



BOARD OF ADJUSTMENT

PUBLIC MEETING AGENDA
Thursday, May 14, 2020 at 6:30 p.m.

MEETING TO BE CONDUCTED VIA VIDEO CONFERENCE.

[Register here for access to the video livestream of the meeting.](#)

The public will be required to provide a name and email address to enter the meeting. Once the registration is complete, an email will be sent to you with information and directions to participate in the meeting. The email address will not be saved or used to contact you. Residents and interested parties will have the opportunity to testify during the cases before the Board of Adjustment. City staff will have a stream available for residents to view at the Manchester Justice Center at 200 Highlands Boulevard Drive. Applicants or other interested parties may testify on the cases, during the time those cases are being heard before the Board of Adjustment, using the telephone provided by the City at the Manchester Justice Center at 200 Highlands Boulevard Drive, by logging on to the video live stream, or by teleconferencing in to the meeting after registry [at the link provided here](#). Space at the Manchester Justice Center is limited due to social distancing requirements. For further information about participating in the meeting, please review the [City's guidelines and instructions](#) or contact City Clerk Justin Klocke at 636-227-1385 x106.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - A. Approval of the minutes of the meeting held on March 12, 2020
4. **Approval of Agenda**
5. **Old Business**
6. **New Business**
 - A. **20-V-004** Jacob Thorne, on behalf of Community Christian Church, owner, is seeking approval of a variance for a Sign Permit in order to replace an existing monument sign at the entrance of Community Christian Church located at 623 Meramec Station Road, in the R-4 Single-Family Residential Zoning District.
 - B. **20-V-005** Jeff Day, on behalf of Jeff Day and Associates, owner, is seeking a variance from Section 405.340.A(1) pertaining to the location of a business sign attached to a building located at 14311 Manchester Road, in the C-1 Commercial Zoning District.
7. **Adjournment**

If you are a person with a disability or have special needs to participate in this public meeting, please contact City Clerk Justin Klocke.

For more information, call:
636-227-1385 VOICE
1-800-735-2966 TDD
1-800-735-2466 RELAY MISSOURI

Residents are encouraged to participate in the following ways:

1. Video Stream — Watch and/or participate in a live video broadcast of the Board of Adjustment meeting [here: Video Livestream](#). The public will be required to provide a name and email address to enter the meeting. The email address will not be saved or used to contact you.
 2. Teleconference — To call in to the meeting, register [here](#). Following registration, an email with instructions to join the meeting via phone will be sent to you.
 3. Email — Written testimony may also be emailed to the City Clerk no later than 1:00 p.m. on Thursday, May 14, 2020. Submit written testimony to Justin Klocke, City Clerk, at jklocke@manchestermo.gov.
 4. City staff will have a stream available for residents to view at the Manchester Justice Center at 200 Highlands Boulevard Drive. **Please also note, applicants or other interested parties seeking to testify on any case before the Board of Adjustment may also testify at 200 Highlands Boulevard Drive on the telephone provided by the City.** Due to social distancing requirements, space is limited. Please contact City Clerk Klocke for accommodation.
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