City of Manchester
14318 Manchester Road
Manchester, MO 63011
P: (636) 227-1385 ex. 118
F: (636) 821-8099
pandz@manchestermo.gov

THE CITY OF MANCHESTER MISSOURI

Single Family Occupancy Permit Application

PROPERTY ADDRESS:_____

Owner:_____

Address:_____ Phone:_____

City, State, Zip:_____ Email:_____

Applicant:_____

Address:_____ Phone:_____

City, State, Zip:_____ Email:_____

OCCUPANCY INFORMATION:

Complete all requested information. List the names of all those who will occupy this residence and the relationships to the Principal. Manchester City Ordinance does not allow more than three unrelated individuals to live in the same residence (Section 405.060). Any missing or incomplete information may delay issuance of the occupancy permit.

Rental Property? ☐ Yes ☐ No

No. of Bedrooms:_____ Occupancy Limit:_____

	NAMES REQUIRED		
Principal Owner/Occupant			Head of Household
2nd Occupant		Relationship	
3rd Occupant		Relationship	
4th Occupant		Relationship	
5th Occupant		Relationship	
6th Occupant		Relationship	

Principal Occupant's Email:_____ Phone:_____

I hereby certify that the information contained in this application is correct, and that I will conform to all applicable laws of the City of Manchester and complete the following Occupancy Information before the premises are occupied.

Principal Owner/Occupant

Signature:_____ Date:_____

Printed:_____

Planning and Zoning Use Only

Occupancy Permit #:_____

Inspected? ☐ Yes ☐ No Date of Inspection:_____

Fee paid on:_____ Amount:_____