from the University of Missouri with a degree in Secondary Art Education and taught Art with the Pattonville School District for 29 years. Beth has shown her work in various group shows and one-person shows around Missouri and the U.S. as well as in France. In 2006 her photograph, "66 Auto Court" was chosen by the Missouri Arts Council to grace their poster for the Missouri Arts Council Awards.
Peter Chow	Peter Chow, an original member of Manchester Arts, plays clarinet with the Manchester Community Band. Peter is the former Principal Clarinetist with the Hong Kong Philharmonic Orchestra and has performed professionally in many parts of the country. A local businessman, he also teaches clarinet privately and plays piano.
John Nagel	John Nagel was the judge for FOCUS 2014, and is an example of the quality of adjudication Manchester Arts has given our photography competition and will continue to bring to the FOCUS 2016 competition, which does not yet have judge selections. John is currently the Executive Director of the International Photography Hall of Fame and was the Coordinator for the Photography program, and then Director of the Center for Visual Technology with the St. Louis Community College at Meramec. He is the photographer of record for the Cathedral Basilica of St. Louis, as well as a recognized artist and photographer who has worked for numerous commercial clients both locally and nationally. John has exhibited his work widely throughout the United States.

Past attendance: FY12: 700 FY13: 2000

2. Innovative Ideas and Programming

Manchester Arts ongoing public art program, painting traffic signal boxes in Manchester, is an innovative use public but dead space along our public streets. Holding a design contest and then allowing local artists the opportunity to paint our plain traffic boxes provides citywide beautification and artistic support all in one. The project generates interest in the artists' other work and interest to the city of Manchester. The program has been a huge public success and we hope to continue the project to its completion in the coming years.

Manchester Arts, the City of Manchester, the Manchester Parks Department and the Parkway School District have recently formed a partnership that allows all partners to explore new opportunities not possible in their singularity. Manchester Arts is working to create new programs that make use of these expanded possibilities, and is excited to be a part of such a full-city team.

other ideas?

3. Cultural Diversity

Manchester Arts is always making efforts to expand participation to all sectors of Manchester's community. Manchester Arts invites area schools and churches of all faiths and denominations to participate in its programs and events. For example, the annual FOCUS competition call for entries is sent to the nearby mosque Daar-ul-Islam Masjid, the Korean congregation at Manchester's United Methodist Church, and the St. Louis Chinese Gospel, also located in Manchester. The organization hopes to appeal to the Manchester area Muslim, Asian and Hispanic residents by creating partnerships with area groups. To help turn these goals into realities, Manchester Arts has very recently started creating a strategic planning process, during which they have identified their core values as diversity, excellence, integrity and quality. The planning process will finish up in the next few weeks, and the board are in talks to create and implement strategies to actualize these core values.

Gender diversity continues to be great, which we are very proud of. This speaks to the family appeal of Manchester Arts' programs, as we see parents and kids of all ages in attendance at our concerts and

Agenda Item 10b

exhibits. Children themselves are not just spectators of Manchester Arts programs but are competitors in the Focus photography competitions and musicians in the Community Band. Recently, the organization has been trying to appeal to more seniors in the city and we are looking into programs tailored to senior education.

Statistical data on the City of Manchester's demographics were collected during the 2010 Census. The population of the city was then 87.6% White, 3.1% Black, 0.2% American Indian, 6.0% Asian, 3 individual Pacific Islander, and 1.1% Other. The Census measured the Hispanic population separately, and Manchester had a population of 2.9% Hispanic and 97.1% non-Hispanic, with 85.9% being White alone.

Also from the 2010 Census of Manchester: Children make up 23.5% of the population, persons 18-24 are 7.9%, persons 25-64 are 72.2%, and persons 65 and older are 12.9%. Manchester is 48.7% male and 51.3% female.

Diversity Statistics: Use figures for the most recently completed grant year.

Number of Audience members: 2000	Number of Educational/Outreach participants: 140
0 % American Indian / Alaska Native	0 % American Indian / Alaska Native
4 % Asian / Asian American	2 % Asian / Asian American
3 % Black / African American	3 % Black / African American
3 % Hispanic / Latino	2 % Hispanic / Latino
0 % Native Hawaiian / Other Pacific Islander	0 % Native Hawaiian / Other Pacific Islander
86 % White	89 % White
4 % No Single Group	4 % No Single Group
20 % Children	20 % Children
80 % Adults	80 % Adults
50 % Male	
50 % Female	

Number of Paid Personnel	Number of Volunteer Personnel	Number of Board Members
American Indian / Alaska Native	0 American Indian / Alaska Native	0 American Indian / Alaska Native
Asian / Asian American	1 Asian / Asian American	0 Asian / Asian American
Black / African American	2 Black / African American	0 Black / African American
Hispanic / Latino	0 Hispanic / Latino	0 Hispanic / Latino
Native Hawaiian / Other Pacific Islander	0 Native Hawaiian / Other Pacific Islander	0 Native Hawaiian / Other Pacific Islander
White	136 White	8 White
No Single Group	0 No Single Group	0 No Single Group

4. Community Outreach

Manchester Arts is firmly integrated into the community of Manchester, owing in part to our close ties to the City of Manchester organizationally. To increase community involvement, Manchester Arts has reached out to and formed a partnership with Parkway School District, which operates schools of all grade levels within our city limits. We continue to invite our community out with free events, such as our summer series of Manchester Community Band concerts at the city's Schroeder Park. We also bring art to them with the traffic box public art alongside the community's roads.

Proposed Program Timeline

Program	*Start Date (mm/dd/yyyy)*	*End Date (mm/dd/yyyy)*	*Location Name*	*Location Zip*
Focus 2016	04/15/2016	04/17/2016	Manchester United Methodi	63011
Manchester Road Traffic Boxes	06/01/2015	08/31/2015	City of Manchester	63011
Manchester Community Band Summer Concert Se	06/01/2015	07/31/2015	Schroeder Park Ampitheate	63021

5. Management Capabliltiy of Board and Staff

If applicable, please include the part-time and full-time staff positions.

Board member Bob Bolla received a Ph.D. in biology from the University of Massachusetts and worked as a professor of biology and academic administrator at UMSL, Saint Louis University, Youngstown State University and Bradley University.

Board member Mike Clement currently sits on the Board of Aldermen for the City of Manchester. Mike has helped shape Manchester Arts from its initial formation. Mike has a BSE degree in art education and an MSE degree in the Graphic Arts. Until his retirement several years ago, his working career was spent in the Graphic Arts fields managing staff and serving as Key Account Manager for several national brand clients. Active in the community, Mike serves on the Planning and Zoning Commission as the Board of Alderman's liaison to that board.

Board Member Andy Hixson is the City Administrator of the City of Manchester serving in that capacity since 2012. Andy serves on both the West County Rotary Board and The West County Chamber of Commerce Board, and is very active in both organizations.

Board Member Gary Hoeferkamp has been a realtor with Coldwell Banker Gundaker for 24 years. He assisted the Manchester Homecoming Festival for 3 years. He is currently a member of the STL250 Advisory Committee.

Board member Helen Hume is a retired Parkway Art Educator who taught and supervised art teachers for Florissant Valley Community College, Webster and Fontbonne Universities. She also taught art for six years at International Schools in Belgium and Brazil. She has served on the Board of the St. Louis Artists' Guild. She now serves as Communications Chair of the Symphony Volunteer Association, and is editor of its newsletter, KeyNotes. She is the recording secretary of Manchester Arts.

Board member Sheila Ryerse received a B. Mus. degree and A. Mus. Certificate in music, with a piano performance major, from the University of Western Ontario (Western) and began a career as a collaborative pianist while there. Following her move to St. Louis, she became staff accompanist at the St. Louis Conservatory and School for the Arts (CASA). After the closure of the Conservatory, she took an administrative role at the School for the Arts, adding new branches and program offerings, and became School Director when the Symphony assumed leadership under the name Symphony Music School. The school grew to six locations with 3500 students and 100+ teachers and became highly respected as one of the first major orchestra/community school partnerships in the country.

Board member Barbara Stevens currently sits on the Board of Aldermen for the City of Manchester. She retired after working 31 years in administration with the Department of Elementary and Secondary Education in Jefferson City. She currently serves as the Manchester Arts liaison for the Board of Alderman and also serves on the Board of Directors for the non-profit organization Assistance League of St. Louis.

Board member Doug Whitaker graduated from Mizzou with a bachelor's degree in photojournalism and worked as an award-winning writer, photographer, and then managing editor for small historic Missouri newspapers. Doug started his own freelance photography business that serves a diverse base of corporate, commercial, editorial, educational, and arts clients. Doug has donated services and volunteered for various community and arts groups, and served as president of the Orchestra Parents Organization at Parkway South High School for five years.

The Board's varied professional backgrounds and experiences give them each different expertise in the various media of fine arts and non-profit management. Beyond face value skills, these different careers have given each board member a specific set of contacts and connections that allow the Board to continually seek out the highest quality third parties to assist in the planning, approval and completion of Manchester Arts projects and programs.

How many times does the board meet per year? 28

On average, what percent of the board members attend each meeting? 95 %

6. Need for the Program in the Community

Manchester Arts was started by a small group of community members who wanted to see the arts in Manchester. Our group sprung from the need of the community, and continues to grow and expand because our community sees value in both the arts in our city and Manchester Arts' ability to produce quality programing.

The Focus photography competition is now an annual event, and continues to draw hundreds of viewers to the competition and exhibit. Photographers that compete come from all over Greater St. Louis, but we continue to have a Manchester specific category for our own community members who compete.

The traffic box public art project has been a huge success, and prompted an enormous positive response from our community and those beyond our city limits who came to view the boxes. Manchester Art has received a multitude of positive reviews on our social media platforms, and from traditional feedback sources. In a story run by Fox 2 News in June of 2014, Manchester Planning & Zoning Director Franz Kraintz was quoted as saying, "I think that was a little bit of concern was that who was going to notice them, but in the short time they've been out, we've had a lot of favorable comments and everyone has been very enthusiastic about it in fact asking, when are we going to do more?"

The Manchester Community Band summer concert series in Schroeder Park is now an annual series. Attendance has grown from the first series in 2013, to now fill the park's amphitheater with hundreds of concert goers every concert. Last summer, the band concerts also featured food trucks as concessions which was a big success with attendees. To accommodate the band's continued success, Manchester Arts has added a music librarian to our personnel to keep up with our needs to rehearse new music for performances.

7. Fiscal Health of the Organization

Manchester Arts is connected to the City of Manchester, who provides the majority of our funding. This fiscal

Agenda Item 10b

year Manchester ~~will be funding Manches~~ter Arts $15,000, which is a $5,000 increase from the previous year. This year is the first that Manchester Arts has a formalized partnership with the Parkway School District, which has allowed more opportunities to use larger spaces without effecting our budget expenses. We continue to seek additional support from local businesses and grant funding from organizations, including RAC.

Does your organization have a deficit? No

If yes, explain why and how you are dealing with it:

Do you have a cash reserve? No If yes, how much?

Do you have an endowment? No

What percent of your endowment are you allowed to spend per year? %

8. Community/National Impact

Manchester Arts is the only arts organization in the city of Manchester and its surrounding cities. Before its inception, Manchester and parts of the west county area did not have regular, organized arts programming. Today, Manchester Arts provides several annual arts events that people from our community and the greater West County area can attend and as important, can participate in the process.

Last grant year saw the formalization of a partnership between Parkway School District and Manchester Arts. This allows Manchester Arts direct communication and access to the teachers and students of all public schools in the city. Manchester Arts can now use Parkway facilities for little to no cost, opening up far more possibilities for programs to bring to the public.

When asked about the impact of Manchester Arts programs, specifically the Traffic Signal Box project, Manchester Mayor David Willson replied that, "once we received the approval of MoDOT, the enthusiasm built. The City had a wonderful opportunity to showcase our local artists' talent. It certainly enhanced the look of Manchester Road in our business district. Last summer at our City concerts I was amazed at the number of people who commented about the painted control boxes. Not all were Manchester residents and all the comments were positive. Several residents hired the artists to paint their rain barrels. It really turned out to be a great project. Let's do it again." The Traffic Signal Boxes have been a continued success with residents, who applaud their mention to this day when the boxes are mentioned in meetings.

FY15 - 289856

SECTION F: SUCCESSES AND CHALLENGES OF YOUR ORGANIZATION

1. Imagine if your organization was being featured in a major newspaper or magazine, what's the ONE story you would want the publication to write about?

The big success of out last fiscal year was the approval and completion of our first Traffic Box public art project. Manchester Arts worked very hard to receive permission from the Missouri Department of Transportation [MoDot], who owns the traffic boxes, to paint six traffic signal control boxes within the city limit of Manchester. With their go-ahead, Manchester Arts selected designs submitted by local artists and those artists chosen received funding to paint their work on a unique and highly visible space. These artists have had increased exposure to their art, exposure to people who may never have otherwise seen their work. The City of Manchester and its intersections have been improved by this project as well. Where once were six plain, utilitarian traffic boxes now stand six functional public art exhibits that bring attention and beauty to our community. Through, letters to the editor, phone calls and e-mails, the community has been unanimous in supporting the artistic enhancements made to traffic signal boxes!

2. Please describe any issues, concerns and challenges your organization is facing that you were not able to address in the program description narrative.

Manchester Arts would like the ability to more easily speak with other similar arts groups. We feel that we all have similar challenges and goals, and could all benefit from crowd sourcing solutions to our similar problems. Our experience getting approval from MoDot for our first installation of traffic boxes, for example, was challenging and getting advice from another arts organization that had experience dealing with similar bureaucratic approval would have been hugely helpful.

SECTION G: RESPONSES TO PANEL RECOMMENDATIONS AND STIPULATIONS

Respond to any formal panel Recommendations and/or Stipulations from the last year (if applicable).

N/A

SECTION H: EDUCATIONAL PROGRAMS

1. Briefly describe your educational programs completed in the last grant year and provide specific details (e.g., specific schools served, population served).

As part of the Focus photo competition last year, judge John Nagel gave a free commentary and critique session where he offered both the viewing public and contest participants advice on what makes a winning photo entry.

Agenda Item 10b

FY15 - 289856

SECTION I: BUDGET SUMMARY

EXPENSES	Past Grant Year (June 1, 2013 – May 31, 2014)		Current Grant Year (June 1, 2014 – May 31, 2015)		Upcoming Grant Year (June 1, 2015 – May 31, 2016)	
	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND
Personnel – contracted & salaried						
- Administrative	$0	$0	$0	$0	$300	$1075
- Artistic	$200	$1200	$5050	$0	$13400	$0
- Technical	$0	$0	$0	$1100	$200	$3150
- Benefits	$0	$0	$0	$0	$0	$0
Supplies/Materials						
- Administrative/Office	$0	$0	$600	$0	$600	$5000
- Artistic/Production	$0	$0	$1200	$0	$1200	$0
Rental						
- Space	$120	$1500	$120	$1500	$0	$0
- Equipment	$180	$0	$0	$0	$0	$0
Travel/Hotel/Subsistence	$0	$0	$0	$0	$0	$0
Local Transportation	$0	$0	$0	$0	$0	$0
Marketing						
- Publicity (agency fees, press mailings)	$1946	$0	$1250	$0	$1250	$0
- Printing (brochures, postcards)	$708	$0	$300	$0	$600	$300
- Advertising (design, media placement)	$0	$420	$220	$360	$220	$500
- Online marketing (website, emails,	$0	$0	$0	$0	$0	$500
Other Expenses						
Community Band Library	$0	$0	$500	$0	$500	$750
	$0	$0	$0	$0	$0	$0
Total Expenses	**$3154**	$3120	**$9240**	$2960	**$18270**	$11275
Grand Total (including In-Kind)	**$6274**		**$12200**		**$29545**	

INCOME	Past Grant Year (June 1, 2013 – May 31, 2014)	Current Grant Year (June 1, 2014 – May 31, 2015)	Upcoming Grant Year (June 1, 2015 – May 31, 2016)
A&E	$0	$0	$0
Missouri Arts Council	$0	$0	$0
National Endowment for the Arts	$0	$0	$0
Corporations	$0	$0	$0
Foundations	$0	$0	$1000
Individual Contributions	$0	$0	$0
Board Contributions	$0	$0	$0
Admissions	$0	$0	$0
Benefits and Special Events	$0	$0	$0
Organizational Contributions	$3600	$8100	$15000
Other Sources	$0	$0	$0
Total Cash Income	**$3600**	**$8100**	**$16000**
RAC Award/Request	**$0**	**$1140**	**$2270**
In-Kind	$3120	$2960	$11275
Grand Total Income	**$6720**	**$12200**	**$29545**

Program Components

Total expenses and request must equal amounts indicated in the budget summary on the previous page.

Title of Component	*Cash Expenses (mm/dd/yyyy)*	*Commission Request (mm/dd/yyyy)*
FOCUS 2016	$2600	$750
Traffic Signal Boxes	$4700	$770
Manchester Community Band	$6068	$750