



**AGENDA**

**FOR THE**

**REGULAR BOARD OF ALDERMEN MEETING**

**OF**

**MONDAY, DECEMBER 21, 2015**

**AT THE**

**MANCHESTER POLICE FACILITY**  
**200 HIGHLANDS BOULEVARD DRIVE**



REGULAR MEETING OF THE BOARD OF ALDERMEN

NEXT BILL: 15-2250  
NEXT ORD: 15-2131  
NEXT RES: 15-0546

DATE: MONDAY, DECEMBER 21, 2015 – 7:00 p.m.

MEETING TO BE HELD AT THE POLICE FACILITY  
200 HIGHLANDS BOULEVARD DRIVE

AGENDA

PAGE NO.

1. Call to Order:
  - a. Pledge of Allegiance to the Flag
  - b. Invocation
2. Roll Call and Statement of Quorum
3. Approval of the Minutes:
  - a. Minutes of the Public Hearing of December 7, 2015 Regarding the Highlands Development Five-Year Report 1 - 2
  - b. Minutes of the Regular December 7, 2015 Board of Alderman meeting 3 - 8
4. Establishment of Order of Items on the Agenda
5. Consideration of Petitions and Comments from the Public
  - a. Comments from the Public
6. Reports from the Mayor
  - a. Recognition of Officer Anthony Davis receiving the prestigious Medal of Valor award

- b. Mayoral Report
- 7. Reports from the City Administrator
  - a. List of Paid Bills (Warrant dates of December 6 – December 19, 2015) 9 - 15
- 8. Reports from Committees
  - a. Planning and Zoning Commission
  - b. Manchester Arts
- 9. Action on Old Bills
  - a. Bill # 15-2247 - an Ordinance approving adjustment to 2015 budget – Alderman Stevens 16
  - b. Substitute Bill # 15-2248 - an Ordinance calling for an election concerning local sales tax on titling of motor vehicles, etc. – Alderman Hamill 17 - 18
  - c. Substitute Bill # 15-2249 - an Ordinance calling for an election concerning imposing a local sales tax on purchases out-of-state over \$2,000 – Alderman Hamill 19 - 20
- 10. Introduction of New Bills
  - a. Resolution purchasing pickup for the Public Works Department – Alderman Baumann 21 - 27
- 11. Miscellaneous
  - a. Comments from the Public
- 12. Adjournment

Note: Due to ongoing City business, all meeting agendas should be considered tentative.

If you are a person with a disability or have special needs in order to participate in this public meeting, please contact City Administrator Andy Hixson no later than 72 hours before the meeting.

For more information, call:  
 636-227-1385 VOICE  
 1-800-735-2966 TDD  
 1-800-735-2466 RELAY MISSOURI

***Posted Friday, December 18, 2015 at 2:50 p.m.***



**MINUTES OF THE PUBLIC HEARING OF  
MONDAY, DECEMBER 7, 2015  
AT 200 HIGHLANDS BOULEVARD DRIVE  
REGARDING  
A FIVE-YEAR UPDATE ON THE HIGHLANDS DEVELOPMENT**

Mayor David L. Willson called the Public Hearing of the Board of Aldermen to order at 7:00 p.m.

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

The following notice of the public hearing was then read:

“The City of Manchester, Missouri, will hold a public hearing at 7:00 p.m. on December 7, 2015, at the Manchester Police Facility, 200 Highlands Boulevard, in Manchester, Missouri. This hearing is being held pursuant to the requirements of Sections 99.800 to 99.865 of the Revised Statutes of Missouri, as amended, to discuss the redevelopment project for the area known as the “Highway 141/Manchester Road Redevelopment Area” in the City of Manchester, Missouri to determine if the redevelopment project is making satisfactory progress under the proposed time schedule contained within the approved plan for completion of such project.

The hearing is open to the public. The public is invited to submit written comments to the City prior to the date of the hearing at the address listed below. All interested persons will be given an opportunity to be heard at the public hearing.”

Mayor Willson advised that first the proponents would speak, then the opponents, and comments from the public, followed by questions from the members of the Board of Aldermen or the City staff.

Director of Finance Dave Tuberty stated Manchester is mandated to update the public on the progress of the Manchester Highlands tax increment financing (TIF) project. It is doing satisfactory progress. The development is on track and is in conformance with the plan that was adopted 10 years ago.

Alderman Clement stated it sounds like it has been successful but wondered if there was anything on the horizon that we should be looking at/for in anticipation.

Director Tuberty stated there isn't anything currently working with that is not widely known.

Alderman Hamill made the motion, based on the information submitted to the Board of Aldermen on this public hearing, that the Board find and determine the redevelopment project described in the Manchester Highlands plan is making satisfactory progress under the proposed time schedule contained within the approved plan for completion of such project. The motion was seconded by Alderman Clement and carried unanimously, without objection.

Mayor Willson closed the public hearing at 7:10 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S  
City Clerk

*Note: This is a journal of the Public Hearing held Monday, December 7, 2015 regarding a five-year update of the progress of the Manchester Highlands Development, (summary); not a verbatim transcript. If a recording of the public hearing is desired, please contact City Hall.*



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING  
MONDAY, DECEMBER 7, 2015  
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:10 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the Monday, November 16, 2015 Regular Board of Aldermen meeting

Alderman Clement made the motion to approve the Minutes of the Regular Board of Aldermen meeting of November 16, 2015. The motion was seconded by Alderman Hamill and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to approve the Order of Items on the Agenda as submitted. The motion was seconded by Alderman Clement and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Comments from the Public

There were none.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported that, along with City Administrator Hixson, he went to Walmart in

Kirkwood to watch the donation of a \$25,000 grant to Lafayette Industries. Mayor Willson reported that he also attended the St. Louis County Municipal League Meeting in University City; on the 24<sup>th</sup> of November Alderman Ottenad invited him to attend St. Joseph's School and they gave a Proclamation to Mr. Brown (Mr. Brown retired after 29 1/2 Years); on the 28<sup>th</sup> he was involved with the annual Shop-With-a-Cop treating 38 kids to shopping at Walmart and pizza; on the 30<sup>th</sup> the Art's Council did another show at Lafayette Industries; on December 2, along with City Administrator Hixson, he attended the Parkway Breakfast called "Rise and Shine"; staff meeting on December 3; on December 4, he attended the Lafayette Area Mayors event in Ballwin; on December 5 the Parks Department had Breakfast with Santa, and on December 6, along with Alderman Clement and Alderman Ottenad, he attended the appreciation dinner at Tuckers for the Homecoming Committee.

7. REPORTS FROM THE CITY ADMINISTRATOR

- a. List of Paid Bills (Warrant dates of November 15 – December 5, 2015)

There were no questions.

8. REPORTS FROM COMMITTEES

- a. Planning and Zoning Commission

Alderman Clement stated there have been no meetings lately, and he does not know when the next one will be.

- b. Manchester Arts

Alderman Stevens stated they have an agreement with Parkway School District; some of the members went and met with them to keep the partnership alive and well. Parkway has been very generous to the Arts.

Alderman Stevens stated they continue to seek out resources to give future directions and ideas for the Manchester Art's Board.

9. ACTION ON OLD BILLS

- a. BILL # 15-2244 - AN ORDINANCE APPROVING THE 2016 BUDGET

Alderman Clement read for the second time Bill # 15-2244, entitled: AN ORDINANCE ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2016 THROUGH DECEMBER 31, 2016, AND APPROPRIATING SUCH SUMS AS SET FORTH HEREIN FOR ALL DEPARTMENTS AND ACCOUNTS THEREIN SPECIFIED", by title only.

Alderman Clement made the motion that Bill #15-2244 become Ordinance #15-2128. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Hamill – aye

Alderman Diehl – aye  
Alderman Baumann – aye  
Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Stevens – aye

Mayor Willson announced that the motion passed by a vote of 6 – 0, with no objections.

b. BILL # 15-2245 - AN ORDINANCE AMENDING CERTAIN PROVISIONS RELATING TO THE CITY'S SEWER LATERAL PROGRAM

Alderman Ottenad read for the second time Bill # 15-2245, entitled: "AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CHAPTER 520 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER RELATING TO THE CITY'S SEWER LATERAL REPAIR PROGRAM", by title only.

Alderman Ottenad made the motion that Bill # 15-2245 become Ordinance # 15-2129. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Diehl – aye  
Alderman Baumann – aye  
Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Stevens – aye  
Alderman Hamill – aye

Mayor Willson announced that the motion passed by a vote of 6 – 0, with no objections.

c. BILL # 15-2246 - AN ORDINANCE APPROVING STP AGREEMENT WITH MODOT FOR THE SPRING MEADOWS BRIDGE REPLACEMENT

Alderman Baumann read for the second time Bill # 15-2246, entitled: "AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION IN CONNECTION WITH A FEDERAL AID PROGRAM PROJECT RELATING TO THE CONSTRUCTION OF THE REPLACEMENT OF THE SPRING MEADOWS DRIVE BRIDGE IN THE CITY OF MANCHESTER", by title only.

Alderman Baumann made the motion that Bill # 15-2246 become Ordinance # 15-2130. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Baumann – aye  
Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Stevens – aye  
Alderman Hamill – aye

Alderman Diehl – aye

Mayor Willson announced that the motion passed by a vote of 6 – 0, with no objections.

10. INTRODUCTION OF NEW BILLS

a. RESOLUTION APPROVING LOCAL PUBLIC AGENCY RIGHT-OF-WAY NEGOTIATORS SERVICE AGREEMENT

Alderman Diehl read Proposed Resolution # 15-0544, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH O. R. COLAN GROUP, LLC IN AN AMOUNT NOT TO EXCEED EIGHTEEN THOUSAND SIX HUNDRED SEVENTY-FIVE DOLLARS (\$18,675.00) TO PERFORM RIGHT-OF-WAY ACQUISITION SERVICES FOR PROJECT STP 4939(605) HENRY AVENUE ROADWAY IMPROVEMENTS”, by title only.

Alderman Ottenad asked if the City will get 80 percent of this amount back.

Director of Public Works Bob Ruck answered that \$40,000 is part of that budget for right-of-way acquisition.

Alderman Ottenad asked how big the parcels are that we are going after and where they are.

Director Ruck answered they are two little strips where the survey determined that the existing sidewalk was located outside of the right-of-way; one is what was formally the fire department administration building area and the other one is on the curb of Aston’s property.

Alderman Diehl made the motion to approve Resolution # 15-0544. The motion was seconded by Alderman Clement and carried unanimously, without objection.

b. RESOLUTION APPROVING CONTRACT WITH DAVEY TREE

Alderman Diehl read Proposed Resolution #15-0545, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT WITH THE DAVEY TREE EXPERT COMPANY, DOING BUSINESS AS DAVEY RESOURCE GROUP, IN AN AMOUNT NOT TO EXCEED THIRTY-ONE THOUSAND FIVE HUNDRED FIFTY DOLLARS (\$31,550.00) TO PERFORM GIS-BASED PUBLIC TREE INVENTORY AND ASSOCIATED SERVICES”, by title only.

Alderman Ottenad asked if the trim grant covers all the costs or just a percentage.

Director Ruck answered it will be 80 percent of the amount. The grant will be a total of \$25,000, which is the maximum.

Alderman Diehl made the motion to approve Resolution # 15-0545. The motion was seconded by Alderman Clement and carried unanimously, without objection.

c. BILL APPROVING ADJUSTMENT TO 2015 BUDGET

Alderman Stevens introduced Bill # 15-2247, entitled: “AN ORDINANCE AMENDING

ORDINANCE NO. 14-2094 ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2015 THROUGH DECEMBER 31, 2015, BY (1) INCREASING THE ESTABLISHED BUDGET FOR THE SANITARY SEWER REPAIR FUND BY THIRTY THOUSAND DOLLARS (\$30,000.00), AND (2) REDUCING THE SANITARY SEWER REPAIR FUND BALANCE FOR THE BEGINNING OF 2016 BY THIRTY THOUSAND DOLLARS (\$30,000.00)", by title only.

No further action at this time.

City Attorney Patrick Gunn stated in 2012 the Missouri Supreme Court, in the decision of the Street versus the Director of Revenue, ruled upon a case involving Craig Streets challenge of the Department of Revenue's assessment of sales taxes on a boat and a motor that he bought in the State of Maryland. The Supreme Court in that case ruled that no sales taxes were owed by Mr. Street. In 2013 the Missouri Legislature enacted House Bill 184 which re-imposes the sales tax on motor vehicles, trailers, boats and outboard motors because these items can be monitored by the Department of Revenue during the titling process. House Bill 184 also imposed a requirement on local governments to have an election to determine if the residents/registered voters of a municipality wanted to continue this sales tax. The election must be held by November of 2016.

City Attorney Gunn stated this Ordinance is the Staff's recommendation that a ballot proposition be placed on the ballot on April of this year to continue the sales tax that is now appropriate. The second Ordinance that is on the agenda relates to use tax; a use tax is imposed on purchases of goods of Missouri Residents from out of State vendors. He added that some products are exempt, and there are guidelines as far as expenditure amounts.

d. **BILL CALLING FOR AN ELECTION CONCERNING LOCAL SALES TAX ON TITLING OF MOTOR VEHICLES, ETC.**

Alderman Hamill introduced Bill # 15-2248, entitled: "AN ORDINANCE CALLING FOR AN ELECTION ON APRIL 5, 2016, TO SUBMIT A BALLOT PROPOSITION CONCERNING IMPOSING A LOCAL USE TAX AT THE SAME RATE AS THE LOCAL SALES TAX OF THE CITY OF MANCHESTER, MISSOURI ON PURCHASES FROM OUT-OF-STATE VENDORS THAT EXCEED TWO THOUSAND DOLLARS", by title only.

No further action at this time.

e. **BILL CALLING FOR AN ELECTION CONCERNING IMPOSING A LOCAL SALES TAX ON PURCHASES OUT-OF-STATE OVER \$2,000**

Alderman Hamill introduced Bill # 15-2249, entitled: "AN ORDINANCE CALLING FOR AN ELECTION ON APRIL 5, 2016, TO SUBMIT A BALLOT PROPOSITION CONCERNING CONTINUATION OF THE APPLICATION AND COLLECTION OF LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, BOATS, OUTBOARD MOTORS, AND TRAILERS THAT ARE PURCHASED FROM A SOURCE OTHER THAN A MISSOURI LICENSED DEALER", by title only.

No further action at this time.

11. MISCELLANEOUS

Agenda Item 3b

a. Comments from the Public

12. ADJOURNMENT

At 7:44 p.m., there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Clement and carried unanimously, without objection. The meeting adjourned at 7:44 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S  
City Clerk

*Note: This is a journal of the Board of Aldermen meeting held Monday, December 7, 2015 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.*



Manchester, MO

# Check Register

Packet: APPKT00884 - 20151217 Check Run

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
2557	Fundraising Brick, LLC	12/17/2015	Regular	0.00	125.00	45623
1293	Lowe's Companies, Inc.	12/17/2015	Regular	0.00	110.58	45624
2407	Otis Elevator Company	12/17/2015	Regular	0.00	175.33	45625

**Bank Code APBNK Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	6	3	0.00	410.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>6</b>	<b>3</b>	<b>0.00</b>	<b>410.91</b>



Manchester, MO

# Check Register

Packet: APPKT00882 - Check run - 20151216

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
2154	Animal Care Service, Inc.	12/16/2015	Regular	0.00	400.00	45591
0040	Batteries Plus Bulbs, LLC	12/16/2015	Regular	0.00	43.48	45592
0050	Blue Chip Exterminating, Inc.	12/16/2015	Regular	0.00	68.00	45593
2215	Bradford Systems Corporation	12/16/2015	Regular	0.00	95.00	45594
0034	City of Ballwin	12/16/2015	Regular	0.00	12,448.25	45595
2221	Collector of Revenue	12/16/2015	Regular	0.00	20.00	45596
2171	Commerce Color	12/16/2015	Regular	0.00	1,170.00	45597
2173	Family Support Payment Center	12/16/2015	Regular	0.00	400.00	45598
2173	Family Support Payment Center	12/16/2015	Regular	0.00	250.00	45599
2173	Family Support Payment Center	12/16/2015	Regular	0.00	213.70	45600
0340	Fred Weber, Inc.	12/16/2015	Regular	0.00	360.00	45601
1720	Heavy Duty Equipment	12/16/2015	Regular	0.00	24.15	45602
0903	K & K Supply	12/16/2015	Regular	0.00	133.72	45603
1148	Lawn Systems, Inc.	12/16/2015	Regular	0.00	365.00	45604
0185	Mark S. Levitt	12/16/2015	Regular	0.00	1,800.00	45605
0197	Metropolitan St. Louis Sewer District	12/16/2015	Regular	0.00	7,076.90	45606
1279	Michael P. Gunn	12/16/2015	Regular	0.00	1,800.00	45607
1261	Midwest Elevator Co., Inc.	12/16/2015	Regular	0.00	366.00	45608
2192	Missouri Department of Revenue	12/16/2015	Regular	0.00	35.00	45609
0182	Missouri Lawyers Media	12/16/2015	Regular	0.00	19.72	45610
2540	NAPA Auto Parts	12/16/2015	Regular	0.00	305.88	45611
0268	Praxair Distribution Inc.	12/16/2015	Regular	0.00	101.53	45612
0291	Simpson Construction Material, LLC	12/16/2015	Regular	0.00	910.45	45613
1201	St. Louis Safety, Inc.	12/16/2015	Regular	0.00	90.50	45614
2350	Stock & Associates Consulting Engin	12/16/2015	Regular	0.00	2,065.00	45615
2328	Sydenstricker Implement Co.	12/16/2015	Regular	0.00	119.89	45616
0095	The Daniel and Henry Co.	12/16/2015	Regular	0.00	1,545.00	45617
0741	Tomasovic Greenhouses & Nursery,	12/16/2015	Regular	0.00	294.00	45618
1652	Tope Plumbing, Inc,	12/16/2015	Regular	0.00	2,160.00	45619
0310	Treasurer, St. Louis County	12/16/2015	Regular	0.00	170.32	45620
2018	Tyler Technologies, Inc.	12/16/2015	Regular	0.00	1,859.25	45621
0604	Wise El Santo Co., Inc.	12/16/2015	Regular	0.00	102.40	45622

**Bank Code APBNK Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	32	0.00	36,813.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>38</b>	<b>32</b>	<b>0.00</b>	<b>36,813.14</b>



Manchester, MO

# Board Approval Report

## By Vendor Name

Payment Dates 12/6/2015 - 12/19/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
<b>Vendor: 2154 - Animal Care Service, Inc.</b>							
12/16/2015	NOV 2015	Deer removal	397 Gateshead Drive	Waste Management Progra	10-470-4360	11/30/2015	100.00
12/16/2015	NOV 2015	Deer removal	Seibert Park	Waste Management Progra	10-470-4360	11/30/2015	100.00
12/16/2015	NOV 2015	Deer removal	800 2nd Street	Waste Management Progra	10-470-4360	11/30/2015	100.00
12/16/2015	NOV 2015	Deer removal	912 Kinsale Drive	Waste Management Progra	10-470-4360	11/30/2015	100.00
<b>Vendor 2154 - Animal Care Service, Inc. Total:</b>							<b>400.00</b>
<b>Vendor: 0040 - Batteries Plus Bulbs, LLC</b>							
12/16/2015	270-383640	Flashlight batteries	6v 1/2D Mag NIMH Light 2	Field Supplies	10-470-4220	11/30/2015	65.22
12/16/2015	270-383640	Flashlight batteries	6v 1/2D Mag NIMH Light 2	Field Supplies	10-470-4220	11/30/2015	-21.74
<b>Vendor 0040 - Batteries Plus Bulbs, LLC Total:</b>							<b>43.48</b>
<b>Vendor: 0050 - Blue Chip Exterminating, Inc.</b>							
12/16/2015	9111193	Pest control	Additional service - Maint. Bldg.	Building - Maintenance & Re	10-470-4295	12/02/2015	19.00
12/16/2015	9111193	Pest control	General pest control maintenance	Building - Maintenance & Re	10-470-4295	12/02/2015	49.00
<b>Vendor 0050 - Blue Chip Exterminating, Inc. Total:</b>							<b>68.00</b>
<b>Vendor: 2215 - Bradford Systems Corporation</b>							
12/16/2015	25261-1	Strip labels	Strip labels	Office Supplies	10-480-4215	12/15/2015	95.00
<b>Vendor 2215 - Bradford Systems Corporation Total:</b>							<b>95.00</b>
<b>Vendor: 0034 - City of Ballwin</b>							
12/16/2015	December Dispatching Contr	December Dispatching Contract	December Dispatching Contract	Dispatching Contract	10-440-4330	12/02/2015	12,448.25
<b>Vendor 0034 - City of Ballwin Total:</b>							<b>12,448.25</b>
<b>Vendor: 2221 - Collector of Revenue</b>							
12/16/2015	11302015	Salex Tax Report - November	Salex Tax Report - November	Professional Fees	30-475-4165	11/30/2015	20.00
<b>Vendor 2221 - Collector of Revenue Total:</b>							<b>20.00</b>
<b>Vendor: 2171 - Commerce Color</b>							
12/16/2015	39690	(6) Summer and Spring Pole banners and brackets	(6) Summer and Spring Pole banners and brackets	Machinery and Equipment	60-460-6410	11/25/2015	1,170.00
<b>Vendor 2171 - Commerce Color Total:</b>							<b>1,170.00</b>
<b>Vendor: 0340 - Fred Weber, Inc.</b>							
12/16/2015	520491	Kingshighway asphalt	Kingshighway asphalt	Streets - Maintenance & Rep	10-470-4310	12/07/2015	360.00
<b>Vendor 0340 - Fred Weber, Inc. Total:</b>							<b>360.00</b>
<b>Vendor: 2557 - Fundraising Brick, LLC</b>							
12/17/2015	5817	Veterans' Memorial Bricks	Minimum order fee	Miscellaneous	10-475-4325	12/16/2015	68.00

Board Approval Report		Payment Dates: 12/6/2015 - 12/19/2015						
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount	
12/17/2015	5817	Veterans' Memorial Bricks	Regimental Red 8x8	Miscellaneous	10-475-4325	12/16/2015	36.00	
12/17/2015	5817	Veterans' Memorial Bricks	Regimental Red 4x8	Miscellaneous	10-475-4325	12/16/2015	21.00	
<b>Vendor: 1720 - Heavy Duty Equipment</b>							<b>Vendor 2557 - Fundraising Brick, LLC Total:</b>	<b>125.00</b>
12/16/2015	134580	Filters	Fuel filter	Equipment - Maintenance &	10-460-4290	12/02/2015	11.85	
12/16/2015	134580	Filters	Rope (200), 3.5 MM	Equipment - Maintenance &	10-460-4290	12/02/2015	0.75	
12/16/2015	134580	Filters	Air filter	Equipment - Maintenance &	10-460-4290	12/02/2015	11.55	
<b>Vendor: 0903 - K &amp; K Supply</b>							<b>Vendor 1720 - Heavy Duty Equipment Total:</b>	<b>24.15</b>
12/16/2015	530077	Lute bracket and hardware	30" Lute Blade only	Small Tools & Equipment	10-470-4320	12/03/2015	23.00	
12/16/2015	530077	Lute bracket and hardware	Lute bracket and hardware	Small Tools & Equipment	10-470-4320	12/03/2015	26.86	
12/16/2015	531108	HH gas blower repair	Labor and carburetor	Equipment - Maintenance &	10-470-4290	12/10/2015	83.86	
<b>Vendor: 1148 - Lawn Systems, Inc.</b>							<b>Vendor 0903 - K &amp; K Supply Total:</b>	<b>133.72</b>
12/16/2015	139664	Fertilizer	Applied Round 6 winterizer on 11/23/15	Streets - Maintenance & Rep	10-470-4310	12/10/2015	365.00	
<b>Vendor: 1293 - Lowe's Companies, Inc.</b>							<b>Vendor 1148 - Lawn Systems, Inc. Total:</b>	<b>365.00</b>
12/17/2015	902043 - 11/24/15	14 pc Titanium Drill Bits Set	14 pc Titanium Drill Bits Set	Small Tools & Equipment	10-470-4320	11/24/2015	17.07	
12/17/2015	902056 - 11/24/15	(4) 75 oz Dawn, 2 Gal. Tank Sprayer	(4) 75 oz Dawn, 2 Gal. Tank Sprayer - Tar Pot Clean	Streets - Maintenance & Rep	10-470-4310	11/24/2015	53.09	
12/17/2015	902309	Caulking supplies	3M SR 0.94in multi surface Clear 10oz Caulk	Building - Maintenance & Re	10-460-4295	11/01/2015	10.43	
12/17/2015	902309	Caulking supplies	Caulking supplies	Building - Maintenance & Re	10-460-4295	11/01/2015	15.90	
12/17/2015	902952	1/2 pint blk gloss paint, (2) 2" brush - City Hall	15oz PR MRkg Caution Blu 1/2 pint blk gloss paint, (2) 2" brush - City Hall	Building - Maintenance & Re	10-460-4295	11/01/2015	4.73	
<b>Vendor: 0185 - Mark S. Levitt</b>							<b>Vendor 1293 - Lowe's Companies, Inc. Total:</b>	<b>110.58</b>
12/16/2015	Dec. '15 Retainer	December Retainer - Prosecutor	December Retainer - Prosecutor	Professional Fees	10-480-4165	12/02/2015	1,800.00	
<b>Vendor: 0197 - Metropolitan St. Louis Sewer District</b>							<b>Vendor 0185 - Mark S. Levitt Total:</b>	<b>1,800.00</b>
12/16/2015	194728	Service period 10/31-11/30/15	City Hall	Sewer	10-420-4255	12/03/2015	113.58	
12/16/2015	194728	Service period 10/31-11/30/15	Police HQ	Sewer	10-440-4255	12/03/2015	787.77	
12/16/2015	194728	Service period 10/31-11/30/15	359 Old Meramec Sta rd	Sewer	10-450-4255	12/03/2015	5,650.53	
12/16/2015	194728	Service period 10/31-11/30/15	202 Sulphur Springs Rd	Sewer	10-460-4255	12/03/2015	210.09	
12/16/2015	194728	Service period 10/31-11/30/15	St Joseph La	Sewer	10-460-4255	12/03/2015	71.73	

Board Approval Report		Payment Dates: 12/6/2015 - 12/19/2015					
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
12/16/2015	194728	Service period 10/31-11/30/15	222 Henry Ave	Sewer	10-460-4255	12/03/2015	81.38
12/16/2015	194728	Service period 10/31-11/30/15	800 2nd St.	Sewer	10-470-4255	12/03/2015	161.82
<b>Vendor: 1279 - Michael P. Gunn</b>					<b>Vendor 0197 - Metropolitan St. Louis Sewer District Total:</b>		
12/16/2015	Dec. '15 Retainer	December Retainer - Judge	December Retainer - Judge	Professional Fees	10-480-4165	12/02/2015	1,800.00
<b>Vendor: 1261 - Midwest Elevator Co., Inc.</b>					<b>Vendor 1279 - Michael P. Gunn Total:</b>		
12/16/2015	51429	PD Elevator Maint. agreeme	PD Elevator Maint. agreeme	Building - Maintenance & Re	10-470-4295	12/01/2015	258.00
12/16/2015	51430	City hall chair lift maint. agreement	City hall chair lift maint. agreement	Building - Maintenance & Re	10-470-4295	12/01/2015	108.00
<b>Vendor: 1261 - Midwest Elevator Co., Inc. Total:</b>					<b>366.00</b>		
<b>Vendor: 2192 - Missouri Department of Revenue</b>					<b>35.00</b>		
12/16/2015	48036	Monthly sales tax report Nov 2015	Monthly sales tax report Nov 2015	Professional Fees	30-475-4165	12/04/2015	35.00
<b>Vendor: 0182 - Missouri Lawyers Media</b>					<b>Vendor 2192 - Missouri Department of Revenue Total:</b>		
12/16/2015	742496571	Public Hearing notice	Public Hearing notice	Newspaper Notices	10-420-4185	12/04/2015	19.72
<b>Vendor: 2540 - NAPA Auto Parts</b>					<b>Vendor 0182 - Missouri Lawyers Media Total:</b>		
12/16/2015	133827	(40) Asst Spark plugs, Hwy Dry 30 Qt Oil, 5W50 Oil	(40) Asst Spark plugs, Hwy Dry 30 Qt Oil, 5W50 Oil	Equipment - Maintenance &	10-460-4290	12/01/2015	305.88
<b>Vendor: 2407 - Otis Elevator Company</b>					<b>Vendor 2540 - NAPA Auto Parts Total:</b>		
12/17/2015	CZ054410 815	Service from 8/1 to 8/22/15	Service from 8/1 to 8/22/15	Building - Maintenance & Re	10-470-4295	11/30/2015	175.33
<b>Vendor: 0268 - Praxair Distribution Inc.</b>					<b>Vendor 2407 - Otis Elevator Company Total:</b>		
12/16/2015	54372918	Cylinder rental	Cylinder rental	Equipment Rental	10-470-4280	11/27/2015	101.53
<b>Vendor: 0291 - Simpson Construction Material, LLC</b>					<b>Vendor 0268 - Praxair Distribution Inc. Total:</b>		
12/16/2015	6226983	Asphalt	Asphalt	Streets - Maintenance & Rep	10-470-4310	12/02/2015	181.00
12/16/2015	6226992	Asphalt	Asphalt	Streets - Maintenance & Rep	10-470-4310	12/03/2015	181.91
12/16/2015	6227006	Asphalt	Asphalt	Streets - Maintenance & Rep	10-470-4310	12/04/2015	273.32
12/16/2015	6227019	Asphalt	Asphalt	Streets - Maintenance & Rep	10-470-4310	12/08/2015	274.22
<b>Vendor: 1201 - St. Louis Safety, Inc.</b>					<b>Vendor 0291 - Simpson Construction Material, LLC Total:</b>		
12/16/2015	550008	(3) Sweatshirts - sz Lg, 4X, 3X	(3) Sweatshirts - sz Lg, 4X, 3X	Uniforms & Equipment	10-470-4160	12/01/2015	90.50
<b>Vendor 1201 - St. Louis Safety, Inc. Total:</b>					<b>90.50</b>		

Board Approval Report		Payable Number		Description (Payable)		Account Name		Account Number		Post Date		Payment Dates: 12/6/2015 - 12/19/2015	
Payment Date	Vendor: 2350 - Stock & Associates Consulting Engineers, Inc.	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount	Amount	Post Date	Amount	Amount	Amount
12/16/2015	60976	Channel B - Century Oaks Channel	Channel B - Century Oaks Channel	Channel B - Century Oaks Channel	Storm Water Projects	60-470-6510	12/03/2015	2,065.00	2,065.00				
<b>Vendor: 2328 - Sydenstricker Implement Co.</b>													
12/16/2015	687813	Parts	Parts	Filter element	Equipment - Maintenance &	10-460-4290	12/03/2015	5.84	5.84				
12/16/2015	687813	Parts	Parts	Wheel bolt	Equipment - Maintenance &	10-460-4290	12/03/2015	2.58	2.58				
12/16/2015	687813	Parts	Parts	Filter	Equipment - Maintenance &	10-460-4290	12/03/2015	38.16	38.16				
12/16/2015	687813	Parts	Parts	Filter element	Equipment - Maintenance &	10-460-4290	12/03/2015	7.29	7.29				
12/16/2015	687813	Parts	Parts	Filter element	Equipment - Maintenance &	10-460-4290	12/03/2015	49.04	49.04				
12/16/2015	687813	Parts	Parts	Oil filter	Equipment - Maintenance &	10-460-4290	12/03/2015	16.98	16.98				
<b>Vendor: 0095 - The Daniel and Henry Co.</b>													
12/16/2015	570483	Public Employee Blanket Bond	Public Employee Blanket Bond	Public Employee Blanket Bond	City Insurance	10-430-4270	11/30/2015	1,545.00	1,545.00				
<b>Vendor: 0741 - Tomasovic Greenhouses &amp; Nursery, Inc.</b>													
12/16/2015	170654	Poinsettias	Poinsettias	Pot covers 6" Gold	Program Supplies	10-460-4210	12/07/2015	21.00	21.00				
12/16/2015	170654	Poinsettias	Poinsettias	Red	Program Supplies	10-460-4210	12/07/2015	91.00	91.00				
12/16/2015	170654	Poinsettias	Poinsettias	White	Program Supplies	10-460-4210	12/07/2015	91.00	91.00				
12/16/2015	170654	Poinsettias	Poinsettias	Marble	Program Supplies	10-460-4210	12/07/2015	91.00	91.00				
<b>Vendor: 1652 - Tope Plumbing, Inc.</b>													
12/16/2015	103282	551 Enchanted Parkway sewer repair	551 Enchanted Parkway sewer repair	551 Enchanted Parkway sewer repair	Capital Improvement	70-470-4500	12/10/2015	2,160.00	2,160.00				
<b>Vendor: 0310 - Treasurer, St. Louis County</b>													
12/16/2015	111301500094005	(2) Apt inspections	(2) Apt inspections	(2) Apt inspections	Professional Fees	10-475-4165	11/30/2015	170.32	170.32				
<b>Vendor: 2018 - Tyler Technologies, Inc.</b>													
12/16/2015	025-140605	Annual fee support & host Web site, Court INCODE,	Annual fee support & host Web site, Court INCODE,	Annual fee support & host Web site,	Equipment - Maintenance &	10-425-4290	12/01/2015	300.00	300.00				
12/16/2015	025-140605	Annual fee support & host Web site, Court INCODE,	Annual fee support & host Web site, Court INCODE,	INCODE Court Online Component - Annual Fee	Equipment - Maintenance &	10-425-4290	12/01/2015	1,200.00	1,200.00				
12/16/2015	025-140605	Annual fee support & host Web site, Court INCODE,	Annual fee support & host Web site, Court INCODE,	Epson Thermal Receipt Printer - Maintenance 2016	Equipment - Maintenance &	10-425-4290	12/01/2015	203.00	203.00				
12/16/2015	025-142002	BL Training follow up	BL Training follow up	BL Training follow up	Training	10-430-4130	12/02/2015	156.25	156.25				
<b>Vendor: 0604 - Wise El Santo Co., Inc.</b>													
12/16/2015	1140482	Gloves and ear muffs	Gloves and ear muffs	Red lined jersey glv 25dz/cs	Field Supplies	10-470-4220	12/09/2015	19.50	19.50				
12/16/2015	1140482	Gloves and ear muffs	Gloves and ear muffs	SC leather palm glove	Field Supplies	10-470-4220	12/09/2015	37.90	37.90				

<b>Board Approval Report</b>		<b>Payment Dates: 12/6/2015 - 12/19/2015</b>	
<b>Payment Date</b>	<b>Payable Number</b>	<b>Description (Payable)</b>	<b>Description (Item)</b>
12/16/2015	1140482	Gloves and ear muffs	L3 Leightning ear muff NRR 3
			Field Supplies
			<b>Account Name</b>
			10-470-4220
			<b>Account Number</b>
			12/09/2015
			<b>Post Date</b>
			Vendor 0604 - Wise El Santo Co., Inc. Total:
			45.00
			102.40
			<b>Amount</b>
			<b>Grand Total:</b>
			36,360.35

**INTRODUCED BY ALDERMAN STEVENS**

**BILL NO. 15-2247**

**ORDINANCE NO. 15-**

AN ORDINANCE AMENDING ORDINANCE NO. 14-2094 ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2015 THROUGH DECEMBER 31, 2015, BY (1) INCREASING THE ESTABLISHED BUDGET FOR THE SANITARY SEWER REPAIR FUND BY THIRTY THOUSAND DOLLARS (\$30,000.00), AND (2) REDUCING THE SANITARY SEWER REPAIR FUND BALANCE FOR THE BEGINNING OF 2016 BY THIRTY THOUSAND DOLLARS (\$30,000.00).

WHEREAS, on December 1, 2014, the Board of Aldermen enacted Ordinance No. 14-2094, adopting and approving the budget for the City of Manchester for the year January 1, 2015 through December 31, 2015; and,

WHEREAS, during calendar year 2015, the cost of sanitary sewer repair requests are expected to reach \$255,280 while only \$225,280 was budgeted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI AS FOLLOWS:

Section One: The budget for the City of Manchester for the year commencing January 1, 2015 and ending December 31, 2015 is hereby amended by increasing the Sewer Lateral Fund in the amount of Thirty Thousand Dollars (\$30,000.00), so that such Fund shall contain, upon adoption hereof, \$255,280.

Section Two: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF DECEMBER, 2015.

CITY OF MANCHESTER, MISSOURI

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
City Attorney

INTRODUCED BY ALDERMAN HAMILL

SUBSTITUTE BILL NO. 15-2248

ORDINANCE NO. 15-

**AN ORDINANCE CALLING FOR AN ELECTION ON APRIL 5, 2016, TO SUBMIT A BALLOT PROPOSITION CONCERNING CONTINUATION OF THE APPLICATION AND COLLECTION OF LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, BOATS, OUTBOARD MOTORS, AND TRAILERS THAT ARE PURCHASED FROM A SOURCE OTHER THAN A MISSOURI LICENSED DEALER.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: Election and Ballot Proposition. Pursuant to the authority granted by the State of Missouri under the provisions of Section 32.087.5 RSMo., the Board of Aldermen of the City of Manchester, Missouri does hereby call and provide for a general municipal election to be held in the City of Manchester, Missouri, on Tuesday, April 5, 2016, said date being a General Municipal Election Day. The polls are open at 6:00 a.m. and shall remain open until 7:00 p.m. The ballot proposition for continuing the application and collection of local sales tax on the titling of motor vehicles, boats, outboard motors, and trailers purchased from a source other than a Missouri licensed dealer in the City of Manchester, Missouri, shall be substantially in the following form:

OFFICIAL BALLOT  
CITY OF MANCHESTER, MISSOURI  
A CITY OF THE FOURTH CLASS  
TUESDAY, APRIL 5, 2016

PROPOSITION A

Shall the City of Manchester continue applying and collecting the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer? Rejection of this measure will result in a reduction of local revenue to provide for vital services for the City of Manchester and it will place Missouri dealers of motor vehicles, outboard motors, boats, and trailers at a competitive disadvantage to non-Missouri dealers of motor vehicles, outboard motors, boats, and trailers.

Section Two: Effective Date. If a majority of the votes cast on the aforementioned question by the qualified voters voting thereon are in favor of the question, then the City of Manchester shall continue the application and collection of local sales tax on motor vehicles, boats, outboard motors, and trailers that were purchased from a source other than a Missouri licensed dealer.

Section Three: Election Authority. Said Election shall be conducted by the County Clerk of St. Louis County, Missouri, in accordance with the election laws and statutes pertaining to cities of the fourth class.

INTRODUCED BY ALDERMAN HAMILL

**SUBSTITUTE BILL NO. 15-2248**

**ORDINANCE NO. 15-**

Section Four: Notice and Sample Ballot. The City Clerk is authorized and directed to give the necessary notice and sample ballot of said election to the County Clerk in all manner conforming to the election laws of the State of Missouri and the laws and statutes pertaining to cities of the fourth class.

Section Five: Certification of Election Results. The results of said election on the aforesaid proposition shall be certified in accordance with the election laws and statutes of the State of Missouri.

Section Six: Ordinance Effective. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

CITY OF MANCHESTER, MISSOURI

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
City Attorney

INTRODUCED BY ALDERMAN HAMILL

SUBSTITUTE BILL NO. 15-2249

ORDINANCE NO. 15-

**AN ORDINANCE CALLING FOR AN ELECTION ON APRIL 5, 2016, TO SUBMIT A BALLOT PROPOSITION CONCERNING IMPOSING A LOCAL USE TAX AT THE SAME RATE AS THE LOCAL SALES TAX OF THE CITY OF MANCHESTER, MISSOURI ON PURCHASES FROM OUT-OF-STATE VENDORS THAT EXCEED TWO THOUSAND DOLLARS.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: Election and Ballot Proposition. Pursuant to the authority granted by the State of Missouri pursuant to Chapter 144 RSMo., the Board of Aldermen of the City of Manchester, Missouri does hereby call and provide for a general municipal election to be held in the City of Manchester, Missouri, on Tuesday, April 5, 2016, said date being a General Municipal Election Day. The polls are open at 6:00 a.m. and shall remain open until 7:00 p.m. The ballot proposition imposing a local use tax at the same rate as the local sales tax of the City of Manchester, Missouri on purchases from out-of-state vendors that exceed two thousand dollars shall be in the following form:

OFFICIAL BALLOT  
CITY OF MANCHESTER, MISSOURI  
A CITY OF THE FOURTH CLASS  
TUESDAY, APRIL 5, 2016

PROPOSITION B

Shall the City of Manchester be authorized to impose a local use tax at the same rate as the local sales tax established by a vote of the governing body, provided that if any local sales tax is repealed, reduced or raised by voter approval, the respective local use tax shall also be repealed, reduced or raised by the same action? A use tax return shall not be required to be filed by persons whose purchases from out-of-state vendors do not, in total, exceed two thousand dollars in any calendar year.

Section Two: Effective Date. If a majority of the votes cast on the aforementioned question by the qualified voters voting thereon are in favor of the question, then the City of Manchester shall impose a local use tax at the same rate as the local sales tax established by a vote of the governing body, provided that if any local tax is repealed, reduced or raised by voter approval, the respective use tax shall also be repealed, reduced or raised by the same action. A use tax return for the use tax imposed hereunder shall not be required to be filed by persons whose purchases from out-of-state vendors do not, in total, exceed two thousand dollars.

**INTRODUCED BY ALDERMAN HAMILL**

**SUBSTITUTE BILL NO. 15-2249**

**ORDINANCE NO. 15-**

Section Three: Election Authority. Said Election shall be conducted by the County Clerk of St. Louis County, Missouri, in accordance with the election laws and statutes pertaining to cities of the fourth class.

Section Four: Notice and Sample Ballot. The City Clerk is authorized and directed to give the necessary notice and sample ballot of said election to the County Clerk in all manner conforming to the election laws of the State of Missouri and the laws and statutes pertaining to cities of the fourth class.

Section Five: Certification of Election Results. The results of said election on the aforesaid proposition shall be certified in accordance with the election laws and statutes of the State of Missouri.

Section Six: Ordinance Effective. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

CITY OF MANCHESTER, MISSOURI

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
City Attorney

**INTRODUCED BY ALDERMAN BAUMANN**

**RESOLUTION NO. 15-**

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A RESOLUTION ACCEPTING THE BID OF MCLARTY JCFO, LLC,, DOING BUSINESS AS JOE MACHENS CAPITAL CITY FORD LINCOLN, IN THE AMOUNT OF TWENTY-SIX THOUSAND ONE HUNDRED NINETY-TWO DOLLARS (\$26,192.00) FOR THE PURCHASE OF ONE 2016 FORD F250 ¾ TON PICKUP TRUCK FOR USE BY THE PUBLIC WORKS DEPARTMENT AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR.

WHEREAS, the State of Missouri obtained bids for pickup trucks for the 2015 or newer model year; and,

WHEREAS, the State of Missouri awarded Missouri Cooperative Procurement Contract # C115052002 to Joe Machens Capital City Ford Lincoln; and,

WHEREAS, municipalities in the State of Missouri are eligible to purchase vehicles under the State of Missouri contract; and,

WHEREAS, the Director of Public Works recommends that the City of Manchester purchase one (1) 2016 Ford F250 ¾ ton pickup truck under this statewide contract; and,

WHEREAS, funds in the amount of Twenty-Six Thousand One Hundred Ninety-Two Dollars (\$26,192.00) are available in the fiscal year 2015 budget for the purchase of one (1) 2016 Ford F250 ¾ ton pickup truck for the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The bid of McLarty JCFO, LLC, doing business as Joe Machens Capital City Ford Lincoln, in the amount of Twenty-Six Thousand One Hundred Ninety-Two Dollars (\$26,192.00) for one (1) 2016 Ford F250 ¾ ton pickup truck is hereby accepted and approved.

Section Two: The City Administrator is hereby authorized and directed to issue a purchase order to McLarty JCFO, LLC, doing business as Joe Machens Capital City Ford Lincoln, in the amount of Twenty-Six Thousand One Hundred Ninety-Two Dollars (\$26,192.00).

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

CITY OF MANCHESTER, MISSOURI

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
City Attorney



## MEMORANDUM

TO: Andy Hixson, City Administrator

FROM: Bob Ruck, Director of Public Works 

DATE: December 18, 2015

SUBJECT: Public Works Department Pickup Truck Purchase

Earlier this year, I postponed the planned purchase of a medium duty dump truck and pavement saw for the Public Works Department in order to make funding available for needed asphalt streets overlay work. At that time, I had requested of the Board that should unexpended funds remain following the work, I be allowed to proceed with making an equipment purchase from the 2015 or projected 2016 budget.

Unexpended funds are available in the 2015 Capital Projects Fund from the asphalt overlays project as well as from other projects and equipment purchases. It is my request that the Public Works Department be allowed to proceed with the purchase of a pickup truck which was identified as a projected 2016 purchase in the 2015 budget. The new pickup truck will replace a 2001 pickup with 99,000+ miles and which has faded body paint and rust among its issues.

The State of Missouri Office of Administration has awarded Cooperative Procurement Contract No. C115052002 to Joe Machens Capital City Ford Lincoln for various model pickup truck purchases. The base model pickup truck and selected options (documentation attached) for the proposed purchase are as follows:

Base Vehicle: 2016 Ford F250, 4 x 4, Extended Cab Pickup Truck	\$25,408.00
Line Item 168: Off Road Tires	189.00
XL Value Package (96V)	<u>595.00</u>
	\$26,192.00

As the delivery and payment for this purchase will be made in 2016, an adjustment will be made in the 2016 budget if needed. Dave Tuberty is available to further explain this transaction.

It is my recommendation that the City purchase the noted pickup truck from Joe Machens Capital City Ford Lincoln in the amount of \$26,192.00. A resolution regarding this purchase has been prepared and placed on the Board of Aldermen December 21, 2015 meeting agenda for their consideration and requested approval.

attachment

cc: Dave Tuberty, Director of Finance  
Ruth Baker, City Clerk  
Mark Belpulsi, Public Works Superintendent



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

**NOTIFICATION OF STATEWIDE CONTRACT**

June 4, 2015

**CONTRACT TITLE: MODEL YEAR 2015 FLEET LIGHT DUTY TRUCKS**

<b>CURRENT CONTRACT PERIOD:</b>	December 11, 2014 through December 31, 2015 or until MY16 contract is established <b>ROLL-OVER EXTENSION</b>
<b>RENEWAL INFORMATION:</b>	<b>NO RENEWAL OPTIONS AVAILABLE</b>
<b>BUYER INFORMATION:</b>	Teri Schulte (573) 522-3296 <a href="mailto:Teri.schulte@oa.mo.gov">Teri.schulte@oa.mo.gov</a>

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR PUBLIC USE ONLY.  
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.  
Local Purchase Authority shall not be used to purchase supplies/services included  
in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's  
**Awarded Bid & Contract Document Search** located on the Internet at  
<http://content.oa.mo.gov/purchasing-materials-management>.

*~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.*

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C115052001	4406074350 0	Cable Dahmer Chevrolet 1834 S. Noland Rd. Independence, MO 64055 (816) 521-7589 (816) 313-1988 fax  Contact:  Bob James – <a href="mailto:bjames@cabledahmer.com">bjames@cabledahmer.com</a>	Yes	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C115052002	4530782840 0	Joe Machens Capital City Ford 807 Southwest Blvd. Jefferson City, MO 65109 (573) 634-4444 (573) 636-6292 fax  <u>Contact:</u>  Mike Rogers – <a href="mailto:mrogers@machens.com">mrogers@machens.com</a>	No	Yes

**LIGHT DUTY TRUCKS – 2015 MODEL YEAR  
(Statewide)**

**Contract Number: C115052002**

**Contractor: Joe Machens Capital City Ford**

**LINE ITEM 156 – 3/4 Ton Truck; 4x4; Extended Cab  
Commodity Service Code: 07048**

**MAKE/MODEL: Ford F-250 4x4**

**PRICE: \$25,408.00**

***THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER***

**EQUIPMENT INCLUDED IN PRICE**

- |  |   |
|--|---|
| 6.2 Liter, V8 engine; <b>Flex Fuel</b>               | 158" Wheelbase  |
| 248.6" Overall Length                                | Automatic 4 Speed Transmission                        |
| 8.1" Ground Clearance                                | 3.73 Rear Axle Ratio                                  |
| Long Bed   | Extended Cab  |
| 4-Wheel ABS, Brakes                                  | 10,000 lbs GVWR                                       |
| Manufacturer's Standard Transfer Case                | Auto Locking Hubs                                     |
| Power Steering                                       | Manufacturer's Standard All Season Tires + full spare |
| Manufacturer's Standard Heating and Air Conditioning | Dual Frontal and Side Impact Air Bags                 |
| Black Painted Front & Rear Bumper                    | Manufacturer's Standard AM/FM Radio                   |
| Cloth Front & Rear Bench Type Seat                   | Two (2) Sets of Keys                                  |
| Speed Control and Tilt Wheel                         | Vinyl Floor Covering                                  |
| Trailer Tow Mirrors                                  | Towing Package  |

Available Exterior Colors: Caribou Metallic; Magnetic Metallic, Blue Jeans Metallic, Race Red, Blue Flame Metallic; Tuxedo Black Metallic, Ingot Silver Metallic, Green Gem Metallic, Oxford White

Available Interior Colors: Gray

EPA Fuel Mileage Per Gallon: City – TBD  
Highway – TBD  
CAFÉ Rating – TBD  
Fuel Tank Size: 35 gallon

**AVAILABLE OPTIONS**

- |   |                                    |
|---|------------------------------------|
| <b>Line Item 157</b> – Engine: Diesel   | <b><u>\$7,329.00</u></b>           |
| <b>Line Item 161</b> – Daytime Running Lamps                                    | <b><u>\$45.00</u></b>              |
| <b>Line Item 162</b> – Trailer Brake Controller                                 | <b><u>\$230.00</u></b>             |
| <b>Line Item 163</b> – 3 <sup>rd</sup> Set of Keys (ignition and door locks)    | <b><u>\$50.00</u></b>              |
| <b>Line Item 165</b> – Cloth Front Bucket Seats                                 | <b><u>\$438.00</u></b>             |
| <b>Line Item 166</b> – Power Windows, Power Door Locks & Power Exterior Mirrors | <b><u>\$763.00</u></b>             |
| <b>Line Item 168</b> – Off Road Tires   | <b><u>\$189.00</u></b>             |
| <b>Line Item 170</b> – Short Bed<br>6-3/4' box; 142" wheelbase                  | <b><u>\$178.00</u></b><br>(credit) |
| <b>Line Item 171</b> – Crew Cab<br>(6-3/4' box, 156" wheelbase)                 | <b><u>\$1,316.00</u></b>           |

**DELIVERY:** 10-12 weeks ARO – Subject to Delays

**WARRANTY:** 3 year (36,000 miles) bumper to bumper; 5 year (60,000 miles) on the power train.

03/16/15

2016 SUPER DUTY® PICKUP  
(F-250 / F-350 / F-450)

PROPRIETARY

**PACKAGED OPTIONS/EMISSIONS**

**XL VALUE PACKAGE (96V)**

**Availability:**

- Optional on XL

**Not available with:**

- XL Appearance Package (96P)

**Includes:**

- AM/FM Stereo with Single-CD/MP3 player, digital clock, four (4) speakers and auxiliary audio input jack
- Bright chrome hub covers and center ornaments (SRW Only)
- Chrome front and rear step bumper
- Cruise Control (steering wheel-mounted)

**NOTE: Does not include rear bumper when ordered w/66D Pickup Box Delete**

*\$595*

**XL APPEARANCE PACKAGE (96P)**

**Availability:**

- Optional on XL

**Not available with:**

- XL Value Package (96V)

**Includes:**

- AM/FM Stereo with Single-CD/MP3 player, digital clock, four (4) speakers and auxiliary audio input jack
- Bright chrome grille surround with black insert
- Bright chrome hub covers and center ornaments (SRW Only)
- Chrome front and rear step bumper
- Cruise Control (steering wheel-mounted)

**NOTE: Does not include rear bumper when ordered w/66D Pickup Box Delete**

*\$945*

**XL DÉCOR GROUP (17F)**

**Availability:**

- Optional on XL (Fleet only)

**Includes:**

- Bright chrome hub covers and center ornaments (SRW and 64J DRW Wheel only)
- Chrome front and rear step bumper

**NOTE: Does not include rear bumper when ordered w/66D Pickup Box Delete**

**POWER EQUIPMENT GROUP (90L)**

**Availability:**

- Optional on XL
- Standard on XLT and Lariat

**Not available with:**

- Air Conditioning Delete (572)

**Includes:**

- Accessory delay
- Manually telescoping two-way fold trailer tow mirrors with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals (54K) (XL & XLT only)
- Perimeter Anti-Theft Alarm
- Power locks
- Power 1<sup>st</sup> row (front-seat) windows w/one-touch up/down
- Power 2<sup>nd</sup> row (rear-seat) windows (Crew Cab)
- PowerScope® power telescoping, power fold-away trailer tow mirrors with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals (Lariat only)
- Remote keyless-entry
- Upgraded door trim panel on XL

**Deletes:**

- Passenger-side lock cylinder

**Options Available:**

- PowerScope® power telescoping, power fold-away trailer tow mirrors with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals (54F) (XLT only)

**XLT VALUE PACKAGE (17V)**

**Availability:**

- Optional on XLT

**Not available with:**

- XLT Interior Package (96I)
- XLT Premium Package (17P)

**Includes:**

- 4.2" LCD Productivity Screen
- Autolamp/Rainlamp
- Autolock/Auto unlock
- Electrochromic Mirror
- Fog Lamps
- Power-Adjustable Pedals
- Power Driver's Seat (six-way)
- Reverse Sensing System (76R) (not included when ordered w/63T or 66D)
- SecuriCode™ keyless entry keypad (driver's side)

**XLT INTERIOR PACKAGE (96I)**

**Availability:**

- Optional on XLT

**Not available with:**

- XLT Premium Package (17P)
- XLT Value Package (17V)

**Includes:**

- Autolamp/Rainlamp
- Autolock/Auto unlock
- Power-Adjustable Pedals
- Power Driver's Seat (six-way)
- SecuriCode™ keyless entry keypad (driver's side)

**XLT PREMIUM PACKAGE (17P)**

**Availability:**

- Optional on XLT SuperCab and Crew Cab

**Not available with:**

- Engine Idle Shut Down (63T)
- Pickup Box Delete (66D)
- XLT Interior Package (96I)
- XLT Value Package (17V)

**Requires:**

- 17" Forged Polished Aluminum (64J) (F-350 DRW only)
- PowerScope® Trailer Tow Mirrors (54F)

**Includes:**

- 4.2" LCD Productivity Screen
- 6" Angular Chrome step bars
- 18" Chrome-Clad Wheel (647) (SRW only)
- Autolamp/Rainlamp
- Autolock/Auto unlock
- Chrome exhaust tip
- Chrome pickup bed tie-down hooks (not included when ordered w/85S Tough Bed® (spray-in bedliner))
- Chrome tow hooks – front, two (2)
- Electrochromic Mirror
- Fog Lamps
- LT275/65Rx18E BSW A/S (TCH) (standard on SRW only)
- Power-Adjustable Pedals
- Power Driver's Seat (six-way)
- Reverse Sensing System (76R)
- SecuriCode™ keyless entry keypad (driver's side)
- Unique Chrome mirror caps

**Options Available:**

- LT275/70Rx18E BSW A/T 4x4 (TDX)
- LT275/70Rx18E OWL A/T 4x4 (TDU)

\* = New for this model year